

# LIMPSFIELD PARISH COUNCIL

## Minutes of the Parish Council Meeting held at 8.30pm on Monday 15<sup>th</sup> July 2019 at the Garden Room, 12 Tally Rd, RH8 0TG

**PRESENT:** Chair: John Thompson  
Parish Cllrs: Mr P Bailey, Mr. M Wilson, (MW) Mr T Briggs (TB) Mr  
B de Haldevang (BH)

The Chairman called the meeting to order and declared the meeting in session at 8.30pm.

**1. APOLOGIES:** Ashley Fosdike, Bob Harvey, Ann Osborn, Laila Turner and Parish Clerk C. de Bruin.

**1A. ADMINISTRATIVE MATTERS:** Given temporary absence of the Parish Clerk, Cllr. Tom Briggs was nominated to act as temporary Clerk for the meeting. Passed by unanimous vote.

### **2. DECLARATIONS OF DISCLOSEABLE PECUNIARY INTEREST AND DISPENSATIONS**

None

### **3. PUBLIC SESSION**

No submissions or statements.

### **4. FINANCE**

**4.1 Overview:** TB provided overview of filing requirements for Annual Governance Statement, including public comment period and 30 September deadline for filing audited accounts for 2018-19 fiscal year. Internal auditor (David Chitty) signature indicating assessment of internal controls noted.

**4.2 Section 1 of Annual Governance Statement** – statement of sound system of internal control was discussed. Motion to approve Section 1 was seconded and carried by unanimous vote. Document signed by Presiding officer and acting Clerk.

**4.3 Section 2 of Annual Governance Statement** – statement of unaudited accounts for 2018-2019 was discussed. Motion to approve statement of accounts was seconded and passed by unanimous vote. Signed by the Presiding Officer. Both section 1 and 2 to be placed on the LPC website for public inspection.

**The meeting closed at 9pm with no other business discussed.**