



**MINUTES of Limpsfield Parish Council MONTHLY PARISH COUNCIL
MEETING held on 9th January 2023, 7pm at Limpsfield CofE Infants
School**

Attending: Limpsfield Parish Cllrs Ann Osborn, Bernie de Haldevang, Philip Bailey, Mark Wilson, Jenny Williams; Cllr Ian Booth (District) and Sophie Martin (Clerk)

1. APOLOGIES FOR ABSENCE

Bob Harvey, Laila Turner, Thomas Briggs (all away), John Thompson (unwell), Cllr Blackwell (unwell), Cllr McIntosh (away). As both John Thompson and Laila Turner both away, Mark Wilson acted as Chair.

2. DECLARATIONS OF DISCLOSABLE INTEREST

Philip Bailey declares potential interest (friendship with applicant) for planning application in New Road (not yet submitted).

3. MINUTES FROM LAST MEETING

One addition: 9.4. to add "where LPC has objected". Amendment made and minutes agreed for signature.

4. PUBLIC SESSION

No public in attendance.

5. COUNCILLORS' REPORTS (Claire Blackwell/ Ian Booth and Cameron McIntosh)

Ian Booth / Claire Blackwell (absent)

- Gaywood Solar – at the moment looks like March/April for Planning Committee.
- Banking Hub – OLRG has applied for a Banking Hub (run by Link) for Oxted with view of the banks closing down. IB will keep the council updated as to progress which is expected to take up to 12 weeks for a decision (currently very few applications have been approved / advanced)
- Boundary Commission delayed, Tandridge District will go to 3-member wards in due course. There is a consultation period about to get underway. This process should not affect parish councils.

Cameron McIntosh (absent) - Thanks recorded by the council for the note from Cameron as circulated prior to the meeting. See below key points:

- SCC is starting to collate the requests from the public regarding the parking review process and will review any further suggestions sent by LPC.
- CMCl will follow up with Ann-Marie Hannam re response to the recent Parish email re. parking and traffic.
- Highways has done a good job regarding the recent gritting action, both with main routes like the A25 and P2 routes. This of course, along with the period of heavy rainfall has had an impact on roads (potholes etc). If I could encourage those to continue to report defects on the highway, SCC is putting more gangs on the network to fix these.

- To reiterate to both residents and councillors to please report any potholes online: <https://www9.surreycc.gov.uk/HighwayIssue/whatistheissue.aspx?&code=potcw>
- You may have seen the recent announcement about the cap on bus fares from Surrey in partnership with the DfT. If not, please find information here: <https://www.getsurrey.co.uk/news/surrey-news/surrey-bus-routes-introducing-2-25801445>

6. CHAIRMAN'S NOTE

With Limpsfield Parish Council elections coming up in May this year, The Chairman would like all councillors to please give him an indication as to whether they will be standing again for the next parish council term.

7. FINANCE (Cllr Mark Wilson)

7.1.1. Payments / Receipts January 2022 – discussed all known payments to be scheduled January and agreed (signed by MW). Also, brief discussion on EDF contract and monthly payments which will now be taken “total amount” rather than nominated direct debit. EDF has also refunded the credit of £932 in advance of the new contract. Clerk will advise on the likely monthly amount once the first payment has been taken. The parish office (which stores various minutes, financial records, maps and other documents) is currently being heated for 1-2 hours per night over the winter to ensure it remains damp free. Clerk to reduce this.

7.1.2. Q3 Reconciliation for signature – quarterly reconciliation has already been seen by the Finance Committee members. MW recommends for approval. Approved.

7.1.3. Note of Precept form submission – the form has been received and signed and will be submitted to TDC prior to 17/2/23 with confirmation of our precept remaining unchanged for 2023-4 (£33,315).

7.1.4. Chart Playground Repairs quote for approval (SM)

There are several structural repairs needed on the Chart Playground – a beam, post and activity board. Ian Hudson has provided the report and recommendation from Safeplay Ltd with request for LPC to fund the repairs.

The total is £1025+VAT.

MW proposes that we waive the £1000 limit in this instance for one quote (as it is also recommended by TDC who only have to provide one quote up to £25K) and that the payment comes out of the CHART Playground account.

All agreed.

8. PLANNING (Cllr Jenny Williams)

8.1. Any urgent Planning applications for discussion / ratification

No applications necessary to discuss this evening.

We have objected to High Ridge Farm.

Trevereux Stables application 2022/1098 – we have noted and advised TDC that our objection has not appeared on the website. Nor have (apparently) several of the objection comments by neighbours. This is another example of the ongoing confusion and lack of proper documentation and errors in key dates on the TDC planning portal.

