



*Minutes of the MONTHLY PARISH COUNCIL MEETING held on 14th
November 2022, at Limpsfield CofE Infants School*

Attending Councillors: John Thompson, Jenny Williams, Ann Osborn, Philip Bailey, Bob Harvey, Thomas Briggs, Bernie de Haldevang, Laila Turner and Mark Wilson.

District & Surrey councillors: Ian Booth and Cameron McIntosh

Clerk: Sophie Martin

1. APOLOGIES FOR ABSENCE

Claire Blackwell

2. DECLARATIONS OF DISCLOSABLE INTEREST

None

3. MINUTES FROM LAST MEETING

Agreed as seen. Signed. No further comments.

4. PUBLIC SESSION – *None*

5. COUNCILLORS' REPORTS

Cllr Ian Booth

- Gaywood – not likely to come to planning committee until early 2023. New Officer – Hannah Middleton
- Hillview Farm – 8 December planning committee. LPC to attend.
- Edenbrook off Snatts Lane – still in appeal
- Ballards Lane – Monopole – still in appeal
- Westerham Road layby – still in appeal
- Change of use for The Studio for child care centre – no update. Nothing has been submitted as yet.
- Tandridge DC re Oxted Health Centre – Ian Booth confirms there is no specific current discussion regarding Oxted Health Centre at the moment.
- Ian Booth notes that Leader of the Council, Catherine Sayer is touring the PCs at the moment to talk about TDC restructure and potential reconfiguration of structure under County Deals. Requests that Catherine attends the next meeting. It is agreed that she is invited to attend the next council meeting (12 December, time TBC). To be discussed later in the meeting.

Cllr Cameron McIntosh

Cameron McIntosh gives brief overview of County Deals – the Govt’s ambition to streamline local government. This would also allow the County to spend CIL in a more strategic way.

There is a likelihood of having 2 parts to Surrey – East and West. This is the first step towards a Unitary Authority. As a County Deal, there would still be a district-based planning function.

- Local Transport Plan 2021/22 – SCC plans to put public charging points throughout the county. This will also likely include on-demand bus services which CMCl says they would hope to bring to Tandridge. To Note following mention of Electric Charging Points - these can be installed in lamp columns and therefore could be looked at as possibility in high streets where possible.
- Road updates – Hurst Green / Holland Road resurfacing is currently underway. Merle Common Road will be next.
- Wolf’s Row – February 2023 Resurfacing following completed SGN works – up to the Wolfe’s Care Home.
- Brick Kiln Lane – will also be surface dressed early in the next financial year.
- Also, Kent Hatch Road will be resurfaced in the next financial year.
- Parking Review – November 30 deadline. CMCl mentions that parking review would be the best way forward to deal with the issues of parking in the high street.

Suggestion by LT to obtain some key points from the District and County Councillors ahead of time for each meeting.

6. CHAIRMAN’S NOTE - to discuss Oxted Health Centre later in the meeting.

7. FINANCE (Cllr Mark Wilson)

7.1. Payments / Receipts November 2022 – Approved pending discussion on Pebble Hill work.

7.2. Note of VAT receipt – note that the latest reclaim has been received. The note has been circulated.

7.3. Motion to approve the following:

7.3.1.1. Financial Regulations update 2022

7.3.1.2. Standing Orders update 2022

Motion circulated to approve the cited updates of the Financial Regulations and Standing Orders. TB Moves to approve. MW seconds. All agreed.

PB would like to draw a distinction between “budget” items and “earmarked” items.

Budget means that money can be spent. Earmarked means that it is agreed in principle as a potential spend but should be brought back to the council to be approved and/or spent.

Planning Committee TOR

Ann Osborn would like to suggest that the Planning Committee TOR are changed to allow someone else (non-councillor) to vote.

Mark Wilson proposes that for planning committee only, as long as there are THREE committee members there, with TWO voting councillors the committee would be quorate. JW proposes AO proposes. All agreed. Revised TOR to be circulated by Planning Committee.

7.4. Approval of Risk Assessment update 2022

Approved as circulated.

7.5. Initial FY23/24 Budget discussions:

7.5.1. Proposals for budget including specific discussion over:

- CAAMP Projects for 2023/4
- Footpaths projects 2023/24
- Grass Mowing 2023/24
- Overview of running costs 2023-24
- Precept

MW gives overview of current spending and projected spending in this financial year and presents outline of expenditure for 2023/24 as discussed at last Finance Committee meeting.

The increase in general running expenses is discussed with overview of current running costs which are unavoidable, and maintenance costs (including various areas of mowing around the Village and Chart).

With regards to major projects for the next financial year, much of which would be largely dependent on CIL income (which has not been confirmed due to Green Hedges developers having not yet paid CIL to TDC – awaiting update).

