

## ANNEX 1 - PAYMENTS RECEIPTS

## ANNEX 1 - PAYMENTS &amp; RECEIPTS - MARCH 8 2021

## Accounts to 28/2/2021

LPC Account 60-16-09 75573407	Payments	Receipts	Balance
<b>Balance Feb 1 2021</b>			£39,407.51
EDF Electricity	£17.00		
SM monthly salary including CAAMP	£860.60		
SM WFH allowance	£18.00		
John Thompson reimbursement	£100.05		
HMRC Month 9	£174.78		
<i>Known payments/uncashed cheques for March</i>			
<b>TOTAL</b>	<b>£1,170.43</b>	<b>£0.00</b>	<b>£38,237.08</b>
LNP Account 60-16-09 75647745	Payments	Receipts	Balance
<b>Balance Feb 1 2021</b>			£1,059.35
<i>Oustanding cheques:</i>			
<b>TOTAL</b>	<b>£0.00</b>		<b>£1,059.35</b>
Playground Account 60-16-09 75573415	Payments	Receipts	Balance
<b>Balance Feb 1 2021</b>			£17,334.43
<i>Oustanding cheques</i>			
<b>TOTAL</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£17,334.43</b>
CIL Account 60-16-09 75657562	Payments	Receipts	Balance
<b>Balance Feb 1 2021</b>			£25,933.97
Secure a field	£1,003.20		
Shelfords	£787.92		
Andrew Jones	£423.00		
<i>Oustanding cheques</i>			
<b>TOTAL</b>	<b>£2,214.12</b>	<b>£0.00</b>	<b>£23,719.85</b>
<b>TOTAL PARISH BALANCES</b>			<b>£80,350.71</b>

**Annex 1 - Payments and Receipts - MARCH 2021**

Payments for approval / to note - March 8 2021				
ITEM	PAYEE	Amount (inc VAT)	VAT amount	Approval / notes
SM monthly salary (NET)	Sophie Cross	£833.04	£0.00	As per contract
SM WFH allowance	Sophie Cross	£18.00	£0.00	As per contract
Sophie Cross Additional CAAMP hours (GROSS)	Sophie Cross	£41.25	£0.00	Approved November 2020 (CAAMP expenses) LNP ACCOUNT
Satswana Renewal - GDPR	Satswana	£180.00	£0.00	TO BE PAID APRIL
Limpsfield in Bloom s137 donation	Limpsfield in Bloom	£500.00	£0.00	Approved March 8 2021
Defibrillator Support s137	Oxted First Responders	£137.00	£0.00	Approved March 8 2021
Michael Butcher - mowing	Michael Butcher	£288.00		Awaiting invoice. Approved under Grass Mowing Feb 2020
Additional Kissing Gates as per proposal - Estimate	Secure A Field	£677.00		Approved Feb 8 Meeting
Kissing Gate installation - Estimate	Andy Jones / Just the Jones	£420.00		Approved Feb 8 Meeting
Fitzpatrick Woollmer - discs	Fitzpatrick Woollmer - discs	£123.00		From Remaining Footpaths approved budget
<b>TOTAL</b>		<b>£3,217.29</b>	<b>£0.00</b>	
		<b>-£180.00</b>		
		<b>£3,037.29</b>		



## LIMPSFIELD PARISH COUNCIL - MONTHLY MEETING

**MINUTES of the Limpsfield Parish Council meeting held on 8<sup>th</sup> March 2021 ONLINE 7.30pm.**

*Attending: John Thompson (Chair), Ann Osborn, Bob Harvey, Laila Turner, Mark Wilson, Philip Bailey.  
Sophie Martin (Clerk)*

*Cllr. Cameron McIntosh (SCC); Cllrs Claire Blackwell & Philip Davies (OLRG)*

1. APOLOGIES FOR ABSENCE

Thomas Briggs, Ashley Fosdike.

2. DECLARATIONS OF DISCLOSABLE INTEREST

Ann Osborn – declares interest in Limpsfield in Bloom (proposal for funding)

John Thompson – declares interest in TVA.

Bob Harvey - Detillens House (knows owners).

3. MINUTES FROM LAST MEETING

No comments or additions. Agreement to sign.

4. PUBLIC SESSION - *Any member of the public wishing to discuss an item in the public session, should email the Clerk. [clerk@limpsfield.org](mailto:clerk@limpsfield.org) NONE.*

5. COUNCILLORS' REPORTS (Cameron McIntosh, Philip Davies, Claire Blackwell)

Claire Blackwell

Planning application Hazelwood School. Planning Committee Thursday March 4. Good outcome for both the school and the residents regarding out of school hours play. Chris Langton did a very good job. Very fair. Chris Langton had extensive discussions with the residents.

