



## *Minutes of the Limpsfield Parish Council monthly meeting held on 12<sup>th</sup> July 2021 at the Millennium Room, St Peter's at 7.30pm.*

*Attending: Ann Osborn, Ashley Fosdike, Bernie De Haldevang, Bob Harvey, Laila Turner, Philip Bailey, John Thompson (Chairman) Sophie Martin (Clerk) Cameron McIntosh (SCC); Claire Blackwell (District Councillor)*

1. APOLOGIES FOR ABSENCE  
Tom Briggs, Mark Wilson
2. DECLARATIONS OF DISCLOSABLE INTEREST  
Bob Harvey declares interest in Detillens House application. Owners known to him.
3. MINUTES FROM LAST MEETING  
PB – requests the minutes ensure the CAB funding offer states £250 (higher amount than requested).
4. PUBLIC SESSION - Any member of the public wishing to discuss an item in the public session, should email the Clerk. [clerk@limpsfield.org](mailto:clerk@limpsfield.org)

*7.44. Arrival of Bernie de Haldevang.*

5. COUNCILLORS' REPORTS (Cameron McIntosh, Philip Davies, Claire Blackwell)

### Claire Blackwell

Ridlands Lane Telecoms Mast. CB Met with the telecoms representatives and planning office. She believes it will be a lot worse than previously anticipated. Encroaches on a garden. Impression was that the planning officer was sympathetic to comments. July 19<sup>th</sup> is decision day. CB to email them beforehand to ensure their views are included in discussions. CB is quietly confident it will not go through. AF suggests we might send a letter anyway.

This was not resolved. JT moved on the conversation.

Cameron McIntosh – Limpsfield traffic lights work confirmed for 23 August. Should be closed for a week or so.

AO asks whether the railings be painted or replaced as they are pretty scruffy. CMcl will ask the question, although it is unlikely to form part of the works program.

Your Fund Surrey – level of interest has been huge. Many applications received and process has stalled somewhat. £20m per year for 5 years. They are now looking at match funding but CMcl believes the LPC may not have to do that. AO advises we have now been invited to bid officially.

Parking: AO raised issue of parking on Limpsfield High Street – Nikki Tagg at TDC has forwarded on comments from the traffic officers who reported that the high street would benefit from more double yellow lines at points to create passing points. Parking enforcement is going to local committee.

PB – comments that we reviewed yellow lines in the high street. Believes more yellow lines will restrict parking for both residents and visitors. BH – Disagrees as he believes there needs to be more gaps for passing.

CMcl explains there is a parking review every year and this can be put forward as a suggestion. The CEOs are not part of this process. Next parking review starts up again in the next 5 months.

SM asks to clarify the process is in terms of raising an issue with Parking Review: The LPC would need to put in a suggestion if it wants an issue addressed.

JT suggests we discuss traffic and parking issues in September. SM reminds councillors that this will be part of discussions following the conclusion of CAAMP.

BH notes it's a very complex issue that has been discussed many times and is unlikely to have any specific resolution.

AF – suggests we also contact Sevenoaks parking when there is a specific issue.

Loose Drain - BH – loose drain in Limpsfield High Street. Has reported to SCC but it may be a utilities manhole so BH should check this and send email with reference to Cameron.

## 6. CHAIRMAN'S NOTES

Attended the unveiling of the new Limpsfield Village sign up by the traffic lights – replacement organised by LIB following the earlier accident.

Also attended the Limpsfield in Bloom judging day on July 8. Very impressed with all the efforts in Limpsfield Village.

## 7. FINANCE – TB/SM

7.1. Monthly payments/receipts and overview update. SM went through all the upcoming costs. All agreed.

7.2. Quarterly reconciliation – has been circulated to the finance committee. TB has signed off. SM circulated the reconciliation to the rest of the councillors. JT to sign.

7.3. Monthly budget/reserves statement. PB asked for explanation of various aspects of the monthly budget tracker/reserves statement. SM answered all requests for further information and PB satisfied with the document and believes this monthly update is useful.

### 7.4. Friends of Limpsfield Common grant request

- BH concerned about encouraging even more traffic to the area. The animal houses have caused issues with traffic and parking. Should we be supporting another project that could bring in more traffic? He does not believe we need another trail for children in the area and asks for clarification as to its location / details. There is plenty for children to do already without the need for a specific path or provision of information (the national trust has wildlife spotting posters on all their noticeboards already). AO explains that this would be up in the Chart woods near to St Andrews.
- AF – queries whether this will be a replication of the activity on the Limpsfield Way? Also questions FOLC funding at the moment. Believes that FOLC has a large reserve of funding and questions why they need to request grant from us.
- LT comments they have also applied to Your Fund Surrey. AO clarifies that in the same vein as our own proposal, they have also been asked to look at obtaining other funding sources.
- **PB recommends we do not support. AF seconds this.**  
**The grant proposal is refused. 5 against. 1 for (AO). JT abstains.**

