



Minutes of the Limpsfield Neighbourhood Plan Sub Committee of Limpsfield Parish Council held on Tuesday March 3<sup>rd</sup> 2020 at TVA Offices Oxted RH8 0BQ at 7:30pm.

ATTENDED:

Ann Osborn, Ashley Fosdike, Ted Beresford Knox, Philip Bailey, Laila Turner, John Thompson, Mark Wilson.  
Sophie Martin (Clerk)

## MINUTES

### 1. MINUTES OF LAST MEETING

Reviewed and agreed.

Notes from last meeting not on tonight's agenda:

- PRIEST HILL resurfacing – AO has found owners and they are happy for resurfacing if SCC is in agreement due to owning the footpath. AO, with SCC, will explore possible solutions to the problem of the path being very uneven and discuss further with the LNP committee
- Noticeboard – planning application going in. **MW to draft and submit ASAP.**
- School Pelican Crossing – no further progress and unlikely.
- VAS sign in Detillens Lane is now up and running. SM has updated insurance.
- Phone box opposite the church? **AF trying to find out when the last call was made. [further discussion on phone box at main meeting – 9 March minutes]**

### 2. APOLOGIES for absence.

Robert O'Donovan

### 3. DECLARATIONS OF DISCLOSABLE INTEREST: *None*

### 4. LATEST VERSION OF LNP PROPOSAL FOR SPENDING (ATTACHED) – 2020/2021

### 5. DISCUSSION OF PROGRESS ON EACH PROJECT AREA, LED BY PROJECT LEADER

#### 5.1 Planning & Management of New Development

5.1.1 Conservation Area Assessment. RFQ has been drafted and needs to be slimmed down. Timeline would be beginning of April for decision. If we need to do public consultation, we may build in the £2K savings from VAT. **Action: MW/SM - RFQ to be finalised and distributed to 3 companies.**

#### 5.1.2 Assets of Community Value

Carpenters Arms has been submitted. Memorial Stores and Brook Field next – awaiting documents from Memorial Stores. **Action: SM to submit both before AGM**

#### 5.2 Open Spaces, Countryside and The Natural Environment

##### 5.2.1 Footpaths

Tony Pearson away at the moment. But more kissing gates going in March – FP75 – off Park Road. Amanda Skinner to sign a document of permission. Priorities centre outwards. TBK – could there be a short programme on the website for public to view



and understand what we're doing. TB – need to work out costs for the next year's budget. To be delivered April/May 2020. Local contractor being consulted for aggregate. Should we look at insurance in terms of whether we should have an insurable interest in the installed kissing gates and stiles. PB – we need to look into the ownership to confirm responsibility for insurance and repair/replacement. AO/AF – We donate to SCC for purchase of gates, but landowner owns them.

**Action: AO to confirm.**

#### 5.2.2 Local Guides & walking groups.

AF presented map for The Limpsfield Way. Proposal to create an illustrated map. Coloured map with points of interest and fun facts etc. Link onto walking sites and local sites. **AF to research further.**

#### 5.2.3 Wildlife Strategy

Rob O'Donovan is looking at this at the moment. AF: We could run local/community biodiversity studies like RSBP bird watch. Potential for things like nesting boxes, bat boxes, owl boxes, insect boxes.

**Action: To consult also with Rob O'Donovan / National Trust / Woodland Trust.**

### 5.3 Supporting Local Business

#### 5.3.1 Support local business

TB: General undertook enquiries with a few business owners. Parking is the main issue for business owners. It is potentially still unclear to the regular shopper that the council offices are open at weekends.

