



## LIMPSFIELD PARISH COUNCIL - MONTHLY MEETING

### MINUTES OF THE MONTHLY COUNCIL MEETING - JANUARY 11 2021.

*Attending: John Thompson (Chair) Ann Osborn, Ashley Fosdike, Bernie de Haldevang, Laila Turner, Mark Wilson, Philip Bailey, Thomas Briggs*

*Sophie Martin (Clerk)*

*Cllr. Cameron McIntosh (SCC); Cllrs Claire Blackwell & Philip Davies (OLRG)*

#### 1. APOLOGIES FOR ABSENCE

Bob Harvey

#### 2. DECLARATIONS OF DISCLOSABLE INTEREST

None

#### 3. MINUTES FROM LAST MEETING

Agreed and signed.

#### 4. PUBLIC SESSION

None.

#### 5. COUNCILLORS' REPORTS (Cameron McIntosh, Philip Davies, Claire Blackwell)

##### Claire Blackwell

*Hazelwood School application* – residents are worried about the after-school activities. TDC to suggest a condition in to have the hours m-F until 8pm and Saturdays/Bank Holidays until 5PM. The application is going to committee. This is more in line with residents.

*Priest Hill House* – Issue with the pavement. Highways also picked this up. Georgina Betts will get back ASAP. Issue being contrary to LNP2 in terms of size of houses. TBK is in conversation. MW confirms we would want it to be pulled into Committee. It does look like it will be approved otherwise. PB notes that 2 of the houses are smaller in terms of footprint.

*Pains Hill, The Dell* (the hill between Pains Hill and Pastens). Residents are putting together a motion to register The Dell as a Village Green. Pastens residents will not be keen as Pastens is private and there should be no parking in terms of using it as a village green. Believes that this will not be something SCC will be supportive of. Doesn't believe it's for development purposes. MW spoke to Rob O'Donovan who has looked at this. There is a change in legislation relating to Village Green. SES are trying to stop it being designated as a 'village green', which would allow the whole field to be used by public. ROD's view is that there is not in danger of development. It's simply landowner protecting their rights on their private property. Public Footpath and right of way cannot be touched anyway. CB does not believe they would be able to designate it anyway as it is very involved and has a lot of criteria to be met. MW confirms we looked at it and decided not to pursue as Local Green Space as it is already Green Belt.

##### Philip Davies

Green Hedges – to be covered in planning.

## Cameron McIntosh

SCC doesn't really have a view either way. It will be very costly and time intensive for the residents. CMcl has attended the site twice.

Local issues: A25 is an issue at the moment with diversion traffic due to closure of M23 and M25 works. CMcl has explained that it is short-term and he is in contact with Highways.

Govt £4m regeneration project – SCC has put in a bid for the area – £800,000 approx could be allocated to Tandridge.

MW – Grit bins in Limpsfield High Street. Could there be one installed on Pebble Hill for school kids. Would Highways provide a box? CMcl will talk to Highways but it may come out of local budget. CMcl believes possibly around £500 for a box. Ideally for next winter. CMcl happy to discuss and support.

Looking at layout of A25 from Lights up to the School – develop into one lane and install cycle lane and incorporate parking. Both directions to be looked at. This has been prompted due to the ongoing speeding along that road where vehicles are not going at 30mph and also to support active travel. CMcl to update.

## 6. CHAIRMAN'S REPORT

Discussion regarding CIL. To make agenda item for next meeting.

CMcl confirms that CIL is likely to be renamed Infrastructure Levy which will be more flexible.

Crime Summit – 28 January -

## 7. FINANCE COMMITTEE (Cllr Tom Briggs)

7.1. Quarterly Reconciliation of accounts – NOTE ALL BALANCES.

7.2. Monthly Payments & Receipts

7.3. MW – suggests LNP account to be kept as project account but balance to be moved to General Exp a/c

7.4. VAT return note – VAT refund not in yet. £1138

7.5. Quarterly review of all budgets and expenses to be noted next month. SM to circulate project and general expenditure reconciliations.

