



ANNUAL REPORT 2024

CHAIRMAN'S NOTE

The Council has been busy implementing many aspects of the Limpsfield Neighbourhood Plan (LNP) and the Limpsfield Village Conservation Area Appraisal and Management Plan (CAAMP). Specifically, the Council has replaced two modern streetlights with heritage lighting, more in keeping with the architecture of the Village.

In addition, we have commenced cleaning and repair of the ironstone pavement, a unique historical feature of our area.

Focus on the LNP has continued with the development of our Biodiversity Strategy, further investment in the local footpath network, including the new mobility gate at Glebe Meadow, and completion of the Limpsfield Way.

The Council also contributed funds to Oxted Parish Council's CCTV network to combat crime in the main Oxted/Limpsfield commercial area. We have also supported the excellent Wednesday morning coffee gatherings at St Andrew's Church on the Chart as well as other activities to promote community wellbeing and connectivity between all residents of Limpsfield.

As the Council builds upon its successes, we must acknowledge the significant contributions made by dedicated volunteers. Robert O'Donovan, who has worked with us for many years as a vital co-opted member, has decided to step down from his role. On behalf of the community, the Council would like to thank Robert for his dedicated service.

The Council is pleased that Robin Masefield and Maggie Morgan have stepped in as co-opted Council members to assist with implementation of the biodiversity strategy.

Many residents are active volunteers in local organisations that strive to improve our area and environment. Friends of Limpsfield Common, the volunteers at the Limpsfield Village store, and those who help at the weekly coffee gathering are just a few to mention. These fantastic people make Limpsfield a better place to live. Thank you.

Thomas C Briggs
Chair, Limpsfield Parish Council

PLANNING UPDATE

Planning Committee: Jenny Williams (Chair), Mark Wilson. Tony Taylor and John Thompson. Co-opted member, Ted Beresford-Knox.

This year has been characterised by several applications that have wide impact on the Parish. This is of course in addition to householder applications, all of which are reviewed by the planning committee.

Our TDC Councillors, Claire Blackwell and Ian Booth attend our monthly full Parish Council meetings (held on the second Monday of the month) where they report on issues relevant to the Parish of Limpsfield and we are able to ask questions and provide comments.

Overview Key points:

- In 2023/24 the planning committee considered 90 new development applications (not including conditions or tree works, which amounted to another 43 in total applications viewed).
- TDC approved 64 of these applications; and refused 11. A small number were withdrawn, not required to submit planning, or asked to submit full planning applications. The rest are still not yet determined.
- In 2023/24, the LPC planning committee made 13 objections based on LNP criteria. It is too early to say how many of these were upheld by TDC as half of these applications are pending decision. Only one has been overruled to date (Red Lane Farm Stables)
- We commented on another 15-20 applications to ensure LNP criteria were met and are pleased with the results / conditions of these applications and objected to one TCA and one TPO, submitting comments on several other tree works applications.
- There continues to be a proliferation of annexes for different uses and we have commented (where appropriate) that if approved, these should remain ancillary to the main dwelling.
- Hedges and boundaries: With several developments in the area, we often make comments to convey the importance of tree protection and green boundaries in Limpsfield. This is particularly important in the Conservation Area, but also in the residential roads of Granville Road, Bluehouse Lane, Uvedale and Park Road where we may be in danger of losing the green street scene.
- Green belt development: In the absence of a Tandridge Local Plan (rejected in August 2023), we are now seeing applications for significant development locally, but to date, in Oxted rather than Limpsfield. We do have several smaller green belt developments in Limpsfield still awaiting determination. These are generally agricultural properties applying for residential development, which we oppose in line with our Limpsfield Neighbourhood Plan policies. The government states that the “fundamental aim” of the green belt “is to prevent urban sprawl by keeping land permanently open” around urban areas. It is for local planning authorities (LPAs) to define and maintain green belt land in their local areas. Government policy on the green belt is set out in chapter 13 of the National Planning Policy Framework (NPPF).

10 Westerham Road – Erection of a single detached three-bedroom house and lowering of bank for parking. Appeal(s) dismissed. We had objected to this development which was refused by TDC. The dismissal of the appeal was a successful outcome given the significant impact to this area of wooded hillside.

Thuja Tree at Kiwi Cottage, Limpsfield High Street – a TPO (Tree with Preservation Order) application was submitted to fell the tree. We commented on this application given the tree is a landmark in the Conservation Area. TDC refused the felling but allowed significant pruning. We were very happy with this decision.

