

LIMPSFIELD PARISH COUNCIL

Minutes of the meeting of the Limpsfield Neighbourhood Plan Sub Committee of Limpsfield Parish Council on Tuesday October 8th 2019 at TVA Offices, 7:30pm.

Present: Ann Osborn (Chair), Mark Wilson, Ashley Fosdike, Ted Beresford Knox, Laila Turner, Robert ODonovan, John Thompson, Sophie Martin (Interim Clerk)

1. MINUTES OF LAST MEETING

No comments.

2. APOLOGIES for absence.

Cllr Thomas Briggs

Cllr Philip Bailey

Cllr Bernie de Haldevang

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

None

4. DRAFT TERMS OF REFERENCE - (attached)

TBK – there needs to be a statement about suitably qualified volunteers may be co-opted onto the committee – Membership and Quorum.

Action: AO to add paragraph as above.

5. LNP PROJECT IMPLEMENTATION PROPOSAL, Draft 1 (attached)

Discussion as to where budget will come from and process

All proposed projects have been linked to incorporate key performance indicator. For each project there is a priority: 1 - Should happen in this financial year. 2 - Next year 3 - Sometime in the future.

Maintenance of up to date planning policies – already working well and requires no budget. P1.

Conservation Assessment P1.

MW/JT/Ted Met with Martin Higgins – historic buildings officer for SCC.

Martin Higgins confirmed they would be prepared to undertake this – beneficial as he works with all the relevant parties and has a very good understanding of the area, technically and historically. Project could be managed under the umbrella of SCC and would be more cost-effective. Ultimately comes under TDC jurisdiction who would have to sponsor the project. It would be a joint exercise and the costs would be shared.

MH suggested cost would be £10K inc. VAT. Potentially then £8K ex VAT which is a lot less than was originally thought. TDC has statutory obligation to do this sort of work for conservation areas.

Philip Bailey was keen for AECOM to potentially be involved.

JT – Need to note potential additional cost in consultative process. Views of work have to be sent to parishioners for consultation regarding any changes to the boundary etc.

LIMPSFIELD PARISH COUNCIL

TBK – this could be done via online and social media.

Budget - Proposal would be over 12 months – into next financial year. Potential to start it in this financial year TBC pending consultation with TDC and Finance Committee.

Action: *To ascertain what needs to be done in terms of background work; how much appetite SCC has for doing such an assessment. Needs to be discussion with TDC re. agreement to undertake in principle, co-funding and how the project will be tendered. MW to lead discussion at Council Meeting in AO's absence.*

Review and update of Heritage Assets – TBK this could take longer. Process of reviewing heritage assets across the area could take longer.

Registration of Assets of Community Value – something we can undertake and is more immediate. Brook Field, Village Store and Carpenters Arms.

Action: *MW To contact Land Registry - costs and forms to start process. Potential difficulty owing the dispute over ownership of Village Store land.*

Open Space and Countryside: Footpaths – 98% there. Most of the central footpaths are fine. Gets worse as it moves outward. AO and AF meeting with Tony Pearson from Surrey Ramblers to address the priority footpaths. P1.

*Online and walking guides for tourists – AF has collected maps etc and has agreed to oversee.

LT re guides: Would it be better to just make them downloadable? Potential for some of the hostelryes/businesses to sponsor production of any printed material.

Action: *AT: discussion with Mark Richards and Woodland Trust. P1-2.*

Local Wildlife Strategy & Corridors – *As resources permit.* Potentially there for a plea to public to get people involved. P2.

Action: *Call out for Co-optee with Councillor as designated point of contact. To talk to Mark Richards initially for advice and potentially Friends of Limpsfield Common. Peter Oliver a potential co-optee. Rob to find contact details.*

Regen Oxted – has this now stopped? We should potentially show initiative to look at this area. To talk to Oxted Parish Council as a potential collaboration or if there's anything to do? Looking to Tom to possibly lead the potential for this project. TBK - value in doing a bit of groundwork/research on what is currently happening with Regen Oxted/BID/LoveOxted. Must include looking at Limpsfield Village.

