



LIMPSFIELD PARISH COUNCIL - MONTHLY MEETING

*Minutes of the meeting of Limpsfield Parish Council held on
Monday 11th September 2023*

*Attending Councillors: Tom Briggs (Chair), Mark Wilson, Jenny Williams,
Sophie Kemp, Anthony Taylor, Bob Harvey, John Thompson.
District Councillor, Ian Booth. Surrey Councillor, Cameron McIntosh
Clerk: Sophie Martin*

1. APOLOGIES FOR ABSENCE

Ann Osborn, Bernie de Haldevang, Claire Blackwell

2. DECLARATIONS OF DISCLOSABLE INTEREST

Tony Taylor, 42 Granville Road.

Sophie Kemp, Gaywood Solar Farm.

3. MINUTES FROM LAST MEETING

None, approved as circulated

4. PUBLIC SESSION

Sarah Wild and Kerry Munroe from Limpsfield Grange attended.

Sarah gave an overview of The Grange and the service it provides to autistic girls.

She reported that Surrey County Council would like to expand the school to provide for the increasing numbers of diagnosed autistic girls in the UK, principally in Surrey. Not increasing the number of boarders. There will be an extra class in each year group 7-11 and to open a sixth form. Effectively doubling the size of the school to 200 girls. This will require a new school block – to be built on the site of the tennis courts (which will be relocated). Also a new dining room and larger hall/gym for PE and assemblies will be built.

There is a community event planned for 11th October.

This is the very beginning of the project and no planning process as yet.

Timing: Planning ideally in the new year with building next summer and building for summer 2025. There will be community engagement running simultaneously with design. The local authority in this case is SCC.

MW believes councillors would be very supportive of the idea.

SK advises on using the right people for the consultation event to be informative and engaging. The councillors stress the importance of looking at the traffic situation and of engaging with the locals with regards to improving the current situation with taxis etc.

There is the potential for moving the entrance to reduce danger or incident on the road bend, and/or widening it to ease the traffic flow.

*Please email apologies for absence, comments/questions and considerations to the
Clerk at clerk@limpsfield.org*

CMcl clarifies that SCC is trying to encourage using more shared transport (minibuses etc) with the hope of reducing the number of taxis. Although it is acknowledged that this is hard as students come from far and wide).

TB advises to also pay attention to disruption during construction phase and timing.

With no further questions from the councillors, Kerry and Sarah leave.

5. COUNCILLORS' REPORTS (Cameron McIntosh and Ian Booth)

Ian Booth

Grasshopper development – There is an application in for a Care Home. 64 rooms. LPC to chase regarding being a consultee as it is on our border and we have not yet had an official notification. (Clerk) JW suggests sending note to Tatsfield Clerk to liaise with their planning team.

Temporary Comms Mast – IB says that enforcement has been told that the telecoms company have said they will be taking down the mast. But we don't know where it will be relocated to, unless it is to the approved Moorhouse lay-by site. However, we are aware that the comms company say they need 2 masts to maintain the same coverage (one at the top of the hill (A25) and one at the bottom.

The Studio – has been approved for change of use to a child care centre, with Highways conditions imposed that must be met before the business can launch. CMcl relayed all LPC's concerns to Highways.

BH reads through the report of the approval. He would like a number of points clarified by TDC. IB will follow this up.

Orchard Cottage Farm – Red Lane Stables has been approved which is concerning (Green Belt) and IB confirms that Orchard Cottage Farm will be called in as requested. Date TBC.

Trevereux Stables – may possibly be called in. Awaiting feedback from the planning officer.

Gaywood Solar Farm – awaiting decision. IB says that he and Claire B hope that this will not have to go to planning committee. Angela Goddard at Highways has suggested refusal. There is still an ongoing issue regarding the risk of flooding which has not been sufficiently addressed by the applicant.

10 Westerham Road – has gone to appeal. No further action unless new information comes to light.

Hillview Farm – has gone to appeal. To discuss at the upcoming planning meeting.

Cllr Cameron McIntosh

Overview of upcoming Highways works

- 13th September - patching on A25 Grub Street area
- 20th-23rd September Kent Hatch Road – stud replacement
- 25th-27th September resurfacing Ridlands to A25
- Pebble Hill – resurfacing soon, in the new financial year. Date tbc.

