



**MINUTES FROM LIMPSFIELD PARISH COUNCIL - MONTHLY MEETING
ON 14TH DECEMBER 2020 ONLINE 7:30PM.**

Attending:

John Thompson (Chair)

Ann Osborn, Ashley Fosdike, Bernie de Haldevang, Bob Harvey, Laila Turner, Mark Wilson, Philip Bailey (late), Thomas Briggs

Sophie Martin (Clerk)

Cllr. Cameron McIntosh (SCC); Cllrs Claire Blackwell & Philip Davies (OLRG)

1. APOLOGIES FOR ABSENCE

None – NB. Philip Bailey missed first part of meeting due to technical issues.

2. DECLARATIONS OF DISCLOSABLE INTEREST

Mark Wilson – Limpsfield House Planning Application 2020/2017 – knows the applicant.

Bob Harvey – owns land adjacent

3. MINUTES FROM LAST MEETING

Agreed and signed

4. PUBLIC SESSION - *Any member of the public wishing to discuss an item in the public session, should email the Clerk. clerk@limpsfield.org*

None

5. COUNCILLORS' REPORTS (Cameron McIntosh, Philip Davies, Claire Blackwell)

Claire Blackwell

Orchard Cottage prior approvals have been refused, but have appealed previous application

Surrey Footpaths – postponed to March.

Phil Davies

Hazelwood School Planning Application. Mark has had a conversation with Chris Langton. Has also spoken to one of the residents who had contacted the clerk. Our letter is consistent with first time. Chris intends to ask this to be called into planning committee in February. MW refers to the comments letter to TDC planning. Oxted South does have a say.

TDC has a new system for dealing with CIL. PD will send information and ask for summary. SM to request more information.

Cameron McIntosh

Believes that CIL will not exist this time next year.

Your Fund, Surrey is now open for applications. Should be open for Parish Councils to bid for capital funding. AO Is it fairly open to anyone. Church could apply. Not sure about NT – not a Surrey Organisation. Friends of Limpsfield Common may be able to, but need to check.

SCC will be in Woodhatch, Reigate from next month.

Cllr Furniss letter – received and forwarded. CMcl suggests a Teams call with Matt Furniss and will help facilitate.

Wolfs Hill – looking at a VAS to be installed on Wolf's Hill, as well as warning sign for pedestrians in road.

6. CHAIRMAN'S REPORT

7. FINANCE COMMITTEE (Cllr Tom Briggs)
- 7.1. Final budget for formal approval. *As per summary and motion circulated (attached)*. TB to propose budget. Seconded by BdH. Approved unanimously. £33,500 (approved spending) £31,700 (unapproved spending). To note, Precept is agreed with no change (£33315) for 2021-2022.
 - 7.2. Financial Regs for approval – TB recommend for approval. Unanimous Approval by all present.
 - 7.3. Risk Assessment for approval - TB recommend for approval. Unanimous Approval by all present.
 - 7.4. Payments & Receipts – All noted and approved
 - 7.5. VAT return April - December 2020 – Clerk presented amount to be reclaimed. All noted.
 - 7.6. St Silvan’s local charity proposal for funding of £200 towards Wellbeing Prescription Service leaflet to all South Tandridge households. After some discussion and clarification of details by the Clerk, MW proposes donation AO seconds. Approved by all councillors’ present (8).
8. NEIGHBOURHOOD PLAN COMMITTEE (Cllr Ann Osborn)
- 8.1. CAAMP update - first draft for review / feedback. ***AF requests that when the draft is circulated in early January that all councillors read it through thoroughly with all comments in for February’s council meeting. AF clarifies Working Group members. JT reiterates necessity to read and comment on time.***
 - 8.2. Footpaths update (AO) Brief update of recent and current works in progress. Proposing to install Dog Poo bin at the start of the track up. MW asks if this could perhaps be a litter bin instead of dog poo bin. Bob Harvey notes that TDC would install for free. AO/SM to follow-up. **All agreed on dog waste bin which can be paid from current approved Footpaths budget. AO to talk to Jim Lewthwaite at TDC re installation.**
 - 8.3. Noticeboard update (St Peter’s) (AO) Delay on engraving, but should be finished very shortly.
 - 8.4. Business noticeboard update (LT) We may have update after the Hall Committee this week. PB comments that he believes that the quote for the business board is very expensive. BH would like to see that the Church is also committing as it is their business. MW is happy to put forward LPC position at the meeting. All agree to wait and see what the Church proposes.
 - 8.5. Small business directory update (SM) Clerk has created a small business directory via the LimpsfieldSurrey.com website which is now linked to LPC website. All local small businesses may list on this for free. LimpsfieldSurrey.com website and social media will promote all local businesses where possible.
 - 8.6. Christmas Fair feedback (SM) – Clerk reports that it was very positive. LCS, Memorial Stores and other businesses involved very happy and keen to repeat next year.
 - 8.7. Trim Trail – update. School has been too busy with Covid-19. The Head is looking at potential installation in Feb half term if the team is available. MW confirms The Lottery time restriction has been suspended so there is no danger of losing the funds awarded.
9. PLANNING COMMITTEE (Cllr Mark Wilson)
- 9.1. Planning applications for discussion -
 - 9.2. Recent determinations
 - 9.3. Planning review (TBK document). BdH - TBK’s review document highlights the fact that there are a few applications where the LNP
MW believes that the LNP has been very successful in the main. There have been a couple of applications that have been approved disregarding LNP policies.
BDH – should we be concerned where it hasn’t been upheld? Should we be writing to TDC to ask why they approved those applications?
MW confirms we will go in and have a conversation with them about the LNP policies as soon as we can, but in the meantime, we will keep an eye on contentious applications. AO highlights TBK’s comments about what procedural issues may be applied.
JT – recommends that TBK’s draft review is recirculated for discussion at the next council meeting in terms of reporting and dialogue with TDC Planning.
10. CHART PLAYGROUND (Cllr Bob Harvey)