8.2. Recent determinations to note – none of note.

8.3. AOB

Tatsfield PC Neighbourhood Plan – a response has been received by Viv Riddle at TDC to say that she is currently reviewing the Neighbourhood Plan as part of Reg 15 and has made some suggestions to Tatsfield. She has noted our interest and need to be consulted as part of Reg 16 and we will be consulted in due course. Viv is leaving and there is no permanent replacement but she has copied in CPO, Cliff Thurlow.

9. NEIGHBOURHOOD PLAN (Cllr Ann Osborn)

9.1. Traffic & Parking update

John Thompson has pre-circulated the list of parking review suggestions as formulated from: suggestions by councillors over the course of the last year or two, following Traffic meeting in August and following further consultation with Ted Beresford Knox. All councillors have responded in support of the suggestions except for Thomas Briggs (no response as yet) and Philip Bailey.

PB parks in the high street and has a view on the parking review suggestions.

He is not keen on any spaces being taken away from the high street, does not agree with the suggestions and does not believe they have been researched thoroughly.

Neither AO nor JW agree with the disabled spot required outside of Memorial Stores.

PB would like to discuss this further and do a site visit to the high street with JT, and any other councillors who wish to attend. It is agreed that revised suggestions will then be circulated prior to submission to SCC.

9.2. Bridleway from the Golf Club to Ridlands Grove has been partially resurfaced in the muddiest areas as part of the LW/LC activity (funded by Your Fund Surrey). Has had many compliments already from all types of user.

10. CAAMP (Cllrs Osborn and Williams) - Any updates

10.1. Stage One – refurbishment of Ironstone from the Church to The Bull. Is most likely to happen in the next financial year. 3 quotes received. To be discussed with Chris Reynolds and then taken to the planning committee. PB would like to ask that the pavement on the pavement opposite The Bull Inn could be looked at in terms of re-setting / lifting the brick paving. If this is pavement / safety issue, could this also be discussed with Cameron McIntosh/SCC? JW notes that the funding for the ironstone work would come out of this year's agreed CAAMP budget, but will most likely not actually not be completed until the next financial year

10.2. AO would like to propose the LPC approves a revised cost on the replica cast-iron milestone. This has increased from £870 to £1560 + VAT. PB thinks that this would be difficult to justify this cost to parishioners that does not really add anything to the village and asks if there is any other material it could be made with. Brief discussion about the merits of the milestone with regards to historical link.

AO proposes. BdH seconds. MW/JW for; PB against. Vote carried.

AO would also like to propose that we set aside some money for weed-killing of the pavements. Up to £200. AO proposed. JW seconds. All agreed.

1.1.NB. Research to be undertaken to make sure we are using pet-friendly weedkiller.

11. Oxted Health Centre discussion (Cllr de Haldevang)

Bernie de Haldevang to meet Mr David Borer from Oxted PPG on Saturday 14th January regarding the service and to gather any other information and will circulate following meeting.

PB would like to find out what can be done to put pressure on the Health Centre by enquiring as to the availability of the doctors and their FTEs, which should all be accessible.

12. HIGHWAYS (Cllr Bob Harvey) – Away – no further updates.

13. CHART PLAYGROUND (Cllr Bob Harvey) Away – condition report received by Safeplay on behalf of Tandridge District Council. In good working order except for some identified repairs (currently taped off). Necessary Repairs have been authorised for Safeplay Ltd to undertake and payment by LPC (as above). To be carried out ASAP.

14. AOB

Meeting ended 20.33.

Next meeting 13/2/23

A handwritten signature in black ink that reads "J Thompson". The signature is written in a cursive style with a large initial 'J' and a horizontal line under the 'n'.

SIGNED John Thompson, Chair

ANNEX 1 - PAYMENTS RECEIPTS

ANNEX 1 - PAYMENTS & RECEIPTS - 9 January 2023**Balances at 30/12/2022**

LPC Account 60-16-09 75573407	Payments	Receipts	Balance
Balance at 1/12/2022			£49,059.15
SM monthly salary (NET) - November	£1,065.73		
SM monthly salary (NET) - December	£995.36		
SM WFH allowance	£21.00		
HMRC Month 7	£149.54		
EDF	£3.00		
DM Payroll - October to March 2023	£60.00		
Northdown Nursery (xmas tree)	£72.00		
Sophie Cross - Clerk reimbursements	£49.61		
	£2,416.24	£0.00	
Balances at 31/12/2022			£46,642.91
LNP Account 60-16-09 75647745	Payments	Receipts	Balance
Balance at 1/12/2022			£12,990.74
Conservation & Access - aggregate - LC - Part 1	£9,600.00		
Conservation & Access - installation of bollards	£702.00		
FDK Design - map amendments	£192.00		
	£10,494.00	£0.00	
Balances at 31/12/2022			£2,496.74
Playground Account 60-16-09 75573415	Payments	Receipts	Balance
Balance at 1/12/2022			£15,251.43
TOTAL			
Balances at 31/12/2022			£15,251.43
CIL Account 60-16-09 75657562	Payments	Receipts	Balance
Balance at 1/12/2022			£17,525.82
Earth Anchors bins	£1,164.00		
Glasdon Bin	£227.86		
TOTAL	£1,391.86	£0.00	
Balances at 31/12/2022			£16,133.96
TOTAL PARISH BALANCES			£80,525.04
BALANCES ex LNP			£78,028.30