(MW.... Believes they are allowed to play to the hour then lights turned off around .15 past the hour – to confirm)

Cameron McIntosh - increase to local committee budget. Priorities going ahead is crossing at Limpsfield which will be funded by the local committee.

VAS Bluehouse Lane. Possibly being installed this week, if not this month.

Kerb Stones – have been marked up for repair. MW asks if they'll be reset or replaced. CMCl – believes these will be re-set as they are intact. Philip Bailey – asks if we can be advised if they are likely to be replaced with concrete. CMCl confirms we can be advised first.

Ridlands Lane – Friends of Limpsfield Common – have made a decision on the animal houses. AO to update as was at the meeting. AO – no real outcome yet. FOLC wants the animal houses to be kept in some manner. Hasn't changed parking restrictions, which have now been finalised – is online. All agreed and can be accessed online.

Horizon Scheme – The scheme is progressing with various roads up for resurfacing. Itchingwood Common Road up for consideration. Also trying to get an engineer to Kent Hatch Road.

Wolfs Row / A25 corner. CMCl confirms not highways land but has chased with the comms to cut back that corner.

Phil Davies – nothing to add.

6. CHAIRMAN'S REPORT - nothing to report.

7. FINANCE COMMITTEE (Cllr Tom Briggs)

7.1. Note of internal audit date – 14 April 2021

7.2. Payments/Receipts & Balances – noted.

7.3. Budget / Spending reporting to public

7.3.1.1. AO proposes that we present our spending etc as pie charts. Important to give straight forward information to the parish on how the money is being spent. AO we've spent. PB no rationale for it being 50%. If you want to increase expenditure on projects to 50% or more. PB thinks that the management of the council AO believes we should think about the balance between running costs and spending more on projects.

SM to ask TB for finance committee meeting before April 12.

MW would like us to look hard at Limpsfield Chart for projects. SM to circulate possible projects ideas.

PB density of population and who funds precept – most of the contributors in the urban area.

7.3.1.2. AO asks about archiving, if it's still coming out of this year. LT asks about maps and archiving. Has issue with why we are paying to archive/cover maps that are from other areas. Can we ask Godstone etc for contribution? SM to follow up with AF with regards to archiving progress / activity.

7.4. Footpaths program budget proposal 2021-22 (AO/AF) Agreed at last meeting top up for this year. The proposal is for next year 2021/22. 105 issues have now been resolved, but we need carry on the good work. Proposal for £7500 for 2021/22 projects.

AO proposes the footpath budget - £7500 as specified; Philip Bailey Seconds. All present agreed.

BH mentions the finger posts that are down or damaged on NT land. BH to send photos and locations to AF/AO of some that are down on the Chart for confirmation as to who is responsible.

7.5. LIB support request – AO. Financial and Proposal info sent. Due to no fundraising activities due to COVID Limpsfield in Bloom asks for funding for planting from the LPC. Proposal for £500 for planting. Normally raise significant amount. PB asks if it can be noted what is normally raised and spent. AO usually raise in excess of £1000. BH thinks that the horse-trough should also be included and maintained. AO believes more could be done at the corner of Detillens Lane.

PB proposes that we look at funding additional colour.

Regarding proposal for £500: MW proposes; PB seconds. All agreed.

7.6. Defibrillator support request (s137) Oxted First Responders. LT proposes; AO seconds. All agreed with some acknowledgment of contribution. This is for 2021-22 only. To be re-proposed for following years. SM to convey to Oxted First Responders / David Steele.

7.7. TVA befriending scheme support request (assuming form received). Came to council very late due to personal circumstances. Not all councillors have had the opportunity to read the proposal. LT would like to confirm that other parish councils have been approached. PB compared to our expenditure of administering the PB believes there are many issues here; who else is going to contribute and what share we should contribute.

SM to recirculate all information. Report of accounts of TVA should also be circulated. JT will ensure this is available. Final decision to be made in April on condition that as much information as possible is available.

#### 8. PLANNING COMMITTEE (Cllr Mark Wilson)

##### 8.1. Planning applications for discussion

2021/218 – Priest Hill House.

##### 8.2. Recent determinations

##### 8.3. TDC new planning site & search update (SM).

#### 9. NEIGHBOURHOOD PLAN COMMITTEE (Cllr Ann Osborn)

##### 9.1. Footpaths update (AO) nothing further.

9.2. Trim Trail update (TB) installed. Discussion as to the best surface underneath. Also, whether there should be some drainage to take away surface water. LCGC greenkeeper to propose a few ideas on drainage.