Grasshopper Site, Westerham Road. Demolition and erection of private care home. Although this site is in the Parish of Tatsfield, we are a consultee as it is on our boundary. We are working with Tatsfield Parish Council to ensure that the proposed development is sympathetic to the location and adequate car parking facilities are provided. In conjunction with the Surrey Historic Buildings Officer, we have made representation regarding bulk and design, which we think could be significantly improved. In principle, we are in favour of the site being enhanced. Our comments can be found on the planning application documents on TDC's website. We await the TDC's Planning Officer's report.

Gaywood Solar Farm, Hilders Lane. Photovoltaic panels and infrastructure including security perimeter fencing, CCTV and lighting.

We are broadly in favour of renewable energy, but we maintain that green belt land must be protected above all else. Along with concerns of the impact on AONB and flooding, we do not believe that the application justifies 'special circumstances' and have objected accordingly. TDC has refused the application. However, adjacent to the site, but in Sevenoaks jurisdiction, the same developer submitted a similar application, which has been approved. We will monitor any further developments.

Limpsfield Grange School, Bluehouse Lane – proposed expansion over a five-year period.

This proposal is being handled by Surrey County Council. To date, no formal application has been received, but there have been two public consultation events which we have attended and subsequently issued comments. We are in favour of the success of this facility and therefore our concerns have concentrated on minimising and improving the impact of the traffic flow onto the site, and the visual impact of the new classroom block and with regards to concern about pedestrian safety and need for a pavement. We were alerted to some tree works on Bluehouse Lane around one of the possible new entrances. Together with some residents, we questioned the link with proposed planning application, as yet not submitted (at time of publication). We are pleased to report that the tree works were withdrawn. We await the formal planning application.

Land adjacent to Chichele Road Development – residential housing. Refused.

Although not in the Parish of Limpsfield we are a consultee. Our comments referenced the impact on services, particularly Oxted Health Centre, which is in our Parish.

The Studio (sometimes referred to as The Old Stables) Limpsfield High Street – Change of use to childcare for Jumping Jacks move from St Peter’s Church Hall.

Approved. We are very supportive of this facility within the Parish, however, TDC approved the application for change of use (with a significant input from Surrey Highways) with several conditions that had to be met before the facility could commence operating. Unfortunately, the conditions were not met before launch and we received several complaints from residents, which we duly followed up with TDC. One of our responsibilities, particularly now we have a Neighbourhood Plan, is to ensure that proper planning procedure in Limpsfield is followed. Amongst the most important for this application was the submission of a satisfactory Travel Plan, due to the congestion and parking issues we already have in this area of the village. A plan was approved in February with a 6-month review. Due to the significant local interest in highway safety issues specifically, we will continue to monitor the implementation of these conditions from time to time.

Former Green Hedges Westerham Road – demolition of house and erection of flats. We were disappointed with the outcome of the Planning Committee review of conditions regarding retrospective permission for additional south-facing balconies for the Green Hedges development. We represented the residents’ interest at the TDC Planning Committee, which ultimately approved the conditions.

Gatwick North Runway Expansion

This is the early stages of preparation. The impact, if any, is likely to be felt in the south of the Parish. We continue to monitor progress and are registered as an interested body.

The Limpsfield Neighbourhood Plan (LNP) is a Supplementary Planning Document (SPD) and must be consulted and referred to in all planning applications in Limpsfield. A list of LNP planning criteria can be found on the planning page of our website – www.limpsfield.org/planning. We would urge residents to always consider these criteria before making planning applications to avoid unnecessary changes or refusals.

We would also advise that all residents in the Limpsfield Village Conservation Area pay particular attention to the Supplementary Planning Document, Limpsfield Village Conservation Area Appraisal and Management Plan (p53-55).

All planning applications and our submissions can be viewed on the Tandridge District Council website, <https://www.tandridge.gov.uk/Planning-and-building/Planning-applications-and-enforcement>.

AONB Boundary Review

The Surrey Hills [Area of Outstanding Natural Beauty](#), now Surrey Hills National Landscapes is in the final stages of the boundary review, which will decide whether additional areas adjacent to the existing AONB boundary should also be designated.