It is noted by the Clerk that we have fairly high reserves (available balances) for a small parish council (as noted by the auditor) and we do have significant reserves for spending in the next financial year.

PB would like to see the current expenditure and projected balances by account to ascertain reserves levels for both General Expenses and CIL accounts.

MW proposes that the LPC adopts the present balanced draft budget, excluding CAAMP on the basis of current funds, and without increasing the precept for 2023/24.

We will review our CAAMP expenditure as and when the CIL income is confirmed.

PB seconds.

BdH & JT abstain.

MW agrees to send updated budget following meeting. (Subsequently, the omitted potential costs for 2023 parish council elections have been added).

8. PLANNING (Cllr Jenny Williams)

8.1. Any urgent Planning applications for discussion / ratification

- 8.1.1.1. 2022/1098 Trevereux Stables, Trevereux Hill – application to replace the existing. The portal does not show sufficient documentation or

statements it says have been submitted. SM has requested an extension and provision of the missing documentation before a response can be given. TDC has acknowledged request and that there are missing documents and is looking into it.

8.1.1.2. 2022/1177 Lea Cottage, Red Lane – Certificate of Lawfulness. No Comment

8.1.1.3. 2022/1063 Arden Lodge, Pastens – Recommendation to submit comments which TBK will draft.

8.2. Recent determinations to note:

Beresford Court has been approved against our recommendations and against Neighbourhood Plan policies. BdH would like the LPC to take action with regards to why TDC has approved these applications in conflict with the adopted LNP policies. To be discussed further at Planning Committee meeting.

8.3. AOB

Dorothy's Cottage. MW notes that Chris Reynolds has now had a meeting with the owner, Mr Bailey regarding his views / recommendations on the development of Dorothy's Cottage.

9. NEIGHBOURHOOD PLAN (Cllr Ann Osborn)

9.1. Footpaths update. AO thanks everyone who has walked the paths to review any upgrades needed. Much of the suggested works have now been done with a few more to come (see following motion).

9.2. Expenditure motion for Pebble Hill clearance of vegetation and leaves etc on the path itself to allow more light and better surface of the pathway. This will include clearing around lamppost. National Trust to then look at crown lifting of several trees.

AO proposes, BdH seconds. All in agreement

10. CAAMP

10.1. CAAMP Projects - Phase 1 motion 2022/23

- TB proposes the motion to carry out the presented initial priority works from the CAAMP implementation (see attached Annexe), which includes ironstone cleaning and replacement of some kerb stones; replacement of litter bins in the LVCA and replica milestone. The current earmarked budget of £10K would be exceeded, largely due to VAT. PB and BH voiced some concerns about the ironstone work. If this comes back more expensive it would not be viable. JW notes that the work is being done in parts in order to limit any additional cost and would not go over the agreed amount. JW seconds the motion to approve the proposed works and cost (£12,611 including VAT) for this year's itemised CAAMP activity. All in agreement.
- Regarding the Glebe, Grub Street and Village bins – quote to be obtained for fitting and presented to council for approval. (Action BH/SM)

11. HIGHWAYS

- Parking Review submissions. JT asks if there are there any recommendations for the parking review. Some discussion over whether further double yellows in the Village area would be beneficial to allow traffic flow or cause more issues due to removal of further parking spaces.
- Response from Highways received on November 2 relating to the parking and traffic letter sent from the LPC in October gives response on various of the items outlined as potential solutions and seems to dismiss the need for a meeting to discuss further.
- PB proposes that we look for a traffic survey and suggests we only go to Surrey with formal suggestions that have been looked at by a professional traffic engineer.
- JT and AO would like to pursue a meeting with a follow up letter to Highways to discuss the alternatives (that may not have been raised in the previous letter) and reasons for the response to the current suggestions. Ted Beresford Knox (as member of LNP Committee) has offered to help draft a letter.

12. PARISH ASSETS – no particular updates.

13. CHART PLAYGROUND (Cllr Bob Harvey) - Condition report – GOOD, in working order. NB. Clerk to request reports from TDC from the last ones sent in September.

14. AOB

- 14.1. Clerk's pension discussion – Clerk to be offered pension (backdated) and to decide to accept or opt out of NEST pension. TBC.
- 14.2. Oxted Health Centre. BdH would like to get support from other parish councils with regards to their feeling about Oxted HC. He will then try to organise a Zoom call with the other Parish Councils with view to a potential joint survey. The Oxted HC has recently been given a "Good" certification, which is surprising given the amount of negativity surrounding their service.

Meeting ends 10.03 PM

Next LPC Meeting will be 12 December (followed by councillor festive cheese and wine at LT's house).



John Thompson