## 8. NEIGHBOURHOOD PLAN COMMITTEE (Cllr Ann Osborn)

8.1. CAAMP update - first draft for review and comments (AF).

The first draft will be circulated by SM tomorrow. All comments should be sent back to the designated CAAMP email. Councillors and interested parties to send back comments by 11 February. AF confirms after all councillor comments it goes to TDC for comments and formal consultation process. JT thanks all those who have been involved. The document is very thoroughly researched. TBK believes that will be one of the first Parish Councils in the country who will have undertaken this. Usually, it's by district councils.

AO would like CAAMP to have its own agenda item from now on. All agree.

8.2. Footpaths update (AO) – activities are all set for 2021. PB raises issue about metal kissing gates. Would prefer wooden gates where they impact the street scene as they are more in keeping. AO responds advice from SCC and suppliers is that metal gates last longer. PB understands the practicality, but is concerned about the look of them and that may be that we need to consider using wooden one where they affect the street scene. Requests that this issue is re-examined. CMcl – confirms in terms of cost-effectiveness SCC supports metal gates as they last longer. PB would like to propose that we reconsider using metal ones at key roadside locations. AO suggests ongoing we could agree wooden vs metal moving forward.

MW suggests we come up with a criteria for when metal and wooden are used. **AO will draft up criteria.**

- 8.3. Trim Trail update (TB) – To decide on surface. Governors are paying for the surface. TB. The lease etc is all paid and signed. Due for installation around 11 February.
- 8.4. Noticeboard update (St Peters) (AO) Has now been installed and looks lovely. The old one has now been dismantled.

Business noticeboard update (LT) Peter Monk has designed another sign and the LPC will not be contributing to this.

Orchard update – the funding request has been favourably received and additional requests have gone out to sponsors.

**AO will keep the council updated with regards to progress and LPC contribution.**

- 8.5. Surrey Fund application for Limpsfield Way – proposal for 2 routes – walk and cycle route. AO has drafted a proposal for Surrey Fund. CMcl confirms he is supportive of this project and confirms Sarah Woodward is also supportive. CMcl confirms that the Friends of Limpsfield is also putting forward a scheme. AO notes she has been to the FoLC meeting. Should the LPC put in a separate proposal to FoLC or combine. CMcl believes it could be more impactful to combine and also confirms that this should be fully funded by the Surrey Fund.

PB believes that this should be separate to the NT and asks if this is fully funded? See above.

Where the two routes overlap, upgrade would be would the proposed cost of the improvements is enough. AO – funding suggestion for Hookwood – figure came from Mark Richards. Children’s activities were suggested by the SCC Partnerships officer and FoLC. PB notes we need to consult with local horse-riding groups. SM suggests there is a Limpsfield Riding Group. AF suggests talking to Heather O’Donovan regarding horse riders.

MW suggests we look at the issue of Hookwood being a footpath and not sure LPC be encouraging cyclists on footpaths. **AO to look at alternatives.**

TB believes Hookwood part requires more work. Re Children’s features, who has to approve them in terms of structures? NT is overwhelmed One of the issues with the animal houses is that they never obtained approval in the first place. This needs to be considered. **AO will follow this up.** JT asks if TB can contribute following his

**JT – are we unanimously in favour of proceeding with this project? All in agreement.**

## 9. PLANNING COMMITTEE (Cllr Mark Wilson)

- 9.1. Planning applications for discussion – see annex.

2020/2258 Ballards Chart, Ballards Lane  
2020/2238 29 Park Road, Limpsfield  
2020/2206 Arden Lodge, Pastens Road, Limpsfield  
2020/2170 Green Hedges, Westerham Road  
2020/2209 Little Grange, Water Lane

- 9.2. Recent determinations - none of note.