The Planning Committee submitted the following areas for inclusion within the revised boundary: West Heath, Limpsfield Common, Scearn Bank, Caxton, Swaynesland and Tenchleys - with the opinion that the whole of this area (LNP Character LCA04 - Wooded Greensand Hills) should be in the Surrey Hills AONB. The AECOM Limpsfield Heritage and Character Assessment Report, September 2016 (produced for the Neighbourhood Plan) was also submitted to support the submissions.

We are happy to say that most of the areas we proposed have been included in the consultation and await the conclusion of this project, expected in May 2024.

Listed Buildings and Local Listed Assets

A reminder that we generally defer to the Surrey Historic Buildings Officer for planning applications that relate to listed buildings. This includes not only listed buildings on the English Heritage register, but structures on the TDC Local Listings List. Assets on local lists are not protected in the same way as listed buildings but can be afforded protection through the planning system as 'non-designated heritage assets'.

We submitted 17 local structures for consideration, most of which we believe have been included in the updated list.

The Local Listings / Buildings of Character project is expected to reach its conclusion very soon and we await the publication of the final list on the Tandridge website. When published, you will find the list here: <https://www.tandridge.gov.uk/Planning-and-building/Conservation-and-trees/Local-heritage-list-project>

The planning committee meets on the second Tuesday of the month at 6pm. We welcome comments of concern or members of the Parish to attend. Please contact the Parish Clerk on clerk@limpsfield.org.

LIMPSFIELD VILLAGE CONSERVATION AREA APPRAISAL & MANAGEMENT PLAN (LVCAAMP) IMPLEMENTATION

In June 2022, the Limpsfield Village Conservation Area Appraisal and Management Plan (LVCAAMP) was formally adopted by Tandridge District Council as a Supplementary Planning Document (SPD) and we have begun to implement key activities within the Conservation Area.

- We continue to make progress with the enhancement scheme for the historic centre of Limpsfield Village as outlined in the management plan.
- Last year, we replaced the bins with more appropriate black bins and added the ancient replica milestone opposite St Peter's Church.
- We also added the Limpsfield Way information board where the old phone box stood, and have connected up the High Street with Wolf's Row by improving the Wolf's Row corner and planting daffodils and wildflowers.
- We produced a pamphlet for residents and businesses within the "LVCA", which advises on responsibilities, restrictions, 'dos and don'ts'. Copies can be requested from the Parish Clerk and can also be found in the Local History room of Oxted Library (downstairs) or downloaded at www.limpsfield.org/caamp
- This year, we have replaced two modern streetlights that are visible from the High street, one on Hookwood and one on Sylvan Close. These are now heritage lights to match the existing lights in the village and much more in keeping with the Conservation Area.
- The ironstone section of the pavement opposite Detillens Lane has been steam cleaned and filled with a special resin that is porous but will not let so many weeds through. We have agreed a contract to complete the cleaning and repair of the ironstone as far as The Bull Inn.
- We are in consultation with Highways/Surrey County Council on re-setting and repair of ironstone kerb stones in the high street, particularly by the pavement opposite Memorial Stores and past the cottages where the kerbs are regularly driven over by vehicles.
- Speedwatch – Cllr Mark Wilson has invited any members of the community to volunteer for a speedwatch group in the High Street and we are pleased that several people have offered their services.

The official documents for the LVCAAMP can be found on TDC's Website www.tandridge.gov.uk/limpsfield.

NEIGHBOURHOOD PLAN UPDATE

Neighbourhood Plan Committee: Ann Osborn (Chair), John Thompson, Mark Wilson and Thomas Briggs. Co-opted members, Ted Beresford-Knox, Maggie Morgan and Robin Masfield.

We continue to make progress with the projects outlined in the Local Neighbourhood Plan.

Continued Footpath Improvement

We are continuing our programme to improve local footpaths and bridleways, so that they are safer for pedestrians, horse riders and cyclists.

We work closely with the East Surrey Walkers, National Trust, Titsey Foundation, other local landowners and the Friends of Limpsfield Common.

Our policy is to take the least restrictive option when replacing stiles, and we use self-closing gates where possible. However, landowners require kissing gates where the safety of livestock is the main consideration.

