



*Minutes of the Limpsfield Neighbourhood Plan Committee of Limpsfield Parish Council
on February 3rd at 4pm at TVA meeting room, Gresham Road.*

Attended by: Cllrs Ann Osborn (Chair), John Thompson, Mark Wilson, Laila Turner and Co-optees:
Ted Beresford Knox, Rob O'Donovan.

Sophie Martin (Clerk)

1. **APOLOGIES** for absence. None
2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST:** None
3. **MINUTES OF LAST MEETING** – already published as drafted.
4. **REVIEW OF LNP PROJECTS, including updates from last minutes**
 - 4.1 **Traffic Management**
 - 4.1.1 Bluehouse Lane – VAS. Annabel Kerley is in consultation with other residents.
See below for other points
 - 4.1.2 Speedwatch – should we just take this off the agenda for the high street? MW would like to revisit this after CAAMP has been done.
 - 4.1.3 Parking in Limpsfield High street - Parking Warden – Question is to whether we ask for more traffic warden hours in the high street or whether we ask for more double yellow lines. JT would like to return to traffic management in the high street once CAAMP is published. TBK suggests there might be some value in asking residents what they think about parking controls in the high street and wider and how they are working or not working. Survey Monkey potential to circulate to agents.
 - 4.2 **CAAMP**
 - 4.2.1 Consultation meeting to be held on same day as April 7 Annual Parish Meeting, 7.30pm. MW to talk to Chris Reynolds about TDC hosted CAAMP meeting.
 - 4.3 **Wildlife and Biodiversity**
 - 4.3.1 Rob O'Donovan – to circulate his previously written biodiversity briefing document.
 - 4.3.2 Look at areas of importance. There is a list of areas of nature conservation importance. ROD would like to try to find that as a start.
 - 4.3.3 Keep in touch with the National Trust.
 - 4.3.4 Look at existing green spaces, e.g. Glebe Field and Brook Field. TBK believes there is a report somewhere about biodiversity and Local Green Spaces.
AO will arrange a meeting with ROD



5. PROJECTS FOR 2022 – TO INCLUDE:

5.1.1 Speedwatch – see above

5.1.2 Parking in Limpsfield High street – see above

5.1.3 Limpsfield Way and Cycle Route next steps

- Funding has now been granted (not yet received – various contracts to be signed first / NT licence etc)
- JT would like to see the cycle path being progressed as a priority too. AO agrees it is also a priority, but the footpath will be completed first. AO is not able to manage the two projects simultaneously due to workload, but would be very happy for someone else to take on this role if this is possible.
- LT suggests we look at the change in the law and other alternative routes that can be linked into the route.
- AO to set up a meeting with the cycling group to see how it could be progressed.
- SM to enquire to Surrey County Council regarding ownership of this site in the High Street and also check with TDC whether a planning application is needed for the information board.

Tuesday, 8 February AO is meeting a contractor to discuss the rest and play equipment. This area will have an easy access pathway from the carpark at New Road to the rest and play area.

Risk assessment will be included in the quote plus annual inspection and maintenance.

- TBK asks if legalities re. the waymarking and noticeboards should be covered with the various landowners. AO reassures that almost all the land is NT and this is in hand.
- AO confirms there is a Licence with National Trust for Rest & Play, noticeboards and waymarkers.
- AO confirms that SCC has agreed to LW waymarking signs on their finger posts.
- TBK asks about procurement regulations for the project. The clerk is confirming with SCC as to whose regulations must be followed.
- JT would like to know who is in charge of administration of the finances and it was confirmed that this is the Clerk/RFO.
- AGENDA for February LPC meeting to include additional project hours for clerk to administer this project.
- MW suggests that on a regular basis we give an update on where we are with the budget.
- JT would like all the key documents sent again to all councillors. AO will do this.
- TBK would like to make sure that there is organisation and resource (financial and manpower) to address all the issues presented along the routes plus management, legal etc.
- AO goes through the next steps plan of action.



Hoping for grand opening in May, but this has to be flexible.

6. PLATINUM JUBILEE ARRANGEMENTS

- 6.1 Jubilee tree planting – LT - Copper Beech cannot be planted on NT land as it is not native. MW suggests potential for Brook Field. LT suggests Weeping Willow would be good for this location. Titsey Foundation is looking at possibility of planting some willows so LT to discuss possibilities with Innes family.
- 6.2 Jubilee Bench in Oxted – MW – in hand with SCC and manufacturer. MW/BH
- 6.3 Jubilee Street party - AO will send more information for the 14 Feb meeting following a street party meeting on Feb 4 at 8pm.

7. AOB

- 7.1 To note – CCTV consultation has been completed with well over 700 positive responses. We await further instruction / news from Oxted PC as the project is discussed.

Meeting ended 17.39.

Ann Osborn

Chair, LNP Committee