



Minutes of the monthly Limpsfield Parish Council meeting held on 26th September 2022 at Limpsfield CofE Infants School.

This meeting was postponed from its intended date of 12th September 2022 due to the death of HM Queen Elizabeth II

Attending Cllrs: John Thompson (Chair) Ann Osborn, Bob Harvey, Mark Wilson, Philip Bailey

Clerk: Sophie Martin

1. APOLOGIES FOR ABSENCE

Bernie de Haldevang – work commitments

Jenny Williams – away

Thomas Briggs – away

Laila Zollinger Turner - away

Ian Booth and Claire Blackwell – TDC meeting

Cameron McIntosh - away

2. DECLARATIONS OF DISCLOSABLE INTEREST

None

3. MINUTES FROM LAST MEETING

Signed as seen.

4. PUBLIC SESSION

None

5. COUNCILLORS' REPORTS (Claire Blackwell, Cameron McIntosh, Ian Booth)

Note sent from Ian Booth/Claire Blackwell:

"We have no substantial issues to report on. However, we are keeping a watching brief on Arden Lodge, Pastens Road. Local residents have complained to Tandridge District Council (TDC) Planning Department about what appears to be new external works taking place at this location. TDC is looking into this situation and we have requested a report from the Acting Head of Planning, Cliff Thurlow. We will share the main findings from this report with LPC as soon as we have them."

Note sent from Cameron McIntosh:

- 1. Resurfacing/Surface renewal on Moorhouse road – I have been on site to look at this with highways. My understanding (if it hasn't already) is that we will be replacing the lining. But does look smart and pleased with the works that have taken place around this area which is the full length from the A25 to the junction with Kent Hatch road.*

These works took place the same time as Dwelly Lane (although not in the Parish) but a priority locally. More roads are coming forward, and I will update via social media and residents accordingly.

- 2. The Comms Gang – Cutting back on Grants Lane - the gang did spend some time along here a few weeks ago, specifically cutting back the vegetation around the railway bridge. We still have the gang in Tandridge at the moment and I have requested (which I try to do once a year) cleaning of signs along the full length of the A25 in my division.*
- 3. Tree works on Kent Hatch road – Details have been sent to the Clerk, but this will require traffic management. **[this may have been postponed from original date TBC by CMcl]***
- 4. Solar farm application – I have been liaising with Transport Development Planning on this and we do have concerns with the management plan that has been put forward by the applicant.*
- 5. Parking review – We should be in a position to finish all the lining (double yellow lines) works by the end of September. Some will have already been put down in Tandridge and we will then commence the next parking review. **See notes on parking review conversation below.***
- 6. Parking enforcement and verge cutting – The county is looking to bring Parking enforcement back in house along with verge cutting (but we already do this in Tandridge). The County feels that this would be better run through the Highways Authority rather than having a number of different agency agreements around Surrey and will mean taking this away from the District (which is what we should have done a long time ago). Hugely supportive of this, and there are plans to bring in more technology in this instance through the use of ANPR etc.*

Councillors' Response to Parking Review note.

PB would like to note that these double yellow lines have removed 3 spaces and doesn't believe they are necessary. The Parish Council needs to be aware of what's happening with the Parking Review before decisions are made. Is there an official consultation process for parish councils? PB believes that the LPC/Councillors should have the opportunity to comment on this process before decisions are made.

The Clerk notes that Parking Review process is all online and notes / documents on the Parking Review were circulated some time ago, and the current review is now open for submissions.

BH / PB Would like to make sure that we are consulted on subsequent parking reviews before decisions are made.

Action: Clerk to look at the timelines for the current parking review and confirmation of process, so that we do not miss the opportunity to comment on the next review suggestions.

Trevereux Hill – Ann Osborn passes on concern by Paul Perkins (vicar at St Andrews) regarding the blocked storm water drain on Kent Hatch Road by Trevereux Hill. *Action: Clerk to file a report online.*

Speed Table in Limpsfield High Street. BH followed up on this matter. It is illegal to park on a speed table and tickets have been issued despite residents being told that they would be able to park on the speed tables.