In FY23/24 key footpaths projects have included:

- Replacement/repair of several footpaths and finger posts
- Installation of a mobility gate at the Glebe Meadow - Glebe field permissive footpath. Users should remember that the Glebe Field is private land and often used for grazing of cattle. Dogs should always be kept under control and dog poo must be picked up and deposited in the dog poo bins at each end of the Glebe Field footpath.
- Tandridge Access Group achieved a grant from Your Fund Surrey to install mobility kissing gates at the Granville Road and Detillens lane entrances to the Glebe and Brook Fields. The Parish Council funded additional surface works on this pathway to improve accessibility.
- The original kissing gates were recycled to Guildables Lane where broken/tricky stiles were replaced, with the addition of another gate and safety fencing over the ditch.
- Handrail installed and clearance of steps on the footpath from Sandy Lane up to the fields off Titsey Road leading to the North Downs Nursery/Titsey Road.

Please contact us if you come across any inaccessible paths, tricky stiles or gates that need improving.

Limpsfield Way & Community Cycle Route

We are delighted to have completed the Limpsfield Way circular walk and Limpsfield Community Cycle Route. Both routes are being extremely well used and we have had very positive feedback.

In 2023/4, in addition to the core works:

- We installed additional Beware Golfers signs on the golf course section of the LW/LC
- We worked with the Golf Club to create a causeway along the section of fairway where the LW floods to ensure it is useable all year round.

The Parish Council has also set aside a fund within our annual budget to continue maintain and improve areas of the Limpsfield Way and Cycle Route where needed.

Crime and Anti-Social Behaviour

Crime Prevention

- We continue to encourage residents to report all crimes in the area – both urban and rural. This is essential to provide information to police to build prosecutable cases.
- We installed a security bollard at Glebe Meadow to prevent access to the meadow and assist the businesses there to deter anti-social behaviour on/at the meadow.
- You can find all your local police contact details, tips, online reporting links and website for more information on local crime and crime prevention on our website. <https://limpsfield.org/crime-prevention-in-limpsfield/>
- We advise all residents to think about creating a road-based WhatsApp Group if you do not already have one set up due to Covid, or to set up a Neighbourhood Watch scheme. Whilst we do not coordinate such schemes, we are happy to help Parishioners to find the right contacts to do so.

Oxted/Limpsfield CCTV project

- The CCTV project led by Oxted Parish Council and contributed to by Limpsfield Parish Council, The Oxted BID (Love Oxted) in consultation with Tandridge District Council and Surrey Police is now almost complete.
- Cameras are now all installed in Oxted town centre, which includes parts of Limpsfield, as well as Hurst Green and Master Park and are now live. The monitoring hub is at TDC offices. Surrey Police and TDC will be able to extract footage from the cameras for the purposes of crime prevention and case-building for prosecution. We hope these will act as a deterrent for shoplifting and anti-social behaviour in Oxted.

Parking & Traffic Management

- With input from our designated Highways officer, Bob Harvey, we continue to work with Surrey County Council / Highways (via Cllr Cameron McIntosh) on highways, traffic and parking issues in the Parish and would like to encourage all residents to let us know of any issues. Report parking issues to: parking@surreycc.gov.uk
- We would also urge all residents to report any road defects to the SCC website report page as this is the most efficient way to get repairs logged on Highways system and, in our experience, works very well. Email: highways@surreycc.gov.uk

- We submitted suggestions to the 2023 Parking Review team, with several measures being implemented this year that we hope may alleviate the pinch points in the village centre that cause the most issues.
- We support local Community Speedwatch groups and would encourage other roads to look to the examples of Bluehouse Lane and Detillens Lane if they are interested in setting up a Community Speed Watch in their road.

BIODIVERSITY ACTION PLAN

We hope you can all help us in improving biodiversity in Limpsfield.

Biodiversity is now a hugely important issue for us all. It is our responsibility to the next generation to pass on our local landscape and nature in as good condition as we can. While this may seem a huge task, there is a lot we can do at a very local level...

Gardens represent the largest portion of land in the country. In England, the garden area is more than four and a half times larger than that of our National Nature Reserves and so your “patch” is a vital part of the bigger jigsaw.

Together we control a good percentage of the open space available to wildlife and can really make a difference in allowing wildlife to survive and thrive by creating nature corridors from one area to another. This is something we as a Parish Council can assist individuals and smaller organisations in the Parish to achieve.

Biodiversity can be defined as all the different kinds of life you find in one area - the variety of animals, plants, fungi, even micro-organisms like bacteria that make up our natural world.

Local Government bodies are now required by law to produce biodiversity strategies, and the Enhanced Biodiversity Duty came into force on 1 January 2023. By January 2026, Surrey County Council and Tandridge District Council will have to deliver a Biodiversity Report detailing ‘a summary of action taken to comply with the duty’.