9.3. Surrey Fund application – update (AO). Latest part of the application has now been submitted. We still have a lot of time to work up the application. Within the next 6-8 weeks we should know about the next stage.

#### 10. CONSERVATION AREA ASSESSMENT & MANAGEMENT PLAN

10.1. Update (AF) following comments received by councillors. MW received all comments back from TDC planning policy and development control. To be added to comments from councillors. Weds meeting core Working Group to amalgamate comments and identify bigger issues to be discussed on Friday. Working towards a new draft. PB to propose boundary increase to include Legion, School and Cricket Pitch as they contribute considerably to the area. Is there any other support from councillors to include it within the area. LT is in favour of increasing the boundary. Bob Harvey ambivalent. Thought it was concentrated on the village and thinks the village boundaries are adequate. MW Would want to hear Chris Reynold's view and would go with his decision. PB believes we need to go for it with a long-term view.

11. CHART PLAYGROUND (Cllr Bob Harvey) - condition report. All ok and in working order.

#### 12. HIGHWAYS

12.1. Potholes and other items – update (if not covered by Cameron McIntosh update slot) no comment.

12.2. Grit bins proposal – MW/BH – No grit left. MW/BH thinking about next year and winter season. Bob has agreed with TDC a tonne of grit per year, for free, to decant wherever we want. They will also service the gritting machine on an annual basis. Propose to buy some grit bins. One to be placed by Church Hall for the bottom end of the high street / Church Hall carpark. One in Hookwood. And one near the school for the pavements and cutting to the high street. Proposal to buy 3 grit bins; split the tonne of grit between the three and keep the grit. Grit bins around £170 each. Don't have to put it on public highway £812 per licence by SCC. No needs on the chart. The pub does the carpark and path. No other real pavements. To come back

#### 13. PARISH PROPERTY

13.1. Bus stop refurbishment – update. Order has been placed with CKH.

14. ANY OTHER BUSINESS

14.1. Winter plan for 2021/22 – update – for next month or May in line with MW/BH.

14.2. Covid-19 update. Not much to update. Continuing to coordinate where required but most people are now in a good place and coping with existing help.

14.3. Parking on Hookwood – MW took photos of cars parked up Hookwood. MW will circulate photos and propose sign regarding no parking for next meeting.

15. NEXT MEETING APRIL 12 7.30PM

Meeting Ended 21.29

SIGNED

A handwritten signature in black ink that reads "J Thompson". The signature is written in a cursive style with a large 'J' and a long horizontal stroke at the end.

John Thompson, Chair.

## ANNEX 2

### PLANNING APPLICATIONS FOR CONSIDERATION

#### Applications for discussion:

1. Land to the South of Priest Hill – Previous application for 3 x 5 bed houses withdrawn.  
Previously objected to due to conflict with LNP2 3 bedroom or less is required. The new submission is still exactly the same floor area. 3 bedrooms – 2 bedrooms on the 2<sup>nd</sup> floor of the 3-bedroom house have now become “games room”. PB site was previously over-developed. Fewer houses are now on the site, with garages and more space. Our policy has reduced the development in size. Reduced the density and the traffic flow. We need to think laterally about these developments or we risk the alternatives...e.g. some flats or something. PB believes we should not object. It is an improvement on the previous application.  
BH asks about access to A25. PB says highways did not object to this and indeed traffic and density has been reduced. Bob Harvey asks if we then get a proposal to convert the games room into 2 bedrooms, would we object.  
MW comments – because this was in the urban area there is no objection to the development of this site per se. We are objecting to the size of the house. It is not a 3-bedroom house in value and therefore does not present a house that people looking for a 3-bedroom house could afford. LT/AO/BH/JT voice objections. MW – if we are going to object it would be for LNP2. SCC will not object to the access to the A25 so futile for us to object to this. PB – moving the footpath was an SCC requirement not a proposal by the  
MW proposes objection to the application on non-compliance of LNP2 of LNP. Bob Harvey seconds. 5 for 1 against. AF has sent email regarding objection.
2. Detillens House – Planning Committee submitted Objection
3. 20 Titsey Road – Planning committee submitted comments.
4. 3 Honeypot Farm – Planning committee approved
5. Cherrywood, Brassey Road – Planning committee had no objection

#### Determinations:

Hazelwood School – went to committee  
Barn Owl Kennels – approved.  
Land to south of 5 Sylvan Close – not yet determined  
Green Hedges – not yet determined

#### Of note:

Limpsfield House – not yet determined  
Arden Lodge – approved

Any determinations arising before Monday night will be discussed.