8. PLANNING – MW is absent. Philip Bailey runs through the applications that have been proposed for discussion due to their comment deadlines being passed before the next Planning Meeting (last Tuesday of the month). See annex.
- 8.1. Planning applications for discussion /note
  - 8.2. Recent determinations – none discussed
  - 8.3. PB proposes we look at bringing the planning meeting forward – if this will make a difference to the number of applications that slip through between planning meetings. To be discussed at next planning meeting.
9. LNP - AO
- 9.1. Maintenance budget / handyman proposal update
    - AO explains the handyman proposal in terms of paying a number of different useful people.
    - LT was surprised at the amount for a maintenance budget. Would not like to set a precedent for this sort of money to be allocated to maintenance.
    - BH would like to clarify how such a budget will actually work in practice.
    - PB agrees that it's a good idea in principle, but the amount is too high. Suggests we put in a lower amount, such as £2500. However, we need to look at the details.
    - JT proposes that we postpone. LT agrees. Also to look at overall maintenance of the parish, including things like the mowing that should also come under this budget.
    - Another issue to be considered is insurance of 'handymen' working on our behalf who would not necessarily have their own insurance.
    - JT suggests that maintenance budget is acceptable in principle, but would review in more detail in September.
  - 9.2. Grub Street/Sandy Lane Footpath/Bridleway budget proposal AO. AO explains that this particularly bridleway gets extremely wet and quite dangerous in the winter months due to the gully running down the middle. She would like to propose the work is carried over the summer while it is dry. It will form part of the Limpsfield Way.
 

BH – questions the need for this bridleway to be resurfaced. AF explains this is part of the Limpsfield Way so we should be trying to get this sorted ourselves so that it is accessible for all.

PB - concerned by the amount of money and believes the NT must have a statutory obligation, as should SCC, to make sure it is maintained and not dangerous. He is also concerned by the proposition for the surface. This needs to be checked thoroughly as to its suitability for going uphill. AO explains that the proposed surface has been agreed by the NT and is suitable for horses. The proposed works would be carried out by Michael Butcher who is an approved contractor of the NT and knows what is required.

LT - says we also needs to consider the maintenance of this on an ongoing basis.

BH/PB - suggest we write a formal letter to NT and SCC highlighting the danger of the path, the cost of repairs and asking them to contribute on the basis we will also contribute.

PB would also like to see an agreement in writing from SCC that they would see this project as “a contribution” towards the Limpsfield Way, the funding proposal for which will be submitted to YFS.

AO is concerned that we could be waiting for months for YFS funding to come through and would prefer to get this path done before the winter.

Suggestion of 2 proposals – one being the project now; the other being project agreement in principle based on YFS's confirmation that our agreement to fund the resurfacing would count as a funding contribution towards the Limpsfield Way project.

Proposal 1: AO proposes to agree this project now. B de H Seconds. In favour 4. 3 against [PB, BH, LT]

- 9.3. Chart Orchard update – benches arrived and awaiting installation. Sign and bin already received. SM will organise benches to be installed and will put plaque on the gate.
  - 9.4. Your Fund application proposal update AO – discussed as above. We have now been asked to submit a formal application. JT would just like to highlight the difficulty in applying for these funds and would hope that we show proper support for those spending the time to undertake these tasks.
  - 9.5. Limpsfield Traffic Lights crossings - planting / floral display budget proposal. AO would like to bring the possibility of brightening up the traffic lights/crossings at the A25 / High Street junction although this would be something that would not happen until next year. We are obtaining a quote from the company who do all the flower planting and maintenance for the Oxted baskets/planters.
10. CAAMP UPDATE – JT Spoke to Chris Reynolds today. Has indicated to MW that he will be back on the case next week with consultation back on track in the next 4-6 weeks. We will however not make original September deadline for the TDC planning policy committee. Aiming for November instead.
11. HIGHWAYS – BH No additional updates.
12. PARISH PROPERTY - Parish Office to be refurbished (roof and window + minimal pointing to front) on 29/30 July. TDC and Detillens shelters to be done Saturday/Sunday TBC.
13. CHART PLAYGROUND - condition report – BH - All good in terms of equipment. Gate still not shutting. BH to chase TDC (Jim Lewthwaite) again.
14. ANY OTHER BUSINESS.
- 14.1. Next meeting 13 September 2021. No meeting in August. NB. LT will be away 13/9 and 11/10

Ends 22.02.