Parish Councils do not have to produce a report but are asked to contribute to County and District plans, and to develop a biodiversity action plan at local level.

After discussion with other organisations, we have come up with A Biodiversity Plan to put into action during this year and beyond. This plan includes:

- Produce with partners, a monthly calendar providing seasonal guidance to groups and residents on practical tips; examples might include “No Mow May”, sustainable planting, a reminder to keep dogs on leads where there may be ground-nesting birds, ways to help hedgehogs or when to sow bee-friendly plants and create nature corridors.

- Make available a small fund for local organisations and individuals who wish to promote biodiversity in public areas.
- Liaise with other organisations to inspect the water quality of the two main rivers in the Parish – the River Eden and the Crooked River.
- Improve communications and education by working with the National Trust and other bodies to celebrate biodiversity and encourage the public's understanding of nature.
- Communicate with Tandridge District Council and Surrey County Council biodiversity officers to ensure we are in line with the broader scope of action.
- Monitor larger planning applications for BNG: Tandridge District Council now must add Biodiversity Net Gain (BNG) to larger planning applications. We will ensure that we add this to our Planning scrutiny.
- Continue the discussion within the Parish, and with external bodies, including adjacent Councils, so that a fuller strategy and potentially a three-year action plan can be brought forward in 2025.

Ann Osborn, Neighbourhood Plan Committee Chair

PARISH ASSETS

Limpsfield Chart Orchard, Stoneleigh Road

We have continued to maintain this space (just off the cricket pitch) on an ongoing basis for residents and visitors to sit in peace and enjoy the orchard trees, wildflowers and birdlife. Maintenance includes mowing, hedge trimming, pruning of the trees and planting of bulbs and wildflowers. Please make sure you pay it a visit when you are in the area. It is a lovely peaceful space.

Limpsfield Chart Playground

We continue to monitor the playground monthly. This is also checked weekly by the Parks & Recreation team of Tandridge District Council. Any repairs are scheduled as necessary.

Hedges

- Hedges are often the source of neighbour disputes and complaints to the Council.
- Please note, that it is the responsibility of the homeowner/tenant to keep hedges maintained and trimmed back, so that they do not encroach over a public footpath, pavement, or road.
- Please trim as high from ground level as you can to avoid injury to pedestrians. Pedestrians, wheelchair/mobility vehicle users or people with a buggies should be able to pass without the need to step into the road. Please ensure that your hedge does not obscure any road signs. NB. August to March is the best time to trim your hedges before the birds start to nest.
- Please report any hedges obstructing the pavement to [Surrey County Council's online report form - https://www.surreycc.gov.uk/do-it-online/report-it-online](https://www.surreycc.gov.uk/do-it-online/report-it-online). An enforcement note can then be issued.

Noticeboards

- The noticeboard outside Memorial Stores was renovated this year by Limpsfield Village resident, Barry Chandler. We would like to thank him for all his help over the years with our timber noticeboards and other information boards and timber structures. Barry does all this work in his own time, only charging for materials and we are very grateful.
- Renovation of the Chart Noticeboard – The door that flew off in one of the winter storms has been repaired and new pin board will go in shortly.
- Due to the repeated removal of agenda etc from the noticeboard at the Snatts Hill bus shelter, we installed a new, locked noticeboard at Oxted Library – on the wall on the way up to the Oxted Health Centre.
- Please note, while agendas are posted both online and on noticeboards, minutes of our Full Council and Committee meetings are published online in the relevant pages for Planning and Finance etc. Minutes of the Monthly Meetings are also in a folder in the Local History Room at the Oxted Library.

Ctd/..

Bus Shelters

We are very happy to see that flyposting is becoming less frequent and is monitored by Councillors on a regular basis. Please note that while we encourage posters and information for genuine local community events and local businesses to be posted onto the boards and bus shelters, you should ask for permission first from [the clerk](#). Posters must be attached with drawing pins and not staples please. Unapproved material and posters and flyers with staples will be removed.

Grit bins

We replaced the grit bin on Uvedale Road/Brassey Road that had been destroyed by a vehicle. NB: You can find a list of Grit Bins, gritting routes and other useful information for winter months on our website. <https://limpsfield.org/snow-ice/>

Parish Maps

All of the scannable maps are now housed on our website as PDFs for public access. They are also in a secure Map cabinet in the Local History Room of the Oxted Library (situated in Limpsfield Parish). Please note the maps are in a locked cabinet, the key for which must be requested from the Library Manager. We urge residents to go to the library to have a look at them.