Payments for approval / to note - January 2023

ITEM	PAYEE	GENERAL	CIL	LNP	CHART	VAT amount	Approval / notes	BACS/CHQ
SM monthly salary (NET)	Sophie Cross	TBC				£0.00	General Running Costs. As per contract	
SM WFH allowance	Sophie Cross	£21.00				£0.00	General Running Costs. As per contract - Staff Costs	SO
Bins for Conservation Area	Earth Anchors		£472.80			£78.80	AGREED November 2022 meeting - awaiting delivery	BACS
Bins for Conservation Area - Installation	Nick Dance		£360.00			£60.00	December agreed by email.- BH proposal	BACS
John Thompson printing expenses	John Thompson	£110.23					General Running Costs - Stationery	BACS
Pebble Hill Clearance	Conservation & Access		£1,272.00			£212.00	Footpaths budget	BACS
Chart Playground repairs	Safeplay Ltd				£1,175.50	£110.50	Chart Playground Budget To Be Agreed - January meeting	BACS
TOTAL		£131.23	£2,104.80	£0.00	£1,175.50	£461.30	£3,411.53	

YFS PAYMENTS - LIMPSFIELD WAY PAYMENTS - January 2023

ITEM	PAYEE	LNP	VAT amount	Approval / notes	BACS/CHQ	Status
SLOW Pedestrians sign for Hookwood Path/Cycle Route	Not yet ordered. With MW for approval					
TDC Printing of new LW maps x 500	Tandridge District Council estimate	£240.00	£40.00			
Aggregate Work for Golf Course pathway LC/LW Part II	Conservation & Access	£3,480.00	£580.00			
		£3,720.00	£620.00			

LIMPSFIELD PARISH COUNCIL OVERVIEW - EXPENDITURE TO DATE 2022-2023

Projected Balance of Funds Available end of March 2023 - based on balances at 31/12/22 - not including LNP A/C. Assumes all budgets are spent.	£45,584	£0					
AFTER RESERVES - 16658 & 10000 (CHART)	£19,026	£0					
				<i>Potential Remaining to spend by account</i>			
Overview category spending:	Budget	Total spent to date	% of budget	GENERAL	CIL	CHART	0
General Running Costs	£20,113	£19,092	95%	£1,021	£0	£0	£0
Grants & Discretionary items	£3,500	£1,436	41%	£2,064	£0	£0	£0
Parish Assets & Maintenance	£3,000	£1,672	56%	£1,328	£0	£0	£0
LW Maintenance	£2,400	£0	0%	£2,400	£0	£0	£0
0	£0	£0	0%	£0	£0	£0	£0
FOOTPATHS and Bridleways	£7,200	£2,478	34%	£0	£4,722	£0	£0
Other projects:	£0	£0	0%	£0	£0	£0	£0
Christmas - Light Up Limpsfield	£200	£151	75%	£49	£0	£0	£0
Jubilee Activity (bench, mulberry tree, Street Party)	£2,700	£305	11%	£2,395	£0	£0	£0
Archiving Parish Records	£928	£318	34%	£610	£0	£0	£0
Balance of CAAMP Comms project	£468	£239	51%	£229	£0	£0	£0
Bus Shelter Refurbishments	£1,065	£1,160	109%	£0	£0	£0	£0
Second Bluehouse Lane VAS	£1,500	£0	0%	£0	£1,500	£0	£0
Grub Street Benches	£1,200	£1,309	109%	£0	£0	£0	£0
BINS - Glebe and Grub Street (CIL eligible)	£1,000	£1,164	116%	£0	£0	£0	£0
CHART PLAYGROUND REPAIRS	£0	£0	0%	£0	£0	£0	£0
CAAMP projects / enhancement	£12,011	£228	2%	£11,783	£0	£0	£0
Parking Fund reserve	£10,000	£0	0%	£0	£0	£0	£0
YFS Contribution from CIL AC £4343	£4,343	£0	0%	£0	£4,343	£0	£0
Total Expenditure to Date	£71,628	£29,551	41%	£21,879	£10,565	£0	£32,444
Current balances	£0	£0	0%	£46,643	£16,134	£15,251	£0
Balances at end of year (projected based on known spend)	£0	£0	0%	£24,764	£5,569	£15,251	£45,584
0	£0	£0	0%	£16,558	£0	£10,000	£0
After ringfenced reserves	£0	£0	0%	£8,206	£5,569	£5,251	£19,026