- 9.3. Planning review – JT would like to have the planning applications analysis recorded on the website and also to enter into conversation about why TDC has overruled our objections to planning applications that contravene LNP criteria. AO – we need to make sure that TDC has the criteria to hand which have to be part of the application process. They should be making this one of their criteria. MW believes that TDC officers/planning are too burdened at the moment but SM suggests drafting a summary of the items. MW believes that they needs to look at the entire document anyway. PB believes that some officers are referring to the LNP whereas others aren’t. It may be helpful to provide TDC with the extract regarding planning. Believes there is some help we can give them although they are getting better. PD notes that there are systematic issues with the way officer training is carried out at TDC and doesn’t know if new officers are being trained on

the local plan/LNP etc. Some of these applications are being dealt with by consultants. MW asks if PD could raise this. PD agrees, but thinks it would be less confrontational if LPC were to TBK is on the case with regards to Priest Hill House and this could be broadened. **Action: MW to talk to TBK and take this forward and update at next meeting.**

10. CHART PLAYGROUND (Cllr Bob Harvey) – All in good working order.

## 11. HIGHWAYS

11.1. Deer Warning Signs on Kent Hatch Road and Horses/people crossing on New Road. SM / BH liaising with SCC regarding potential signage to help slow down traffic in these spots as per proposal.

## 12. PARISH PROPERTY

12.1. Dog waste bin – Grub Street. To installed this week.

12.2. Gritter – to be delivered to MW. Agreed to be housed in the garage next to Dorothy's Cottage. MW to collect keys from Dominic Campbell.

12.3. Assets review – SM suggests it is time to conduct a review of parish assets. Councillors to be allocated assets for reporting back on condition (with photos). Any assets not included to be noted.

## 13. ANY OTHER BUSINESS

*Tandridge Local Committee* – JT requests AO circulate her note on TLC to JT (and others if needed). All to look at the TLC website. TLC is a Surrey Committee. CMCl – notes that the TLC is made up of County Councillors and District Councillors co-opted onto it. Covers local highways, libraries, parking etc.

14. NEXT MEETING – February 8th 2021

Meeting ended. 21.31.



John Thompson, Chairman.

## ANNEX 1 - PAYMENTS & RECEIPTS – JANUARY 11 2021

*To Thursday, 31 December 2020*

LPC Account 60-16-09 75573407	Payments	Receipts	Balance
<b>Balance Dec 1 2020</b>			£42,961.43
EDF Electricity	£17.00		
SM monthly salary (including CAAMP hours)	£852.44		
SM WFH allowance	£18.00		
SM tax repayment FINAL		£48.74	
HMRC	£161.14		
Map payment from AF		£2.50	
Northdown Nursery tree for Kiwi Area	£72.00		
En Route Print - Newsletters	£253.00		
Cookery School Xmas Fair contribution	£50.00		
Sale of cabinets from Parish Office		£20.00	
Sale of Maps from Xmas Fair (from SC)		£72.50	
Transfer from CIL (Kissing Gates)		£859.20	
St Silvans mailing donation	£200.00		
Surrey County Council CAAMP	£2,400.00		
Reimbursement for Xmas lights Ann Osborn	£68.25		
<b>Balance 31 Dec 2020</b>	<b>£4,091.83</b>	<b>£1,002.94</b>	<b>£39,872.54</b>
<i>Known payments/uncashed cheques for January</i>			
EDF	£17.00		
Sophie Cross - Reimbursement for Christmas Decorations/lights	£109.76		
SM monthly salary including CAAMP	£873.50		
SM WFH allowance	£18.00		
HMRC Month 7	£160.70		
HMRC Month 8	£235.55		
Earth Anchors - Dog Waste Bin	£226.80		
<b>TOTAL</b>	<b>£1,641.31</b>	<b>£0.00</b>	<b>£38,231.23</b>
LNP Account 60-16-09 75647745	Payments	Receipts	Balance
<b>Balance Dec 1 2020</b>			£1,059.35
<i>Oustanding cheques/payments:</i>			
<b>TOTAL</b>	<b>£0.00</b>		<b>£1,059.35</b>

