



LIMPSFIELD PARISH COUNCIL

Minutes of the monthly meeting held on 14th June 2021.

Attending: John Thompson (Chair), Ann Osborn, Bob Harvey, Laila Turner, Mark Wilson, Philip Bailey, Thomas Briggs.

District & County Councillors: Cameron McIntosh (SCC), Claire Blackwell and Philip Davies (TDC)

1. APOLOGIES FOR ABSENCE

Ashley Fosdike, Bernie de Haldevang.

2. DECLARATIONS OF DISCLOSABLE INTEREST

Laila Turner is involved with CAB through Link Porter Trust
John Thompson is trustee of TVA

3. MINUTES FROM LAST MEETING

Taken as read and signed.

4. PUBLIC SESSION - Any member of the public wishing to discuss an item in the public session, should email the Clerk. clerk@limpsfield.org
None

5. COUNCILLORS' REPORTS (Cameron McIntosh, Philip Davies, Claire Blackwell)

Claire Blackwell

Now chair of the planning committee for Tandridge. Congratulations from all.

Mast at Ridlands Lane. Meeting tomorrow with Georgina Betts. Corner of Ridlands Lane and Kent Hatch Road.

CB has asked for the reasons for it being there, because it seems to be very close to house. PD thinks possibly there is existing telecoms infrastructure at that location.

CB has objected and sent a number of reasons as to why this is not a good site. The question is where would be a better site? Nowhere will be ideal, but communications is an issue in the area.

CB to let council know what is discussed at the meeting.

Cameron McIntosh

- A25/Limpsfield traffic lights - road resurface and traffic light refurb hopefully going ahead in July/August. Over the course of a week. Moving to a sensory system from old fashioned loop system.
- PB – asked about the mention of potential troughs or planting in the central reservation. This is for the LPC to think about. Not issue for SCC.

- Scale of works - will go into Limpsfield High Street/Wolfs Row and either side of the lights with a bit further down towards Oxted. **CMcl to confirm dates as soon as he has confirmation.**
- Stoneleigh Road pavements to St. Andrews Way. Issues caused by parking on the pavements near the cricket pitch and along other parts of the road. Unfortunately, at this point in time, SCC can't stop people from parking on the pavement.
- Double Yellow lines on Ridlands Lane. They could be reviewed in a year and changed depending on need/feedback – primarily from residents.
- TB asks – With housing development, how does SCC and Highways manage need for infrastructure works / communication with KCC and other neighbouring councils? CMcl confirms there is constant ongoing discussion between neighbouring councils with regards to capital works and changing infrastructure needs and they work together wherever possible.
- Following a question from BH Cameron confirmed that there is no proposal to make Pebble Hill one lane only, and the filter to Kent Hatch Road will continue

6. CHAIRMAN'S NOTES

7. FINANCE – TB/SM

- 7.1. Resolution to change financial regulations to remove online payment limit and request to apply for Debit Card.
 - 7.1.1.1. Online limit: MW against having no limit and proposes that we increase the limit to £2000. All present agree to increase limit to £2000.
 - 7.1.1.2. Debit Card – PB doesn't believe we should have a debit card and suggests looking into a business Credit Card. all agreed this could be helpful if a suitable limit is applied. SM to investigate
- 7.2. Note of VAT reclaim – SM confirms a VAT claim has been submitted to end March 2021 and awaiting payment.
- 7.3. Reminder note: Exercise of Public Rights starting 16 June until 30 July 2021. Notices will go up on Tuesday 15 June 2021.
- 7.4. Monthly payments/receipts and overview update. PB requests more detail on a couple of entries. SM agrees. All payments are agreed / noted as itemised.
- 7.5. Standing orders update - changes for review. PB notes the paragraphs that refer to EU. SM confirms there has been discussion with NALC about this wording but for now it must reflect the statutory paragraphs as set by Govt. SM to follow up with NALC and TDC with regards to the removal of EU parameters.
- 7.6. Grant requests:
 - Citizens Advice Bureau – proposal for £150. PB recommends we might consider a slightly higher amount as a gesture - £250. AO seconds. All in agreement. LT abstains.
 - TVA Befriending Scheme – PB. Should Limpsfield contribute the same amount as other larger councils. Our population compared to Oxted and Caterham is a lot smaller. So, should we propose a smaller amount accordingly. PB proposes we offer £250 per year for the three years, TB seconds. All present agreed. JT abstains.
- 7.7. Limpsfield Chart Cricket outfield campaign. BH – the LCC was broken into at the weekend. The Crowd Funding campaign has been going well and they have raised just

short of £30K. They are confident that Sport England and the England Wales Cricket Board will step in and offer financial support if they are successful in raising initial funding.

BH proposes we offer £1000 towards their funding campaign. LT seconds. All present in agreement for this amount and that as this is a donation and not a grant request ,we can waive other s137 criteria. However, SM to send adapted grants/s137 form for information and filing purposes.