ALL OK and in good working order. Some items of clothing has been left up there for some time. To be reported to TDC.

11. PARISH PROPERTY

- 11.1. Bus Stop refurbishment – roofs of bus shelters opposite Limpsfield Infant School and by TDC offices on SRE/Snatts Hill. MW and BH to provide quotes by next meeting.

12. HIGHWAYS (Cllr Bob Harvey)

- Stoneleigh Road all done and looking good.
- Operatives have cleared all the way up Titsey Road and Titsey Hill. Bob Harvey has thanked TDC.
- Gritter is now all repaired but we need somewhere to put it that is near the high street. MW will ask at Church Committee meeting if the Church has anywhere. Should get a cover for it. PB suggests courtyard behind his office if no other location can be found.
- Ridlands Lane – double yellow lines. BH notes that the area is under heavy leaves and lines unlikely to be seen anyway if they are implemented!

13. ANY OTHER BUSINESS

- 13.1. December Newsletter feedback (SM) All good. Everyone has distributed. JT notes very positive verbal feedback from residents.
- 13.2. Feedback from NT meeting (TB). Was more of a friendly meeting to get various parties to talk to each other. Generally speaking, a good discussion.

14. NEXT MEETING – January 11 2021. 7.30PM.

Meeting ended 21.39

JOHN THOMPSON

A handwritten signature in black ink that reads "J Thompson". The signature is written in a cursive style with a large initial 'J' and a horizontal line under the name.

ANNEX 1 - PAYMENTS & RECEIPTS

Monday, 30 November 2020

LPC Account 60-16-09 75573407	Payments	Receipts	Balance
Balance Nov 1 2020			£46,559.33
EDF Electricity	£17.00		
SM monthly salary (including CAAMP hours)	£943.20		
SM WFH allowance	£18.00		
En Route Print (Light Up limpsfield)	£47.00		
Royal Mail	£277.50		
Barry Chandler Payment 1	£1,000.00		
Barry Chandler Payment 2	£927.64		
Charlie Hayward (mowing)	£280.00		
McVeigh Parker (kissing gates)	£859.20		
St Peters - contribution for Noticeboard		£806.64	
St Peters - Christmas tree for church parade	£35.00		
Balance 30 November 2020	£4,404.54	£806.64	£42,961.43
<i>Known payments/uncashed cheques for November:</i>			
EDF	£17.00		
HMRC	£161.14		
Map payment from AF		£2.50	
Northdown Nursery tree for Kiwi	£72.00		
Sale of cabinets from Parish Office		£20.00	
Sale of Maps from Xmas Fair (from SC)		£72.20	
SM monthly salary	£833.04		
SM tax repayment FINAL		£48.74	
SM WFH allowance	£18.00		
<i>Sophie Cross - CAAMP project hours to date</i>	£28.63		
Transfer from CIL (Kissing Gates)		£859.20	
TOTAL	£1,129.81	£1,002.64	£42,834.26
LNP Account 60-16-09 75647745	Payments	Receipts	Balance
Balance Nov 1 2020			£1,059.35
<i>Oustanding cheques/payments:</i>			
TOTAL	£0.00		£1,059.35
Playground Account 60-16-09 75573415	Payments	Receipts	Balance
Balance Nov 1 2020			£17,334.43
<i>Oustanding cheques:</i>			
TOTAL	£0.00	£0.00	£17,334.43
CIL Account 60-16-09 75657562	Payments	Receipts	Balance
Balance Nov 1 2020			£27,518.97
CIL income			
<i>Oustanding cheques/payments:</i>	£0.00		
Repayment to LPC for kissing gates	£859.20		
TOTAL	£859.20	£0.00	£26,659.77
TOTAL PARISH BALANCES			£87,887.81