Parish Office at The Pound

The new Mulberry tree in memory of HM Queen Elizabeth II is now bedded in and thriving. The daffodils planted around this area last year are looking very pretty, as are those planted at the A25 end of Detillens Lane.

SUPPORT FOR LOCAL ENDEAVOURS & PROJECTS

This year, we have given financial support to the following local projects and organisations:

- Air Ambulance – donation towards funding for the local Air Ambulance service.
- Chart Coffee Mornings – financial support to help the running of this very worthwhile community endeavour, organised by the Chart Fair Committee
- Chart Fair – administrative support for the Chart Fair, as an official committee of the Limpsfield Parish Council, and associated activities
- Christmas Tree – donation for a tree in the annual St Peter's Church Christmas Tree Parade.
- Citizens Advice Bureau – 3-year support
- Coronation May 2023 – funding of the entertainment for the Coronation Picnic, organised by a working group, headed up by Nila Spiller. We also bought and facilitated the installation and removal of union flags for the Limpsfield Village area and Limpsfield Chart (Carpenters).
- Limpsfield in Bloom – donation towards the purchase of plants and seeds. Limpsfield once again won Gold in the annual competition.
- Limpsfield Village Fete – financial support for activity and entertainment for this year's Community Summer Fete on Glebe Meadow.
- Limpsfield Village Stores Association – Financial support for Post Office refurbishment.
- Oxted District First Responders - financial support for maintenance of 3 of the 4 Defibrillators – located at Grub Street Cricket Club, Carpenters Arms and St Andrews Way flats.

THANKS TO VOLUNTEERS

Thanks to our co-optees, official and otherwise, who have helped the neighbourhood plan committee and other Councillors with their ongoing projects.

As you know, all the Councillors are volunteers and carry out Parish Council work in their spare time, but to undertake all the projects and tasks we aim to achieve, we often need extra help for research and implementation of our activities – large and small.

We would love to hear from any Parishioners who would be pleased to help with projects when needed. Please email the Clerk if you're interested.

Thanks again to all those lovely residents who pounded the pavements again to help us distribute our newsletters. We are very grateful.

FINANCE & GOVERNANCE UPDATE

Finance Committee members: Mark Wilson (Chair), Thomas Briggs, Bernie de Haldevang, Antony Taylor and John Thompson. Responsible Financial Officer - Sophie Martin.

Cash and Bank Reconciliation

The year-end bank reconciliation is complete and shows FY2023-24 beginning with £67,177 in cash and ending with £84,371

The Limpsfield Way & Cycle Route Project is now complete and the dedicated LNP account for this project is £0.

RESERVES / BALANCES	Balance brought forward from FY22/23	Balance Carried Forward to FY23/24
General Expenditure (includes ringfenced reserve 50% of PRECEPT - £16,658)	£40,339	£41,435
CIL Account - CIL payments must be returned to TDC if not spent within 5 years.	£12,239	£28,710
LNP / Project account. LNP A/C designated account for Your Fund Surrey grant/activity.	£578	£0
Chart Playground account for Chart projects (includes ring-fenced reserve of £10,000 - for Chart Playground decommissioning)	£14,021	£14,226
	£67,177	£84,371

Prudent Reserves

- The Parish Council maintains a prudent reserve equal to 50% of the annual precept – currently £16,658.
- In addition, the Council has reserved £10,000 in the Limpsfield Chart Account for Chart Playground repairs and decommissioning if required by the National Trust after expiry of the lease.

Total Reserves: £26,658

Earmarked Funds FY2023-24

In addition to our Prudent Reserves, the Council periodically sets aside “earmarked reserves” in anticipation of significant expenditure. For FY2023-24, we set aside:

- £10,000 for any potential off-street parking opportunities in Limpsfield Village
- £4,800 (£2,400 per year, accruing) was earmarked for the annual maintenance of the Limpsfield Way and Cycle Route. The majority of this was spent.
- £4,343 for the Limpsfield Way project contribution (as required by our contract with Your Fund Surrey), but this was not spent.

Total: £19,143

General Income FY2023-24

- Core Parish Council income in FY2023-24 was £78,461.91, comprising Community Infrastructure Levy (CIL) funds (£39,819.65), VAT refunds (£5,126.20), and the annual Precept of £33,315.