6. CHAIRMAN'S NOTE

6.1. May elections.

The Chairman would like to request that over the next few weeks, anyone not wishing to stand for re-election would let the chairman know, so that we can look at how many council seats we might need to fill.

As far as budgeting is concerned MW suggests we budget for a contested election. PB would prefer that co-optees are not voting members that have been elected. The Planning Terms of Reference state that only councillors can vote, and this is also for legal reasons.

MW would agree that co-optees should not vote, but it's a good idea to co-opt people from the community to encourage them to participate in activities (via committees or working groups) and get to know how the council operates with a view to potentially standing for election at a future date.

PB wonders if there might be any benefit of increasing council numbers. Clerk notes that from a previous conversation with Tandridge DC, this is quite a protracted process and has to be steered by TDC. *Action: Clerk to confirm this.*

7. FINANCE UPDATE (Clerk/Cllr Mark Wilson)

7.1. Note of September 2022 Payments / Receipts – current balances circulated. MW notes we are in a good position with expenditure and balances.

Payments noted by Clerk and all agreed.

Minor discussion about EDF energy and activity in August when EDF debited a very large payment from the LPC account. This has now been repaid and rectified – owing to faulty meter and the fact we had not received an actual invoice since 2018. *Clerk believes we are now around £866 in credit but will check status of the account before end of year and see if we can get refund.*

7.2. Any Items for upcoming Finance meeting (6 October) – nothing specific suggested. We will be reviewing statutory documents, overview of current budget/expenditure to be presented at next parish council meeting.

7.3. Closure Notice for External Audit – The External Audit was completed in July and received by LPC on 9th September 2022 and circulated to all members. The audit reported no matters of concern. There was no August LPC Meeting. Due to the death of HM The Queen and postponed September LPC meeting, The Closure Notice / Conclusion of Audit was posted to the website and on parish boards on 16/9/22.

7.4. Any other finance items/proposals

7.4.1.1. Bob Harvey proposes a new bin to be installed up at Grub Street by The Legion at a maximum cost of £500 + VAT. AO seconds.

All in agreement.

- 7.4.1.2. Ann Osborn proposes a budget of £350 for daffodils to be located in various locations to be decided by Ann Osborn and Bob Harvey.
BH seconds. All in agreement.
Budget allocation to be decided. *Clerk to confirm.*

8. PLANNING UPDATE (Cllr Mark Wilson in lieu of Jenny Williams)

- 8.1. Any urgent Planning applications for discussion
2022/957: 5 Park Road – MW and planning committee suggest no comment. All agreed.
2022/1023: Essington Priors, orangery. Large, but seems to be in keeping and within green belt guidelines. Seems to be no impact on nearby listed buildings. MW and planning committee suggest no comment. All agreed.
- 8.2. Recent determinations to note – to be circulated.
- 8.3. Update regarding Gaywood Solar application
MW has drafted an objection letter to be circulated tomorrow, Tuesday 27 September. In terms of major issues: The application document does not make reference to the LNP. LNP5 should have been considered with regards to rural setting. Also, NPPF, visibility from AONB, flooding and farming / agriculture (LC05 Low Weald Farmland).
PB comments that the LNP is not detailed on this area but suggests that AECOM report is referenced in the objection letter and link to the document on the LPC website. PB is concerned that the application downgrades the agricultural quality, overestimates the power production and the Green Belt is there to limit spread of conurbation, not energy. PB to forward his draft letter to MW for points to be included in the letter from LPC.
- 8.4. Andrew Bailey (Old Rectory, Limpsfield High Street) who recently bought Dorothy's Cottage site, intends to put in an application in for Dorothy's Cottage and would like to have a meeting with LPC and Christopher Reynolds to discuss plans. The Application will be for the same number of dwellings as the current approved application.