Payments for approval / to note				
ITEM	PAYEE	Amount (inc VAT)	VAT amount	Approval / notes
SM monthly salary	Sophie Cross	£833.04	£0.00	As per contract
SM WFH allowance	Sophie Cross	£18.00	£0.00	As per contract
Reimbursement for Christmas Decorations/lights	Sophie Cross	£109.76	£18.30	Within approved Xmas budget October 2020
Reimbursement for Christmas Decorations	Ann Osborn	£68.25	£11.38	Within approved Xmas budget October 2020
Printing of December Newsletter	En Route Design & Print	£253.00	£0.00	Communications Budget line item
Northdown Nursery - Kiwi Christmas tree	Northdown Nursery	£72.00	£12.00	Within approved Xmas budget October 2020
Contribution to Cookery School for Xmas Fair permit	The Limpsfield Cookery School	£50.00	£0.00	Within approved Xmas budget October 2020
St Peters Church	St Peters - Christmas tree for church parade	£35.00	£0.00	Within approved Xmas budget October 2020
Sophie Cross - CAAMP project hours November	Sophie Cross	£28.63	£0.00	approved November 2020 (CAAMP expenses)
Kissing Gate installation	Andy Jones - Just the Jones	£499.00	£68.00	Within approved footpath budget 09/11/20
St Silvans mailing donation	St Silvans	£200.00	0	Approved 14/12/20
TOTAL		£1,966.68	£109.68	
SOPHIE MARTIN (CROSS)				

ANNEX 2

PLANNING APPLICATIONS TO NOTE

2020/2113 - 8 Detillens Lane , Limpsfield, Oxted , Surrey ,RH8 0DJ – TBK and MW think that LPC should have a further look at this application and 42 Detillens Lane. There may be some comments which will be circulated.

2020/2088 - 42 Detillens Lane , Limpsfield, Oxted , Surrey ,RH8 0DJ – see above.

2020/2051 - 134 Bluehouse Lane , Limpsfield, Oxted , Surrey ,RH8 0AR – certificate of lawfulness. No comment.

2020/2017 - Limpsfield House, Hookwood Park , Limpsfield, Oxted , Surrey ,RH8 0DU. TBK notes that Limpsfield House has been noted as Red property in the CAAMP. This additional extension further adds to this.

2017/296/Cond1 - Oak Beams, 7 Wolfs Row , Limpsfield, Oxted , Surrey ,RH8 0EB - Discharge of Conditions. TDC matter.

2020/1951 - Capers Farm, Monks Lane , Edenbridge , Surrey ,TN8 6QS - Second application. Earlier one was refused by TDC. Suggest submitting comments about the additional building not being used as separate accommodation.

2020/2042 - 4 Honeypot Farm, Honeypot Lane , Edenbridge , Surrey ,TN8 6QH – Installation of doors to a garage building. It will result in a change of the open character which was part of the original application. Inclined to object because it will change the aspect of the development. BH thinks it would be tidier if there were doors. MW to further consult with TBK. PB – regarding application to install Copper Beech 2020/1068. PB to review the refusal. TDC had made several references to the neighbourhood plan. If there is an appeal, we should perhaps comment. Would have no objection to doors to Honeypot garages as they cannot be seen from the road.

2020/2170 - Green Hedges, Westerham Road – reapplication for Green Hedges. 3 December. 12 2xbedroom flats and 1 1x bedroom flat. 4 additional spaces from 13-17. They are getting closer on the parking provision. CB – the former application was only turned down because of the parking spaces. There was no objection on the grounds of traffic. There was no support for character because a similar building had been passed. PB – our policy does say we need more flats. They have raised the parking spaces and believes that it is likely to be approved. PD references a letter from the former planning officer that was not a balanced argument and only really covered the positive points of the application. Agreement to draft another objection letter based on parking and contravention of LNP3.

Awaiting TDC response regarding Priest Hill House regarding LNP policies, specifically LNP2.

Letters to TDC - Objection letters have gone in for Barn Owl Kennels and 98 Bluehouse Lane and comments regarding Hazelwood School.

Recent Determinations

- 2020/1870 – Orchard Cottage Farm – all refused
- Stonesmead refused
- 18 Gresham Road approved
- Tenchleys Park – approved.