



MINUTES of the meeting of the Limpsfield Parish Council held on 10th January 2022 at The Millennium Room, St Peters at 7.00pm

Attendees:

*Cllrs John Thompson (Chair), Bernie De Haldevang, Bob Harvey, Mark Wilson, Laila Turner, Philip Bailey, Jenny Williams
TDC Cllr Claire Blackwell (OLRG), SCC Cllr Cameron McIntosh
Sophie Martin, Clerk*

1. APOLOGIES FOR ABSENCE

Thomas Briggs, Ann Osborn, Philip Davies.

2. DECLARATIONS OF DISCLOSABLE INTEREST

None

3. MINUTES FROM LAST MEETING

Accepted as seen and signed

4. PUBLIC SESSION - Any member of the public wishing to discuss an item in the public session, should email the Clerk. clerk@limpsfield.org This session is 15 minutes maximum.

None

5. COUNCILLORS' REPORTS (Cllrs Cameron McIntosh, Philip Davies, Claire Blackwell)

Claire Blackwell

Cllr Blackwell updates on the Local Plan. There was a meeting on 5 January and will be another one on 20 January following additional items sent to the Inspector, including road layout/increased volume of traffic and 5-year housing supply. CB believes there will be a decision by the end of January and confirms that the councillors are behind the Local Plan as it will give protection to Tandridge in terms of development.

MW asks about street cleaning as Limpsfield High Street gulleys are full of debris and blocking the rainwater drains.

MW to send CB a specific email regarding this matter and why the street cleaning rota does not appear to be managed, so that she can pass this on to the appropriate team.

As with other departments at TDC, there has been a lot of staff change and street cleaning rota has been affected.

Cameron McIntosh

With regards to the above, CMcI notes that due to Covid all departments of TDC have been adversely affected and local funding is not enough for the services that need to be provided. There is potential for street cleaning to be moved to SCC management, which CMcI believes would be more efficient.

Moorhouse Road - down for resurfacing soon. Patching has been done already.

A25 Crossing – initial safety audit has been done and plans will be forthcoming very shortly with a 3-4 week consultation with residents, LPC and other stakeholders, during which time comments and objections may be made through appropriate channels.

CMcl noted that a reduction of lane (2 lanes to 1 with filter for right hand turn) is with the intention of slowing down the traffic (both ways) as the current 30mph limit instigated by the LPC is not enforceable.

Further discussion is suggested once the plans and consultation document has been circulated.

Jubilee Bench – MW notes that he has had a response from SCC regarding ownership of the area of pavement in the bottom section of Station Road East and that it is not all highways but private property. MW to circulate this response and look at location plan for the bench / Section 50.

The Chairman thanks CMcl for his input into the successful YFS bid.

6. CHAIRMAN'S NOTES

None

7. MEETING VENUE – Agreement of meeting venue and costs for 2021 monthly full council meetings and Annual Parish Meeting.

TDC is not available to us anymore. We do need a room that is accessible to both councillors and public

There will be a cost associated with any of the available premises – whether this is a set fee or a contribution as per the Church.

All agreed that the Millennium room is not appropriate ongoing due to accessibility and that the Infants School and/or Library would be more appropriate for public attendance and is in the middle of the Parish – in between both Chart and Village areas.

However, the Annual Parish Meeting should be held at St Peter's Church Hall.

All agreed to hold meeting in each of Library and the School to see which is most appropriate. John Thompson and Jenny Williams are due to look around the library in the week, and can report back.

8. FINANCE – Cllr Thomas Briggs (absent)

8.1. January Payments & Receipts

Payments all agreed. Total £9,945 (including uncashed £8100 -CIL - for Grub Street from December)

To note that we are due to receive two contributions from Richard Stilgoe and the Titsey Foundation for the kissing gates on the Vanguard Way.

All agreed. SM to send around revised balances once Michael Butcher's cheque is cashed.