Action: *to talk to other parties - should also include our district councillors. Phil Davies potentially first point of contact...*

Sustainable Tourism – really important to encourage tourism to keep businesses alive. This all links into footpaths, walking guides, look at Airbnb/bed & breakfast. This will follow on from the previous points on footpaths and walking guides.

Action: *to link activity to AF's Footpaths and walking guides. First step to sort out footpaths, guides and other connections; then encourage tourism. SM To look into number of current B&Bs, AirBnbs. Potential to put all current information on Limpsfield website with link from new Parish website.*

LIMPSFIELD PARISH COUNCIL

Dorothy's Cottage, St Peter's Hall – **MW to ascertain plans via Church Hall committee**

New children's play area. Discussion on exploring the options regarding Glebe Meadow and need for talk with the Diocese. Agreement to see what happens with the local plan first which will influence what we can do. Need to be proactive and look into how the area can work for the parish as a whole. Also potential for Trim Trail / Outdoor Gym. P2.

Action: While we wait for Local Plan decisions, LT will investigate potential sites regarding parking, playground and trim trail. Potential for Stanhopes as another site. JT: We must not lose momentum on this project

Connecting the parish

Footpaths and cycleways – this feeds in to sustainable tourism and footpaths – to be led by AF. R to research cycleways options (Chart to Village and other).

Bus services and electric charging points – P3. Need to understand this area more. We can provide information in the meantime. Can we help improve mobility by simply publicising the existing services.

Action: Talk to TDC regarding any plans for changing points in the wider area. Look at who is currently providing charging in the area. To look at the technology. Research who and where provides. Could invite people to talk to the Parish Council if you have ideas or want to be involved.

Initial focus on footpaths, cycle routes. Next steps charging points and bus services.

Broadband delivery – in hand and one-off activity. Nigel Press – principal of AirFast – masts in St Michaels. Publicises Airfast which enables broadband for more rural areas. Openreach trial to promote rural broadband. MW to investigate.

Road Safety Congestion and Parking - AO liaising with CMcl regarding parking wardens. TBK – parking warden is a big financial commitment ongoing. Should we be encouraging existing wardens to pay more attention to Limpsfield Parish area. Is there anything else we can do to dissuade people from parking?

LT to research other parking possibilities.

Heavy Goods Vehicles – Discussion on HGVs using Detillens and Titsey/High Street from Gas Holder site.

Action:

MW to send Claire/Phil Davies email regarding this issue.

JT to talk to Bob Harvey about championing parking, HGV, traffic.

6. DRAFT FUNDING SCHEDULE (attached)

Discussions: Budget needs to include CIL money. To be discussed at Monthly Meeting in Tom's item on CIL. Tom can allocate this budget into the relevant pockets. Need to find someone who can champion fundraising from whatever sources. Identify which projects will get the attention of parishioners for positive.

LIMPSFIELD PARISH COUNCIL

7. **PROPOSAL TO FUND FOOTPATH 78 IMPROVEMENTS AND NEW FOOTPATH POST OUTSIDE ST PETER'S CHURCH (attached)** – not discussed in detail.
Cost of finishing aggregate in Brook Field and signpost repair for approval/cheque at main meeting

8. **ITEMS FOR INFORMATION**

Bluehouse lane update: LT– Zebra crossing option has been looked into but several concerns. Need for Bluehouse Lane residents to undertake a resident questionnaire for support. LT to investigate Bluehouse Lane priority with TDC and SCC including VAS – potential from CIL money with residents' funding.

GENERAL ACTION POINTS:

1. AO to re-order a few projects and provide a one-pager document of top priority projects for Parish Council Meeting
2. AO to amend and submit budget for next council meeting / Finance Committee
3. Upcoming Parish Newsletter – print and online (MW) to include call out to community for volunteers to undertake aspects of key projects
4. LNP13 – important part of the plan and committee need to revisit to make sure all aspects are being covered.

9. **DATE OF NEXT MEETING** - Tuesday 3rd December. 7.30pm

Meeting closed 9.43pm