Surrey Connect has launched, in infancy. This is a County-wide on demand transport offer. SM forwarded to all councillors. It is an App-based / telephone and web on

demand transport – minibuses – that will not replace existing bus service. Clerk to publish to social media etc.

- Parking Review – in consultation phase at the moment. There has been some feedback. Implementation would be in summer 2024. No further comments needed by LPC.
- HGVs – Sophie Kemp mentions the issue of HGVs in south of the parish now that Hilders Lane has been made “no HGVs”, which has meant that the traffic is now diverting to Grants Lane and Monks Lane which are also very unsuitable for HGVs. SK wonders if these lanes could have Not Suitable for HGVs signs. CMcl says that Parish/Highways can put this signage up. It is only advisory and would not stop farm vehicles, but would hopefully deter other HGVs. MW asks what sort of HGVs are causing the issue and would be interested to know if a lot of the current traffic is the Barn Owl Kennels development and therefore temporary. CMcl would be happy to look at this.

6. CHAIRMAN'S NOTE

7. HIGHWAYS (Cllr Bob Harvey) – any updates/issues

Kerbstones. There is one/two that have come loose in the high street at the entrance to The Limpsfield Cookery School / Limpsfield Ceramics. These have been reported to SCC. A VCO has to be applied for to SCC.

8. CHART PLAYGROUND (Cllr Bob Harvey) - Condition report

- It all appears to be fine.

9. FINANCE & GOVERNANCE

9.1. Note of Balances at end of August 2023 circulated (see attached)

9.2. September 2023 payments circulated and approved (see attached)

9.3. Conclusion of Audit – The external audit has been concluded with no advisory notes. The conclusion of audit notice will go up on the boards tomorrow, 12th September 2023. It is already on the website with all the relevant documentation.

9.4. Review of/Actions from Internal Audit

SM to circulate all statutory documents to MW/AT for them to review and submit recommendations for October meeting.

10. PLANNING

10.1. Any urgent planning applications for discussion - 42 Granville Road. There are objections to this application, but as we have not commented before on the previous application, JW suggests no comment as there doesn't appear to be any material reasons for objection.

10.2. Recent determinations of note: The Studio – as discussed above. This has been a very unpopular application and local residents and businesses are not happy it has been approved despite objections. JW would suggest that LPC drafts a letter to SCC to reiterate the point about the traffic survey and the parking review. But the most important thing is to make sure that the imposed conditions are enforced to ensure that these are fully met before the business can launch. SK clarifies that a “challenge” has to be to TDC as the planning authority and not to SCC. It is also noted that despite official request, the planning officer did not inform the parish council of their intention to approve ahead of the decision.

JW will draft letter to Highways and run by TB and SK.

10.3. AOB

Hillview Farm appeal. MW has drafted a letter regarding AONB and Hillview Farm which notes that the AONB boundary review is currently out to consultation (with further proposed expansion) and comes up to, or may potentially include Hillview Farm. The appeal document takes no consideration of the AONB or LNP10. Also the LPC is not aware of any complaints or noise issues by residents regarding the businesses on the site. SM to submit the letter drafted by MW to the appeals team, pending any further comments from councillors.

11. NEIGHBOURHOOD PLAN – Update circulated from AO as she is not in attendance.

There will be a LNP Committee meeting on Thursday 28th September.

12. AOB

12.1. Gaywood Solar Farm - residents have commissioned 2 reports about flooding as the authority is not considering the flooding issues sufficiently and has asked the applicant to provide a report which is not acceptable. This is a community planning application with wide-reaching implications that LPC has already objected to. SK would like to propose that the LPC contributes towards the report, that the residents.

Motion proposed by TB to contribute £500 + VAT towards the hydraulic study with invoice sent direct to LPC. JW seconds. All present in favour.

12.2. Twinning – BH would like to respond to Graham Dixon and Ian Morling as soon as possible out of courtesy, although the Clerk has responded to both initially. TB will talk to Bernie de Haldevang who was looking into twinning and was due to respond to both.

12.3. Clerk salary. The clerk was temporarily dismissed from the meeting and the minutes were taken by the Chair. Mark Wilson explained the basis of the salary increase proposal for the Clerk, which will require a review of Clerk/RFO pay levels for a new agreement starting in the April 2024/25 fiscal year. The Chair proposed an interim pay rise of 7% effective 1 September 2023 and the proposal was seconded by Mark Wilson. No objections were raised - proposal adopted.

Meeting ended 9.05pm.



Thomas Briggs, Chair LPC.