Bob Harvey questions the account the Chart Orchard mowing is taken from. The mowing was part of the agreed initial Chart proposal/ budget. £540 mowing costs each year has been budgeted. All agreed to that the ongoing mowing should come out of the general expense account as a general maintenance expense so as not to continue to reduce the reserves of the Chart / Playground Account.

8.2. Quarterly Bank Reconciliation. Noted that this has been completed and seen by all the Finance Committee and has already been signed by TB.

8.3. Precept - to note that we haven't received our precept letter for this year. Expecting any day but doesn't make much difference to us as we are not changing our precept.

SM will sign and return it as soon as it's received.

8.4. Finance Committee meeting – JT asks for finance meeting to be held in February before March. SM notes that TB is away for most of February. JT offers to chair a meeting in TB's absence. SM to circulate request / potential dates for finance meeting.

9. PLANNING – Cllr Mark Wilson

9.1. Any urgent planning applications for discussion /note – Details in Annex 2

- 2021/2103 – 10 Westerham Rd – parking space retrospective. No comment. TDC issue.
- 2021/2067 – Land Rear of 10 Westerham Road. A lot of comments still going in on this application. LPC has objected.
- 2021/2093 Colard House – variation – no comment

- 2 Sylvan Close – Folly View – several applications have been refused each time including appeal. Current proposal is more modest/ modified. LPC has not commented in the past. MW suggests a further look and will re-circulate any comments. Likely no objection.
- 2021/2041 – Cherrywood Brassey Road – PB notes that they are reducing the size of the approved extension. Not something that LPC would comment on. Is down to TDC and regulations.
- 2021/2073 Willow Pightle – Cert of Lawfulness - no comment
- 2021/1741 – Stoneswood - This is well set back and in keeping with the property. Not viewed from the road. Suggest no comment.

9.2. Determinations. Attached (Annex 2).

Only one to note - 86 Bluehouse lane – which is actually in Oxted but circulated to LPC for our interest. This new development is not in Limpsfield parish.

9.3. Assets of Community Value review

MW suggests that The Bull is re-registered as ACV.

The Bull came off after change of ownership.

This was reviewed in May 2021, however PB did not realise this wasn't still on the register. Glebe Field/Meadow and Brook Field. Glebe Meadow was on the register. Glebe Field and Brook field have not been registered however MW doesn't believe this is necessary due to Local Green Space designation.

While status is stronger under LGS designation, if ownership changes, it would give us the opportunity to bid for the land.

MW suggests we look at the pros and cons of registering these two fields.

9.4. AONB Review – MW comments have to be in by the 18/1/22. We have some areas in the parish and some AGLV areas which we would ideally like to move to AONB. Ted Beresford Knox has drafted an overview. MW and TBK to do a drive around to ascertain areas to include. These areas would likely include Trevereux Hill/Scearn Bank down to Itchingwood Common and also Limpsfield Common. Ted Beresford Knox (TBK) and MW will take photos to upload to the AONB review page. Clerk asks whether we can submit as the parish council or whether as per heritage list this is done by individual. CB is not sure whether it can be sent in on behalf of the Council. MW believes the council can email a document and supporting document, (which he will do) to the review panel.

MW will submit comments to Review portal and Aecom document. Deadline January 18.

9.5. Mark notes that Jenny Williams has asked to join the Planning Committee and very welcome. Philip Bailey suggests he might now remove himself from the committee. MW suggests he stay on and attends when possible or to ensure quorum if any other members are unable to attend.

9.6. Gaywood Solar Farm proposal. PB would like to know councillors' thoughts on this development. A consultation date has been set for 20 January for local residents and other stakeholders to ask questions about the proposed development. BdH offers to attend this on behalf of LPC.

PB's concerns are that this development will be very visible from other parts of the Limpsfield Parish – referring also back to AONB review - and affect the landscape. MW will take this into account and establish views of that area when he does his drive around with TBK.

SM to re-circulate email and documents regarding this proposal.

10. CAAMP – next steps (Cllr Mark Wilson)

Document has now been circulated and commented on by TDC. A few minor adjustments and addition of some photos and it should be ready for consultation process. To be advised by Christopher Reynolds and TDC on dates for the consultation. MW notes he has received indication that the document may need to go to the Planning Committee first. CB says this is disappointing, but should not affect the process.

