



LIMPSFIELD PARISH COUNCIL MONTHLY MEETING

Members of Limpsfield Parish Council are summoned to a meeting of Limpsfield Parish Council to be held on 13th July 2020 ONLINE 7:00pm. Please email apologies for absence, comments and considerations to the Clerk. Any member of the public wishing to discuss an item in the public session, should email the Clerk. clerk@limpsfield.org

AGENDA

1. **APOLOGIES** for absence.
2. **MINUTES** of the previous meetings to be confirmed and signed. *Please note that Minutes are displayed on the Parish Council website and can be obtained from the Clerk.*
3. **DECLARATIONS OF DISCLOSABLE INTEREST**
4. **PUBLIC SESSION**
5. **COUNCILLORS' REPORTS** (Cameron McIntosh, Philip Davies, Claire Blackwell)
6. **CHAIRMAN'S REPORT** (including correspondence)
 - 6.1 Titsey Rotary / Playground PR
7. **PARISH OFFICE & RECORDS** (Cllrs Ann Osborn/ Laila Turner & Ashley Fosdike)
8. **FINANCE COMMITTEE** (Cllr Tom Briggs)
 - 8.1 Any updates from Finance Committee Meeting
 - 8.2 June payments & receipts (see annex 1)
 - 8.3 Quarterly reconciliation – sign off
9. **PLANNING COMMITTEE** (Cllr Mark Wilson)
 - 9.1 Planning applications for discussion – see annex 2
 - 9.2 Recent determinations – see annex 2
10. **NEIGHBOURHOOD PLAN COMMITTEE** (Cllr Ann Osborn)
 - 10.1 Conservation Assessment & Management Plan – update (MW)
 - 10.2 Trim Trail update (AO)
 - 10.3 Footpaths update (AO/AF)
 - 10.4 Glebe Meadow Grass Cutting support proposal (AO/LT)
 - 10.5 Parish noticeboard – additional installation costs (split) for approval (AO)
11. **PARISH PROPERTY** (Cllr Bob Harvey)

12. **CHART PLAYGROUND** (Cllr Bob Harvey) – Report

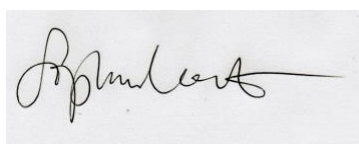
13. **HIGHWAYS** (Cllr Bob Harvey)

14. **ANY OTHER BUSINESS**

14.1 Telephone box – maintenance/refurbishment update (PB)

14.2 Newsletter feedback / communications /social media

15. **NEXT MEETING** - *No meeting August. Next meeting - SEPTEMBER – hopefully at The Carpenters.*

A rectangular box containing a handwritten signature in black ink. The signature is cursive and appears to read 'Sophie Martin'.

Sophie Martin, Clerk.

ANNEX 1 - PAYMENTS RECEIPTS

ANNEX 1 - PAYMENTS & RECEIPTS

Monday, 13 July 2020

| LPC Account 60-16-09 75573407 | Payments | Receipts | Balance | NOTES |
|---|------------------|-----------------|-------------------|--------------|
| Balance June 1 2020 | | | £37,839.07 | |
| EDF | £22.00 | | | |
| Sophie Cross Salary adjustment | £139.60 | | | |
| Barry Chandler | £67.20 | | | |
| TVA | £110.00 | | | |
| Sophie Cross DOMAIN RENEWAL | £38.38 | | | |
| Sophie Cross Dropbox | £95.88 | | | |
| Sophie Cross Survey Monkey | £29.00 | | | |
| Came & Co insurance | £983.64 | | | |
| Sophie Cross Clerk repayment (June) | | £48.74 | | |
| Sophie Cross Clerk Salary June | £731.04 | | | |
| Sophie Cross WFH June | £18.00 | | | |
| Balance 30 June 2020 | £2,234.74 | £48.74 | £35,653.07 | |
| <i>Outstanding payments/uncashed cheques:</i> | | | | |
| NALC | £1,160.12 | | | |
| En Route Printing | £253.00 | | | |
| EDF Electricity July | £17.00 | | | |
| Sophie Cross Clerk Salary | £731.04 | | | |
| Sophie Cross WFH | £18.00 | | | |
| HMRC Q1 | £162.37 | | | |
| HMRC Q1 | £22.77 | | | |
| Sophie Cross Clerk repayment (July) | | £48.74 | | |
| TOTAL | £1,430.12 | £0.00 | £34,222.95 | |
| LNP Account 60-16-09 75647745 | Payments | Receipts | Balance | NOTES |
| Balance June 1 2020 | | | £1,207.35 | |
| <i>Outstanding cheques/payments:</i> | | | | |
| TOTAL | | | £1,207.35 | |
| Playground Account 60-16-09 75573415 | Payments | Receipts | Balance | NOTES |
| Balance June 1 2020 | | | £17,334.43 | |
| <i>Outstanding cheques:</i> | | | | |
| TOTAL | £0.00 | £0.00 | £17,334.43 | |
| CIL Account 60-16-09 75657562 | Payments | Receipts | Balance | NOTES |
| Balance June 1 2020 | | | £7,614.97 | |
| Pitchfont to General AC | £500.00 | | | |
| Balance 30 June 2020 | | | £7,114.97 | |
| <i>Outstanding cheques/payments:</i> | | | | |
| TOTAL | £0.00 | £0.00 | £7,114.97 | |
| TOTAL PARISH BALANCES | | | £59,879.70 | |