9. NEIGHBOURHOOD PLAN UPDATE (Cllr Ann Osborn)

- 9.1. Limpsfield Way / Cycle Route update
Thanks for attendance at the ribbon cutting event on Saturday. The event went very well. We are nearly there but have aggregate to do over the winter on the muddier pathways, including some for a link path from Oxted Station to the Limpsfield Way (via Granville Road/Brook & Glebe Fields).
- 9.2. Footpaths Report and update on 2022-23 activity
Proposal by AO to accept the activities outlined in the footpaths report are agreed to be funded from the footpaths budget with further discussion required on the issue of the footpath along Kent Hatch Road – is there potential for bridleway / cycle path?
AO believes there is, and it would provide useful path for riders to avoid Kent Hatch Road. Bob Harvey believes this would not be suitable and could be

dangerous. PB thinks that it may be beneficial, and we should be supporting equestrian community as well as walkers.

To note, the work to the path from Granville Road could be funded from YFS as it is a link path for YFS – see above.

All agree with the proposal for footpaths activity/expenditure with further discussion on Kent Hatch Road.

10. CHART PLAYGROUND (Cllr Bob Harvey)

10.1. Condition report and note re. TDC reports. BH subsequently reports playground in good working order with exception of rope swings which have been taped off.

To liaise with TDC about repair.

SM to ask insurance company if they will accept the operational inspection reports made by Safeplay to TDC or if we need to report independently.

11. PARISH ASSETS

11.1. Broomlands Lane/A25 Bus Stop and Detillens Horse Trough shelter repairs to be undertaken on 6/7/8 October by Andrew Jackson as agreed in July meeting.

11.2. Grub Street bin - as discussed above – to source and install a bin by The Legion where one has disappeared.

12. AOB - none

Meeting finished 9.05PM

Next meeting will be 10th October.



John Thompson, Chair.

10/10/22

ANNEX 1 - PAYMENTS RECEIPTS

| ANNEX 1 - PAYMENTS & RECEIPTS - 26 September 2022 | | | |
|--|------------------|-----------------|-------------------|
| Balances at 31 AUGUST 2022 | | | |
| LPC Account 60-16-09 75573407 | Payments | Receipts | Balance |
| Balance 1 August 2022 | | | £40,155.59 |
| EDF - Direct Debit | £52.00 | | |
| HMRC Month 3 | £190.34 | | |
| PKF LittleJohn external auditing | £360.00 | | |
| Mulberry & Co - clerk training | £102.12 | | |
| Bob Harvey - brass plaques | £51.00 | | |
| DM Payroll services - 1/3 year fees | £40.00 | | |
| En Route Print - newsletters | £483.00 | | |
| SOPHIE CROSS WFH | £18.00 | | |
| | £1,296.46 | £0.00 | |
| Balance August 31 2022 | | | £38,859.13 |
| LNP Account 60-16-09 75647745 | Payments | Receipts | Balance |
| Balance 1 August 2022 | | | £24,855.21 |
| Vendeca - maps boxes | £185.92 | | |
| Triton Cycles - Cycle Repair Kids for pubs | £448.18 | | |
| Decathlon - bike rack and pumps | £104.86 | | |
| Conservation & Access - waymarking posts and preparation cycle route | £1,050.00 | | |
| Barry Chandler - board fixings | £82.99 | | |
| Fitzpatric Woolmer - additional discs | £141.60 | | |
| Conservation & Access - waymarking discs installation | £390.00 | | |
| | | | |
| TOTAL | £2,403.55 | £0.00 | |
| Balance August 31 2022 | | | £22,451.66 |
| Playground Account 60-16-09 75573415 | Payments | Receipts | Balance |
| Balance 1 August 2022 | | | £15,251.43 |
| | | | |
| TOTAL | | | |
| Balance August 31 2022 | | | £15,251.43 |
| CIL Account 60-16-09 75657562 | Payments | Receipts | Balance |
| Balance 1 August 2022 | | | £17,814.34 |
| Conservation & Access - Priest Hill Gate installation | £780.00 | | |
| TOTAL | £780.00 | £0.00 | |
| Balance August 31 2022 | | | £17,034.34 |
| TOTAL PARISH BALANCES | | | £93,596.56 |
| BALANCES ex LNP | | | £71,144.90 |