**Action: LPC to publicise the Council Offices as parking location at weekends via newsletter/social media etc.**

Do we know who is using Ellis Road Carpark and who is in charge of the barrier as open/close times seem to be fairly fluid, so carpark could well be being used for business users instead of shoppers. **Action: To liaise with OLRG as to enforcement.**

Regarding potential Shop Watch: **Action: To liaise with TDC and Oxted PC / Love Oxted on what security measures are currently in place for local shops and businesses.**

#### 5.3.2 Sustainable tourism – PB noted there used to be an organ and stalls and road closure before Xmas. But following loss of shops in the high street. Can we re-promote a Christmas event, shopping etc, working with local businesses? **SM and AO will talk to the traders about meeting to discuss what might happen this Christmas with our support.**

### 5.4 Community Services, Facilities & Assets

#### 5.4.1 St Peter's Hall (St Andrew's Hall, Health Centre & Library). Should we be registering St Peter's Church Hall as an Asset of Community Value. The Church Hall is being used a lot more anyway. LT: Since LNP came into being lots have happened in the area of Church Hall, Glebe Meadow – Panda, Limpsfield Fitness, the Church Hall etc. Lots happening already and progressing well anyway.

### 5.5 Connecting the Parish

#### 5.5.1 Broadband – **SM to write article for May 2020 newsletter and website / social media regarding AirFast** - this is in alignment with Policy for government and Surrey to improve broadband. (Later note – subsequent communication/presentation from TDC also highlighted potential broadband assistance and alternatives – to be communicated to parish via newsletter and social media)



5.5.2 Chart to Village cycleway – what is Surrey / TDC doing about cycling and encouraging cyclists. We need to try to get a conversation/meeting with someone from Surrey in charge of cycling/use of bicycles. Cycleway scheme wasn't fit for purpose. Cycle parking in Limpsfield?? Should we look into this? PB – parishioners have doubts in terms of spending money on cycleways that are then not used. Was in the LNP as a 'motherhood plan' by AECOM, but parishioners didn't necessarily want it.

**Action: AF will contact SCC to ask about cycle ways and whether there is any progress on new cycle ways in Tandridge.**

5.5.3 Bus route improvements. Local resident contacted LPC re: potential need for bus stops on A25 nearer high street. Is there a need for this? What else can we do to improve local bus services/transportation? John Tolley was very enthusiastic about looking into bus services.

**Action: SM to publicise other local dial – a – ride and community transport.**

**Action: JT to take forward and meet to discuss with John Tolley with view to assessing current services and looking at other options available to residents.**

## 5.6 Road safety, congestion and parking

5.6.1 Speedwatch in Bluehouse lane. Speedwatch has happened in Bluehouse Lane. There is work to do in the High Street. Discussed option for Speedwatch potentially around Hookwood junction.

5.6.2 Parking enforcement. TBK – AO needs to get hold of the contract. We should be able to see the contract.

**Action: AO to talk to CMCI in April regarding the new contract.**

5.6.3 VAS signs – Detillens Lane has been replaced. Bluehouse Lane to be funded 50% by residents and 50% by SCC/CMCI. Awaiting more information on resident support.

5.6.4 Parking – LT: 6 plots next to Kiwi House Coffee. Could be leased to specific businesses or individuals, including shop if owners were happy to sell or lease in the future? To be discussed. Dorothy's Cottage planning application has gone in for parking

**Action: MW to circulate ASAP.**

5.6.5 HGV traffic - SCC Sat Nav – unsuitable for HGV signs have been put up but need to be checked they are visible/clean etc. Need volunteer. Could this be RH responsibility under Highways banner?

**Action: SM to check that note is still on SCC Satnav.**

## 6. ITEMS FOR INFORMATION

## 7. ANY OTHER BUSINESS

### HOUSING MIX:

JT and TBK note that we need to await the publication of the Local Plan to give us a steer on what we should and could be doing in terms of affordable or smaller housing.

We would then intend to talk to neighbouring parishes Hurst Green and Oxted.

Our planning policies will also come under this roof in terms of looking out for affordable housing opportunities. PB: we need to ensure we are supporting building of flats and smaller accommodation.



**AGM:**

Key activities for meeting presentation:

Conservation Area Assessment, Footpaths. Assets of Community Value.

**Action: All implementation points should be addressed. SM to draft with AO.**

Planning - under planning banner. **MW/TBK to draft points for SM to include.**

*POST-MEETING NOTE: AGM currently set at May 6, though will most likely now be postponed until a later date. However information should still be drafted for newsletter and other communication.*

8. **DATE OF NEXT MEETING** TUES April 28<sup>th</sup> suggested as potential date. *Due to Coronavirus this has been postponed until further notice.*