- 7.8. Maintenance budget / local handyman work MW/AO. MW proposes we should look at a fund to allocate to a local handyman to keep the weeds down and clean cobbles etc in Limpsfield High Street. And potentially for additional gritting a well as other maintenance throughout the parish.

AO thinks that this could be extended to things like mowing and general maintenance.

PB not against in principle but would prefer a schedule of works to be drawn up.

To review at the next meeting with a proposal for the tasks and estimated costs - MW/AO/SM

8. LNP - AO

- 8.1. LNP action points and projects overview / budget proposal AO

LNP meeting minutes previously circulated.

Activities review to date.

Parking Enforcement is working at the moment. Tickets are being issued in Limpsfield Electric Vehicle Charging Points – PD believes that at the moment there isn't much of a plan. CMcl – SCC and TDC do have a strategy county wide and work is being done towards this, but it can't be up to the PC to progress this. We have had communication with TDC who are looking at possibility of ECPs in Council Carparks and other locations.

Potential projects: there may be work that comes out of CAAMP for implementation.

AO suggests that we put a line item into the potential / unapproved budget item.

Your Fund will only fund capital projects and no ongoing maintenance.

PB suggests we put a number in at a later date once we have more information on the key projects - CAAMP and Your Fund.

CMcl to copy AO in on email received regarding progress of YourFund and is happy to follow up on our behalf.

- 8.2. Chart Orchard update BH/SM. Awaiting benches quote from NT. Licence and invoice received. Wording for sign is agreed. Sign is ordered.
- 8.3. Your Fund application proposal AO – application has to be done online and is very complicated. Original timetable for the submission was June. Awaiting confirmation as to whether we will be asked to apply and when. CMcl believes this will happen soon but the team has been overwhelmed by the interest so timing has slipped. CMcl will follow up with officers but does not know exact timeframes at the moment. Councillors are asked for any feedback on the proposal in the meantime.
- 8.4. Footpaths priority gates proposal for agreement AO.
- PB – re stile on Red Lane. The landowner has confirmed that this footpath is not used by motor bikes so can be a low priority. However, he has asked that stiles should be dog friendly. AO confirmed that we concentrate on kissing gates and they are dog friendly. However, if stiles do not have dog access we

can consider adding these so AO suggested that PB asks the landowner to let us know of any stiles that are a problem for dogs and we can help with that.

- PB – kissing gates on roadway – Itchingwood Common Road. Discussion regarding metal vs wooden gates on the street scene. Landowner has specifically asked for metal gates due to livestock. Ultimately whilst we are offering to fund the replacement of the gates, we need to adhere to the landowner's wishes in terms of what suits their needs as well as what is best for walkers.
- With the exception of the stile mentioned above the remaining two kissing gates and two self-closing gates were agreed by all

9. PLANNING – MW – SEE ANNEX 2

- 9.1. Planning applications for discussion /note
- 9.2. Recent determinations – Priest Hill see notes above.
- 9.3. Any other business

10. CAAMP UPDATE – MW – *Has spoken to Chris Reynolds who is now getting back on with the CAAMP project following illness and time spent recruiting new team.*

11. HIGHWAYS - BH

- 11.1. Limpsfield traffic lights, central reservation etc and any other projects/works.
Discussed in CMcl update above.

12. PARISH PROPERTY - BH

- 12.1. Bus shelter & other refurbishments - updates – SM awaiting time for next works. Priority Number 1 priority is shelter by TDC.
- 12.2. Parish Office roof – SM – awaiting timeline to start as above. Builders are excessively busy at the moment and these are small jobs. We have only paid for the work that has been done to date.
- 12.3. Chart Playground - condition report – BH – Condition good. Jim Lewthwaite at TDC has confirmed they will look at the gate to ensure it closes properly.

13. OTHER BUSINESS

- 13.1. Grit boxes etc proposal MW/BH – Broken one in Hookwood has been removed. Further discussion at later date.
- 13.2. Newsletter distribution - allocation confirmation. All ok for now. Will confirm if need help on Bluehouse/Granville/Gresham but Parish News Volunteer distributors may be able to do with their magazine. SM to confirm.
- 13.3. K6 phone box has been repainted and is looking very smart. SM to follow up re. inside light.
- 13.4. Limpsfield In Bloom - 8th July – Judging Day. Hoping to have a very small event up at the Cookery School again. AO to confirm.

Next meeting 12 July 2021, Millennium Room again.

Meeting ended 9.26PM.

