

Security Camera at Limpsfield Portion of Oxted High Street

MEETING: 10 July 2023

Proposer: Mark Wilson

Second: Tom Briggs

Oxted Parish Council has been working to develop a security camera network of 15 cameras for Oxted High Street and Hurst Green. Cllr. Peter Giles led the effort with the assistance of Cllr. Reg Hull.

The Council has worked closely with Simon Evans of the Surrey Police Department and has had discussions with shop owners and others regarding the location of cameras. The Council has completed its tender process and has selected its service provider. The Council is scheduled to approve the project at its meeting the week of 10 July.

They have requested Limpsfield Parish Council to contribute to the cost of the camera to be placed on the Limpsfield portion of the high street which will be placed at or near the Council office building. In addition, Limpsfield was asked to contribute a pro rata share of the annual maintenance costs of the network.

Camera Cost (incl. installation): £4545 excluding VAT (£5454 with VAT)

Annual maintenance estimate: £ 5000/15 = £333 p.a. excluding VAT (£400 incl. VAT)

The cameras will be high resolution (8 megapixels) which will allow for better close ups. This will enhance the ability to use images for criminal prosecution. Cameras will have video recorders and will be connected by a broadband network which will allow for data downloading and storage.

The Police will have access to the network. Other requests for images will be pursuant to Freedom of Information requests and other private requests. Oxted Parish is working with the legal department at Tandridge District Council to manage requests for camera data.

GDPR compliance will require registration with the IMO. Oxted Parish will manage this which may require Limpsfield Parish to replicate the application with the IMO for its camera.

Expenditure Request

Request to approve up to £5500 (including VAT) for the cost of high-resolution camera and installation. Details of Invoicing to be resolved – reimburse Oxted or pay service provider directly?

Approve up to £400 per year toward maintenance (includes broadband fee) of the network.