Payments for approval / to note - September 2022

| ITEM | PAYEE | GENERAL | CIL | LNP | CHART | VAT amount | Approval / notes | BACS/CHQ |
|---|-----------------------|------------------|----------------|--------------|--------------|-------------------|--------------------------------------|-----------------|
| SM monthly salary (NET) - including additional project admin hours - NOT PAID IN AUGUST | Sophie Cross | £1,040.74 | | | | £0.00 | As per contract + agreed extra hours | CHQ 611 |
| SM monthly salary (NET) - including additional project admin hours - SEPT | Sophie Cross | £959.41 | | | | £0.00 | As per contract + agreed extra hours | CHQ 612 |
| SM WFH allowance | Sophie Cross | £18.00 | | | | £0.00 | As per contract | SO |
| HMRC Month 4 | HMRC | £218.63 | | | | £0.00 | Staffing Costs | BACS |
| EDF - electricity parish office | EDF | £52.00 | | | | £0.00 | General Running Costs | DD |
| Conservation & Access - Priest Hill gate additional work | Conservation & Access | | £150.00 | | | | Footpaths | BACS |
| GDPR | ICO | £35.00 | | | | | | |
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| TOTAL | | £2,323.78 | £150.00 | £0.00 | £0.00 | £0.00 | £2,473.78 | |

YFS PAYMENTS - LIMPSFIELD WAY PAYMENTS - SEPTEMBER 2022

| ITEM | PAYEE | LNP | VAT amount | Approval / notes | BACS/CHQ | Status |
|--|-------------------------------------|------------------|------------------|--|----------|--------------|
| Map box - Ann Osborn reimbursement | Ann Osborn | £33.48 | £5.58 | Approved by YFS - second round quotes. | BACS | paid |
| Map Boxes - Sophie Martin reimbursement (to be refunded map boxes bought from Vendeca once returned) | Sophie Cross | £105.30 | £17.55 | Approved by YFS - second round quotes. | CHQ068 | to reimburse |
| Design of website and all graphics for information boards; design of printed/downloadable walking maps | "The Word Bird" / Sophie Cross | £1,200.00 | £0.00 | Approved by YFS - second round quotes. | CHQ067 | Paid |
| Rest & Play installation and operational inspection | Safeplay Ltd | £384.00 | £64.00 | Approved by YFS - second round quotes. | BACS | Paid |
| Printing of maps for Limpsfield Way | Tandridge District Council - allow | £192.00 | £32.00 | Approved by YFS - second round quotes. | BACS | Paid |
| Easy Access Pathway | Michael Butcher | £7,194.00 | £1,199.00 | Approved First Round Quotes | BACS | To schedule |
| No Access signs for Hookwood spur & Golf Course Signs | Signomatic Ltd - Sophie Cross | £238.84 | £47.77 | Approved by YFS - second round quotes. | CHQ069 | to reimburse |
| Launch event | The Carpenter's Arms - Sophie Cross | £105.60 | £0.00 | | | to reimburse |
| Parcel 2 Go return of map boxes to Vendeca | Parcel 2 Go - Sophie Cross | £16.48 | | | | to reimburse |
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| | | £9,469.70 | £1,365.90 | | | |

Determinations over the Summer 2022 – yellow highted to note.