John Thompson, Chairman

**ANNEX 1 - PAYMENTS & RECEIPTS - JULY 12 2021**

**Accounts to 30/6/2021**

<b>LPC Account 60-16-09 75573407</b>	<b>Payments</b>	<b>Receipts</b>	<b>Balance</b>
<b>Balance JUNE 1 2021</b>			<b>£48,168.02</b>
EDF Electricity	£17.00		
SM monthly salary	£858.44		
SM WFH allowance - MAY	£18.00		
CKH Build (chq 604) Bus shelter refurbishment	£2,017.22		
Came & Co Insurance premium Chq 605	£1,011.65		
SM WFH allowance - JUNE]	£18.00		
TVA GRANT	£250.00		
CITIZENS ADVICE GRANT	£250.00		
CHART CRICKET GRANT	£1,000.00		
VAT RETURN HMRC		£693.51	
EN ROUTE NEWSLETTER PRINT	£360.00		
<b>Balance JUNE 30 2021</b>	<b>£5,800.31</b>	<b>£693.51</b>	<b>£43,061.22</b>
<i>Uncashed cheques / outstanding payments</i>			

<b>TOTAL</b>	<b>£11,600.62</b>	<b>£1,387.02</b>	<b>£37,954.42</b>
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<b>LNP Account 60-16-09 75647745</b>	<b>Payments</b>	<b>Receipts</b>	<b>Balance</b>
<b>Balance JUNE 1 2021</b>			<b>£0.00</b>
<i>Uncashed cheques</i>			
<b>TOTAL</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>

<b>Playground Account 60-16-09 75573415</b>	<b>Payments</b>	<b>Receipts</b>	<b>Balance</b>
<b>Balance JUNE 1 2021</b>			<b>£17,323.25</b>
SOPHIE CROSS (REIMBURSEMENT SIGN)	£32.52		
Helen Ellson fertiliser	£4.99		
National Trust legal fee	£120.00		
Earth Anchors Bin	£226.80		
<b>TOTAL</b>	<b>£384.31</b>	<b>£0.00</b>	<b>£16,938.94</b>

<b>CIL Account 60-16-09 75657562</b>	<b>Payments</b>	<b>Receipts</b>	<b>Balance</b>
<b>Balance JUNE 1 2021</b>			<b>£22,189.65</b>
<b>TOTAL</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£22,189.65</b>

<b>TOTAL PARISH BALANCES</b>			<b>£77,083.01</b>
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Payments for approval / to note - July 12th 2021					
ITEM	PAYEE	Amount (inc VAT)	VAT amount	A/C	Approval / notes
SM monthly salary (NET)	Sophie Cross	£858.44	£0.00	General	<i>As per contract</i>
SM WFH allowance June	Sophie Cross	£18.00	£0.00	General	<i>As per contract</i>
Kissing Gates/Self Closing gates for priority paths	Secure a Field	£1,843.47	£307.24	CIL	<i>Approved as part of footpaths budget</i>
Garden 4 Less - benches for Chart Orchard	Garden 4 Less	£840.00	£140.00	Chart/Playground	<i>Approved as part of Chart Orchard Budget</i>
Mowing - chart orchard preparation	Michael Butcher	£144.00	£24.00	Chart/Playground	<i>Approved as part of Chart Orchard Budget</i>
EDF Energy	EDF Energy	£17.00	£2.83	General	<i>Approved running costs</i>
Bench anchors	Earth Anchors	£81.60	£13.60	Chart/Playground	<i>Approved as part of Chart Orchard Budget</i>
HMRC - month 1 deadline 22/7	HMRC	£143.62	£0.00	General	<i>Approved running costs</i>
HMRC - month 2 deadline 22/7	HMRC	£135.18	£0.00	General	<i>Approved running costs</i>
HMRC - month 3 deadline 22/7	HMRC	£135.18	£0.00	General	<i>Approved running costs</i>
Parish Office Refurb 100% in completion	CKH Build	£1,662.00	£277.00	General	<i>Approved as part of Parish Office Refurb Budget</i>
		<b>£5,878.49</b>			

## ANNEX 2 PLANNING

2021/1019 1a Granville Road. The proposed extension is for a large first storey extension over an existing (2017) ground floor extension with a flat roof - only 1m from boundary. Location: LCA 03A, Limpsfield North.

PB suggests we support the neighbour on the distance from the boundary being inadequate. In terms of overlooking, the window that overlooks the house, will most likely be removed from the application. We should object on the grounds on bulk, overlooking and being out of character with the surrounding homes. PB to talk to TBK and refer to LNP.

***Recommendation to Object.***

2021/1038 Detillens House. As per the initial conversation at the Planning Committee meeting– the roof has been changed and some brick work to match the host house which is an improvement. However, PB would like to review our first objection to clarify which of the issues still remain. PB will look at the previous objection and consult TBK.

***Proposal to object if our reasons for the initial objection still remain.***

2021/1112 Barn Owl Kennels – PB suggests this is not in character. Nor with the new properties.

***Recommendation to object. Planning Committee to review.***

2021/1086 – Little Heath Cottage – detached car port. ***No objection.***