John Thompson, Chairman



ANNEX 1 - PAYMENTS & RECEIPTS - JUNE 14 2021

Accounts to 31/5/2021

LPC Account 60-16-09 75573407	Payments	Receipts	Balance
Balance May 1 2021			£34,562.68
EDF Electricity	£17.00		
SM monthly salary	£858.44		
Identity Press - binding of minutes	£160.00		
CKH Build (chq 603) Bus shelter refurbishment	£2,017.22		
TDC Precept Part 1		£16,658.00	
Balance May 31 2021			£48,168.02
<i>Uncashed cheques / outstanding payments</i>			
<i>Came & Co Insurance premium Chq 605</i>	£1,011.65		
SM WFH allowance - May	£18.00		
CKH Build second payment chq 604	£2,017.22		
TOTAL	£6,099.53	£16,658.00	£45,121.15
LNP Account 60-16-09 75647745	Payments	Receipts	Balance
Balance May 1 2021			£0.00
<i>Uncashed cheques</i>			
TOTAL	£0.00	£0.00	£0.00
Playground Account 60-16-09 75573415	Payments	Receipts	Balance
Balance May 1 2021			£17,334.43
<i>Bob Harvey - latch for gate</i>	£11.18		
TOTAL	£11.18	£0.00	£17,323.25
CIL Account 60-16-09 75657562	Payments	Receipts	Balance
Balance May 1 2021			£22,189.65
TOTAL	£0.00	£0.00	£22,189.65

TOTAL PARISH BALANCES

£84,634.05

Payments for approval / to note - JUNE 14th 2021					
ITEM	PAYEE	Amount (inc VAT)	VAT amount	A/C	Approval / notes
SM monthly salary (NET)	Sophie Cross	£858.44	£0.00	General	As per contract
SM WFH allowance June	Sophie Cross	£18.00	£0.00	General	As per contract
NT licence	National Trust	£120.00	£0.00	Chart	Agreed by email
Helen Ellson - fertilizer for orchard trees	Helen Ellson	£4.99	£0.83	Chart	Approve within Chart Orchard Budget
Printing of newsletter x 1600	En Route Printing	£360.00	£0.00	General	Communications line item/Budget
Benches x 2 & Bin	Earth Anchors	963.6	£68.00	Chart	Approve within Chart Orchard Budget
Gate sign for Chart Orchard Gate - Signomatic Ltd - reimbursement	Sophie Cross	£32.52	£5.42	Chart	Approve within Chart Orchard Budget
Oustanding/Uncashed May					
<i>Came & Co Insurance premium Chq 605</i>	<i>Came & Co</i>	<i>£1,011.65</i>			<i>Running Costs</i>
<i>SM WFH allowance - May</i>	<i>Sophie Cross</i>	<i>£18.00</i>			<i>Running Costs</i>
<i>CKH Build second payment chq 604</i>	<i>CKH Limited</i>	<i>£2,017.22</i>			<i>Approved in Bus Shelter refurb budget</i>
		£5,404.42			
PAID IN MAY to note.					
Binding - minutes	Identity Print Ltd	£160.00	£0.00	General	Approved in archiving budget

ANNEX 2 - PLANNING

Application Number	Address	LPC Action
2021/834	Limpsfield Lawn Tennis Club, Detillens Lane, Limpsfield, Oxted, Surrey, RH8 0DH	Propose we object to floodlight extension on the courts behind No. 38 as this house will be affected. MW to draft.
2021/870	Church Of St Peter, High Street, Limpsfield, Surrey, RH8 0DG	Grade 1 listed building. Chris Reynolds doesn't have an issue with this. MW proposes we have no comment.
2021/886	Arden Lodge, Pastens Road, Limpsfield, Oxted, Surrey, RH8 0RE	Lots of comments on this in terms of being out of character and over development on the site. Recommendation is that we object to this. PB to have a look at this.
2021/888	The Lantern, 14 Wolfs Row, Limpsfield, Oxted, Surrey, RH8 0EB	MW proposes no comment. Agreed
2021/892	Thornbury, Kent Hatch Road, Limpsfield, RH8 0SZ	MW proposes no comment, but happy to wait for feedback from councillors.
2021/95	The Wain House, Uvedale Road, Limpsfield, Oxted, Surrey, RH8 0EW	MW proposes no comment, but happy to wait for feedback from councillors.
2021/994	Beechbrook, 6 Snatts Hill, Limpsfield, Oxted, Surrey, RH8 0BN	MW proposes no comment. 70s build, chalet style house. Not an attractive building as it is, and this will enhance it if anything by evening it up.
2021/995/T	Ridlands Lane, Limpsfield, RH8 0SY	As discussed in Councillors' update. Monopole – Orange telecoms. CB to update after meeting with applicant.
Recent Determinations		
2021/218	Priest Hill House, High Street Limpsfield	LPC/CB to look into the over-ruling of LPC objection based on LNP criteria. Previous planning committee Chair decided not to call it in, despite controversy and disparity with the LNP. PB believes the report does address LNP in detail. To circulate TBK's note on the report and review the report in detail.