11. LNP – Cllr Ann Osborn.

Ann Osborn circulated LNP update to all via email prior to meeting.

11.1. Your Fund Surrey – note of agreement to provide funds. AO is awaiting next steps and confirmation of first round of funding from SCC.

11.2. Jubilee street party – application to go in and further information circulated after committee meeting on 31 January 2022

11.3. Jubilee Tree (LT)

Laila Turner believes the preferred option could be to plant another tree by the previous silver jubilee Mulberry Tree on Glebe Meadow. Other option is to plant a tree up by Limpsfield Infants School between the school and the Legion. LT to circulate a note for discussion/decision in February.

11.4. LNP Meetings – set for February 3, June 2 and October 6. AO circulated LNP update document to all and SM will circulate agenda for February 3 meeting and action points from last meeting.

12. HIGHWAYS – Cllr Bob Harvey

Nothing further from BH but CMcl notes that Kent Hatch Road is also up for resurfacing finally, and will be done in 3 sections, TBC.

13. CHART PLAYGROUND - condition report – Cllr Bob Harvey.

In good order except for one section of rope that has broken and been removed. Hazard tape has been put on that section. BH to confirm maintenance / repair procedure/responsibility with Tandridge District Council. If they are unable to repair the section soon, all agreed LPC to fund and organise repair from the Chart account.

14. AOB

14.1. Resident's proposal of pond up by Limpsfield Chart Cricket Club. This was put to NT/FoLC for consideration at their recent meeting but will not be possible. They are however planning to "refresh" Yaldon Spring in the Chart Woods.

14.2. Grasshopper – CB notes that the most recent planning application has been withdrawn and awaiting a new one. Councillors most concerned that this site does not become a housing development and that being on the border it may not rate highly on Tatsfield council's concerns.

14.3. CCTV project – survey/consultation finished on 7 January. Awaiting news/next steps from Oxted PC.

Meeting ended 9.02PM

Next meeting to take place on February 14th at Limpsfield Infants School.

John Thompson, Chair LPC



ANNEX 1 - PAYMENTS RECEIPTS

ANNEX 1 - PAYMENTS & RECEIPTS - JANUARY 10 2022			
Accounts to 31/12/2021			
LPC Account 60-16-09 75573407	Payments	Receipts	Balance
Balance December 1 2021			£43,128.42
EDF Electricity	£23.00		
SM monthly salary - with backpayment	£989.78		
SM Work from Home allowance	£18.00		
En Route Print - Light Up Limpsfield	£46.00		
Northdowns Nursery - Xmas tree	£72.00		
Charlie Hayward - mowing village	£490.00		
Glasdon Ltd - Grit boxes and grit spreader	£842.28		
Sophie Cross - repayment Xmas batteries etc	£42.29		
En Route Print - Newsletter	£383.00		
TVA - room hire	£20.00		
Return Payment to Northdown Nursery		£72.00	
	£2,926.35	£72.00	
Balance December 31 2021			£40,274.07
LNP Account 60-16-09 75647745	Payments	Receipts	Balance
Balance December 1 2021			£0.00
TOTAL	£0.00	£0.00	
Balance December 31 2021			£0.00
Playground Account 60-16-09 75573415	Payments	Receipts	Balance
Balance December 1 2021			£15,834.43
Michael Butcher Mowing	£288.00		
TOTAL	£288.00	£0.00	
Balance December 31 2021			£15,546.43
CIL Account 60-16-09 75657562	Payments	Receipts	Balance
Balance December 1 2021			£26,207.43
Secure a Field - Gates	£1,406.16		
TOTAL	£1,406.16	£0.00	
Balance December 31 2021			£24,801.27
TOTAL PARISH BALANCES			£80,621.77