<b>Playground Account 60-16-09 75573415</b>	<b>Payments</b>	<b>Receipts</b>	<b>Balance</b>
<b>Balance Dec 1 2020</b>			£17,334.43
<i>Oustanding cheques:</i>			
<b>TOTAL</b>	£0.00	£0.00	<b>£17,334.43</b>
<b>CIL Account 60-16-09 75657562</b>	<b>Payments</b>	<b>Receipts</b>	<b>Balance</b>
<b>Balance Dec 1 2020</b>			<b>£27,518.97</b>
Andrew Jones - Kissing Gates installation	£499.00		
Transfer from CIL - reimbursement of Kissing Gates to General Account	£859.20		
<i>Oustanding cheques/payments:</i>	£0.00		
<b>TOTAL</b>	<b>£1,358.20</b>	<b>£0.00</b>	<b>£26,160.77</b>

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<b>TOTAL PARISH BALANCES</b>	<b>£82,785.78</b>
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Payments for approval / to note				
ITEM	PAYEE	Amount (inc VAT)	VAT amount	Approval / notes
SM monthly salary	Sophie Cross	£833.04	£0.00	As per contract
SM WFH allowance	Sophie Cross	£18.00	£0.00	As per contract
Earth Anchors - Dog Waste Bin	Earth Anchors	£226.80	£37.80	Within approved revised Footpath budget November 2020
Sophie Cross Additional CAAMP hours	Sophie Cross	£59.38	£0.00	Approved November 2020 (CAAMP expenses)
HMRC month 7	HMRC	£160.70	£0.00	
HMRC month 8	HMRC	£235.46	£0.00	
UPCOMING TO NOTE				
Kissing Gates x 2	Secure A Field	£1,003.20	£167.20	Within approved revised Footpath budget November 2020
Aggregate & groundwork for Stanhopes & Glebe	Tony Pritchard (estimate )	£600.00		Within approved revised Footpath budget November 2020
St Peter's Noticeboard installation	FL Beadle & Sons	£414.00	69	Within approved revised Noticeboard revised budget November 2020
<b>TOTAL</b>		<b>£3,550.58</b>	<b>£274.00</b>	
SOPHIE MARTIN (CROSS)				

## ANNEX 2

### PLANNING APPLICATIONS FOR CONSIDERATION

2020/2258	Ballards Chart, Ballards Lane	Proposing no comment on this. Nothing particularly relating to the LNP.
2020/2238	29 Park Road, Limpsfield	Would like to reserve comment on this until has done more of a site visit. One of the characteristics is the view to the downs and whether this affects that in any way.
2020/2206	Arden Lodge, Pastens Road, Limpsfield	No particular interest here. No comment.
2020/2170	Green Hedges, Westerham Road	<b><i>An objection letter has been drafted.</i></b> It is still below parking standards. They are simply reducing the landscaping. Also making reference to the landscaping issue consistent to objection to previous application. There is not enough parking on site and it would spill out to the A25 and cycle lane. Parking standard is a requirement/minimum not a maximum.
2020/2209	Little Grange, Water Lane.	No issue.
	Detillens Lane 8 & 42	<i>8 Detillens – no comment. Only internal and windows. #42 opposite entrance to tennis club. East side of Detillens lane. Proposed side and rear extension. traditional 1970s chalet which will be significantly changed by the alterations. PB believes this will also encroach on the street scene. Would recommend we object. MW is happy about that. MW / TBK to draft objection letter.</i>

Limpsfield House - SM sent objection letter 5/1/21. SM to circulate objection letter to all together with Capers Farm Monks Lane comment letter.

5 Sylvan Close – amended application. To be looked at, but as it’s already approved there is not much more to add.

***No recent determinations of note.***