| Application number | Address | Decision | Decision date |
|---------------------------|--|--|----------------------|
| 2021/1948/NMA1 | Hazelwood School, Wolfs Hill, Limpsfield, Oxted, Surrey, RH8 0QU | Granted | 26/09/2022 |
| 2022/673 | Vane Cottage, Ballards Lane, Limpsfield, Oxted, Surrey, RH8 0SN | Withdrawn | 22/09/2022 |
| 2021/2166 | St Michael's School, Wolfs Row, Oxted, RH8 0QL | Granted | 12/09/2022 |
| 2022/46 | St Michael's School, Wolfs Row, Oxted, RH8 0QL | Granted | 12/09/2022 |
| 2021/2103 | 10 Westerham Road, Limpsfield, Oxted, Surrey, RH8 0ER | Refused (retrospective application for parking area) | 08/09/2022 |
| 2022/551 | Beresford Court, Westerham Road, Limpsfield, Oxted, Surrey, RH8 0SL | Granted | 06/09/2022 |
| 2022/1016/TPO | 29 Detillens Lane, Limpsfield, Oxted, Surrey, RH8 0DH | Approved | 02/09/2022 |
| 2022/735 | Kennels, Barn Owl Kennels, Dwelly Lane, Edenbridge, Surrey, TN8 6QE | Refused | 30/08/2022 |
| 2022/797 | 16 Park Road, Limpsfield, Oxted, Surrey, RH8 0AW | Granted | 24/08/2022 |
| 2022/631 | Beckets, Hookwood Park, Limpsfield, Oxted, Surrey, RH8 0SQ | Granted | 23/08/2022 |
| 2022/899/TPO | 3 Padbrook Close, Limpsfield, Oxted, Surrey, RH8 0DQ | Approved | 22/08/2022 |
| 2022/595 | The Bower Cottage, High Street, Limpsfield, Oxted, Surrey, RH8 0DY | Granted | 22/08/2022 |
| 2022/629 | Stoneswood Lodge, Stoneswood Road, Limpsfield, Oxted, Surrey, RH8 0QY | Granted | 19/08/2022 |
| 2022/742 | Magnolia Cottage, High Street, Limpsfield, Oxted, Surrey, RH8 0DR | Withdrawn | 18/08/2022 |
| 2021/1948/Cond6 | Hazelwood School, Wolfs Hill, Limpsfield, Oxted, Surrey, RH8 0QU | Approval of conditions details | 18/08/2022 |
| 2021/1948/Cond5 | Hazelwood School, Wolfs Hill, Limpsfield, Oxted, Surrey, RH8 0QU | Approval of conditions details | 18/08/2022 |
| 2021/1948/Cond4 | Hazelwood School, Wolfs Hill, Limpsfield, Oxted, Surrey, RH8 0QU | Approval of conditions details | 18/08/2022 |
| 2022/711 | The Old Lodge, Itchingwood Common Road, Limpsfield, Oxted, Surrey, RH8 0RL | Granted | 17/08/2022 |
| 2022/831/NH | 69 Stoneleigh Road, Limpsfield, Oxted, Surrey, RH8 0TP | Prior approval required and given | 16/08/2022 |
| 2022/238 | 82 Granville Road, Limpsfield, Oxted, Surrey, RH8 0BZ | Granted | 16/08/2022 |