Payments for approval / to note - January 10 2022

ITEM	PAYEE	GENERAL	CIL	LNP	CHART	VAT amount	Approval / notes	BACS/CHQ
SM monthly salary (NET)	Sophie Cross	£891.23				£0.00	As per contract	BACS
SM WFH allowance	Sophie Cross	£18.00				£0.00	As per contract	SO
EDF Energy - monthly electricity for parish office	EDF Energy	£23.00				£3.83	Approved running costs	DD
HMRC Months 7 & 8	HMRC	£270.36					Approved running costs - Staffing	BACS
Repair of gate at Granville Road/Footpath sign.	RC Larkin	£84.00				£14.00	Approved Footpaths Budget	BACS
Paint and screws for Parish Office door - Fairalls	Sophie Cross	£26.86				£4.48	General running costs / Parish Office	BACS
Christmas tree - village	Northdowns Nursery	£72.00				£12.00	December payment returned - bank account change. Re-Paid 7/1/21	BACS
Installation of gates to Trevereux and Titsey (ESTIMATE)	Andy Jones		£452.00			£62.00	Approved Footpaths Budget	BACS
Resurfacing and groundwork for Grub Street/Sandy Lane bridleway	Michael Butcher		£8,100.00			£1,350.00	CARRY OVER FROM DECEMBER - NOT YET CASHED (as at 7/1/22)	004
TOTAL		£1,385.45	£8,552.00	£0.00	£0.00	£1,446.31	£9,937.45	

ANNEX 2 - PLANNING

Application No	Address	Description	Decision
2021/2103	10 Westerham Road, Limpsfield, Oxted, Surrey, RH8 0ER	Retrospective permission for works to Lower bank to front of house to form parking space with retaining wall.	No objection
2021/2093	Colard House, Caxton Lane, Limpsfield, Oxted, Surrey, RH8 0TD	Variation of Condition 2 (Plans) of planning permission ref: 2020/1341	No objection
2021/2135	Folly View, 2 Sylvan Close, Limpsfield, Oxted, Surrey, RH8 0DX	Erection of first floor side extension, loft conversion to create habitable accommodation with the erection of 2 dormer windows to the south west (side) and north west (rear) elevations with 2 rooflights to north east (side) elevations (Amended description).	Further investigation but likely no objection
2021/2073	Willow Pightle, Ballards Lane, Limpsfield, Oxted, Surrey, RH8 0SN	Erection of single storey outbuilding with internal gymnasium, plant and store.(Certificate of Lawfulness for Proposed Use or Development)	No objection
2021/1741	Stoneswood, Stoneswood Road, Limpsfield, Oxted, Surrey, RH8 0QY	Demolition of existing log store/workshop and erection of two-storey front/side extension and single storey side extension to provide annex accommodation, boot room & utility room.	No objection
2021/2041	Cherrywood, Brassey Road, Limpsfield, Oxted, Surrey, RH8 0ET	Erection of a part single storey/part two storey front extension incorporating a front and side roof terrace and new fenestration to rear elevation.	No objection

Recent Determinations

Application number	Address	Description	Decision
2021/1784	Barn Owl Kennels, Dwelly Lane, Edenbridge, Surrey, TN8 6QE	Variation of condition 2 (Approved drawings) of planning permission ref: 2021/765 (for the variation of condition 2 (Approved Plans)	Granted
2021/1929	Colard House, Caxton Lane, Limpsfield, Oxted, Surrey, RH8 0TD	Variation of Condition 2 (Plans) of planning permission ref: 2020/1341	Granted
2021/1857	23 Granville Road, Limpsfield, Oxted, Surrey, RH8 0BX	Demolition of existing single storey side extension. Erection of replacement single storey side utility room with internal alterations to main house.	Granted
2021/1966	86 Bluehouse Lane, Oxted, Surrey, RH8 0AD	Demolition of existing dwelling and erection of two pairs of semi-detached houses (no. 4) with associated access, parking and landscaping. Details of Landscaping. (Reserved Matters)	Granted
2021/1911	Calderstones, 59 Park Road, Limpsfield, Oxted, Surrey, RH8 0AN	Loft conversion.	Granted