ANNEX 1 - PAYMENTS RECEIPTS

Payments for authorisation / cheques

| ITEM | Amount (inc VAT) | PAYEE | VAT amount | Approval / notes |
|---|------------------|-------------------------------|--------------|-------------------|
| <i>Pre-approved budget line items</i> | | | | |
| Limpsfield in Bloom refreshments contribution | £50.00 | The Limpsfield Cookery School | | |
| Sophie Martin (Cross) Clerk Salary July | £731.04 | Sophie Cross | | as per contract |
| Sophie Martin (Cross) Clerk WFH July | £18.00 | Sophie Cross | | as per contract |
| Printing of Newsletter as quote | £253.00 | En Route Ltd | | June 2020 meeting |
| Glebe Meadow mowing contribution | £100.00 | Geoff Tozer | | |
| Postage (tracked) for National Trust lease & cheque | £8.53 | Sophie Cross | | |
| Noticeboard additional installation cost (INC VAT) | £207.00 | F Beadle & Sons (October) | £34.50 | |
| TOTAL | £1,367.57 | | £0.00 | |

SOPHIE MARTIN (CROSS)
 CLERK TO Limpsfield Parish Council

SIGNED:

ANNEX 2
PLANNING APPLICATIONS

FOR CONSIDERATION

| | |
|-----------|--|
| 2020/1068 | Copper Beech, Brassey Road, Limpsfield RH8 OEU |
| 2020/1053 | 2 Trevereux Cottages, Trevereux Hill, Limpsfield RH8 OTL |
| 2020/1026 | Timbers, Brassey Road, Limpsfield RH8 OET |
| 2020/985 | Church of St Peter, High Street, Limpsfield RH8 ODG |
| 2020/989 | Four Winds, Chapel Road, Limpsfield RH8 OSX |
| 2020/1001 | 27 Gresham Road, Limpsfield RH8 OBU |
| 2020/1015 | 29 Park Road, Limpsfield RH8 OAN |
| 2020/917 | Bourne House, Uvedale Road, Limpsfield RH8 OEW |
| 2020/972 | Stoneyshot Barn, Itchingwood Common Road, Limpsfield RH8 ORL |
| 2020/958 | Woodlands, Caxton Lane, Limpsfield RH8 OTD |
| 2020/856 | 65 Stoneleigh Road, Limpsfield RH8 OTP |
| 2020/924 | Comforts Orchard, Grants Lane, Limpsfield RH8 ORH |

RECENT DETERMINATIONS

| | |
|----------|--|
| 2020/781 | 98 Bluehouse Lane, Limpsfield RH8 OAJ - REFUSED |
| 2020/732 | West House, High Street, Limpsfield RH8 ODT – APPROVED (Listed building consent) |

BANK RECONCILIATION

to June 30 2019

LIMPSFIELD PARISH COUNCIL

Prepared by:

Sophie Martin, Clerk/ RFO

Date:

30/06/2020

| | £ | £ |
|---|-----------|------------------|
| Balance per bank statements as at 30/6/20: | | |
| PC General Expenditure Account | 35,792.67 | |
| Playground Account | 17,334.43 | |
| LNP Account | 1,207.35 | |
| CIL Account | 7,114.97 | |
| | | <hr/> |
| | | 61,449.42 |

Less: any unpresented cheques as at 30/06/20
(normally only current account)

| | | | |
|---------------|-----|------------|-------------------|
| Cheque number | 601 | (1,160.12) | |
| | | 0.00 | |
| | | 0.00 | |
| | | | <hr/> |
| | | | (1,160.12) |
| | | | <hr/> |

Net balances as at 30/6/19

60,289.30

SIGNED

DATE

CHAIR: JOHN THOMPSON

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FINANCE CHAIR: THOMAS BRIGGS

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