| | | | |
|-----------------|---|--------------------------------|------------|
| 2022/58 | Lea Cottage, Red Lane, Limpsfield, Oxted, Surrey, RH8 0RU | Granted | 16/08/2022 |
| 2021/1546 | Trevereux House, Trevereux Hill, Limpsfield, Oxted, Surrey, RH8 0TL | Granted | 12/08/2022 |
| 2022/592 | Lane End, Brassey Road, Limpsfield, Oxted, Surrey, RH8 0EU | Granted | 09/08/2022 |
| 2022/898/TCA | Corner Cottage, 10 Stanhopes, Limpsfield, Oxted, Surrey, RH8 0TY | Approved | 08/08/2022 |
| 2022/330 | Garden House, Uvedale Road, Limpsfield, Oxted, Surrey, RH8 0EW | Granted | 05/08/2022 |
| 2022/250 | Little Bombers, Dwelly Lane, Edenbridge, Surrey, TN8 6QE | Granted | 05/08/2022 |
| 2022/850/TCA | Old Sawmills, High Street, Limpsfield, Oxted, Surrey, RH8 0DG | Approved | 01/08/2022 |
| 2022/555 | Durant Hollies, Hookwood Park, Limpsfield, Oxted, Surrey, RH8 0DU | Granted | 29/07/2022 |
| 2020/2170/Cond2 | Green Hedges, Westerham Road, Limpsfield, Oxted, Surrey, RH8 0EE | Approval of conditions details | 15/07/2022 |
| 2022/314 | Doghurst, Grants Lane, Limpsfield, Oxted, Surrey, RH8 0RQ | Granted | 15/07/2022 |
| 2022/363 | Doghurst, Grants Lane, Limpsfield, Oxted, Surrey, RH8 0RQ | Granted | 15/07/2022 |
| 2022/606 | 50 Granville Road, Limpsfield, Oxted, Surrey, RH8 0BZ | Granted | 13/07/2022 |
| 2022/487 | 3 St Michaels, Wolfs Row, Limpsfield, Oxted, Surrey, RH8 0QL | Granted | 08/07/2022 |
| 2022/433 | Old School House, Red Lane, Limpsfield, Oxted, Surrey, RH8 0RS | Granted | 06/07/2022 |
| 2022/286 | Old School House, Red Lane, Limpsfield, Oxted, Surrey, RH8 0RS | Granted | 06/07/2022 |
| 2022/560 | 42 Granville Road, Limpsfield, Oxted, Surrey, RH8 0DA | Granted | 05/07/2022 |
| 2021/1235/Cond1 | Priest Hill House, High Street, Limpsfield, Oxted, Surrey, RH8 0DT | Approval of conditions details | 01/07/2022 |
| 2022/353 | 93 Granville Road, Limpsfield, Oxted, Surrey, RH8 0BY | Granted | 01/07/2022 |



Parking controls request - Tandridge parking review 2023

Overview

Thank you for contacting us about a parking problem in Tandridge.

This form must only be used to request formal parking controls. Usually these are requests for new (or changes to existing):

- Double yellow lines
- Single yellow lines
- Permit parking (minor changes only)
- Parking bays (which can be time limited)
- Enforceable disabled parking bays
- School keep clear markings
- Loading restrictions

Using this form for anything other than this may result in your enquiry not being looked at appropriately. Once you have filled in the form, the details will be directly added to our database of sites to be considered in the Tandridge parking review 2023. This is currently scheduled to begin in December 2022.

Please have a look at our [parking news and updates in Tandridge](#) to keep up to date on what we're doing.

If you want to report more than one location, please fill out a separate form for each one.

If you would like to speak to us, please get in touch using the contact details shown to the right or [contact us online](#).

Data Protection Information

We will only use your personal data and information you have provided in relation to the purpose for which it was collected. We may share it with partner organisations, but only in order to help provide the service that you have requested. We treat all information that we collect in accordance with [our privacy policies](#).

Accessibility Statement:

This survey is compatible with speech recognition software and screen readers. If you require this survey in an alternative version and/or if you have any queries about the survey, please contact us and we will do our best to assist you:

Email: research@surreycc.gov.uk

Telephone number: 0300 200 1003

Closes 30 Nov 2022

Opened 2 Aug 2021

Contact

Parking Team

0300 200 1003

highways@surreycc.gov.uk

[Fill in the form now >](#)

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Areas

Tandridge

Audiences

Young people Children in care Parents Teachers Social workers Youth workers Health professionals working with children Councillors, MPs Children with disabilities CSF staff Carers Headteachers Health providers Clinical commissioning groups Children's Centres Employers Care Leavers SCC staff District and borough council staff Voluntary, community and faith sector organisations HR staff Adults Social Care staff Users of Surrey pharmacies Community pharmacies Dispensing doctors GPs Healthcare providers Representatives and individuals with an interest in Surrey pharmacy services All Surrey residents

Interests

Highways

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