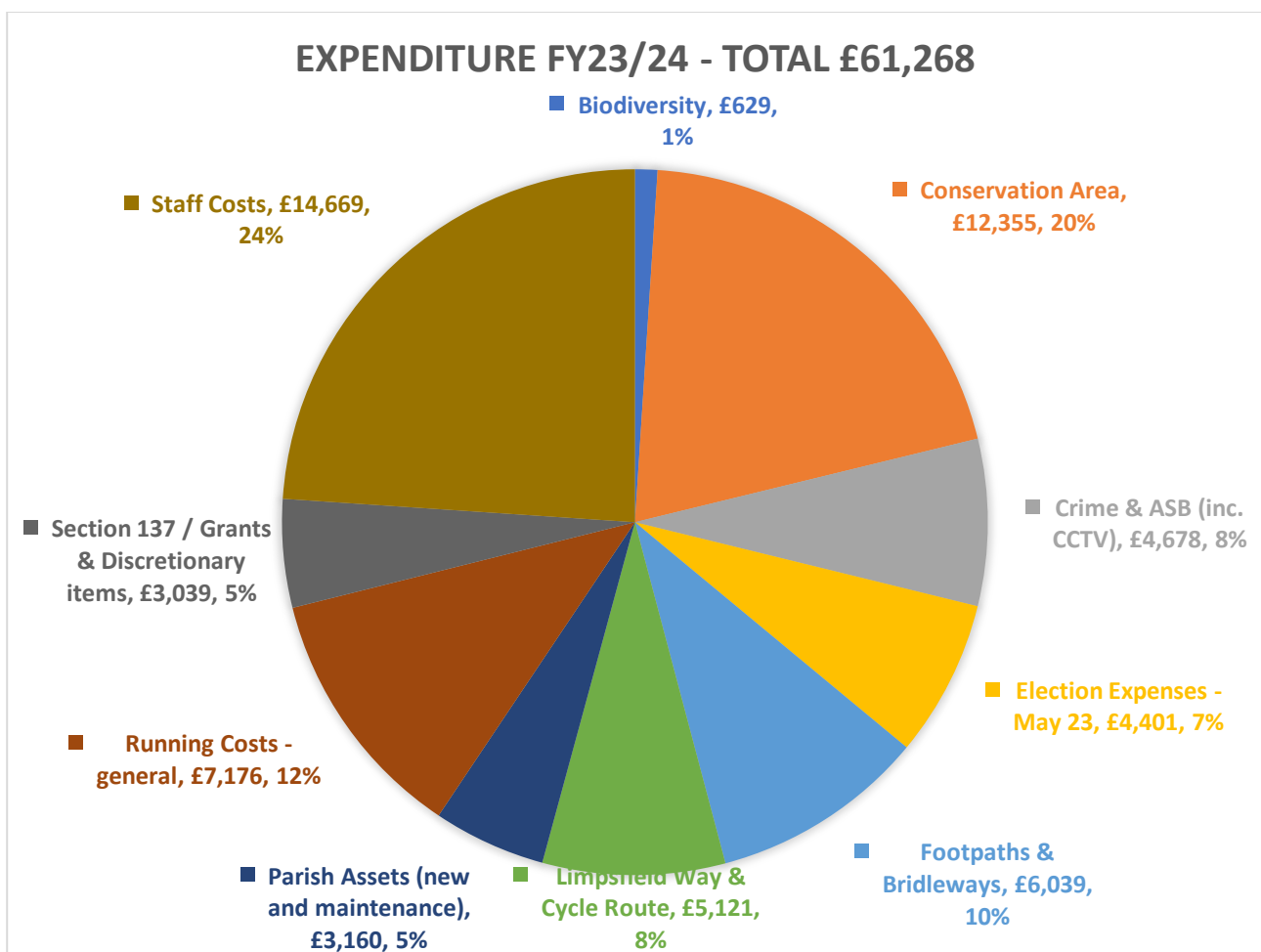
Expenditure FY2023-24

- Overall approved (budgeted) expenditure for our Core activities (including projects still in play) was £71,418.70.
- Total actual expenditure to 31 March 2024 was £61,268.
- We have £7,048 outstanding to pay for FY2023-24 budgeted projects (mainly CAAMP Ironstone).

VAT

- LPC claims VAT on a quarterly basis to assist cashflow.
- In FY2023-24 the Council reclaimed £5,126.20 in VAT.

Please note all figures are not yet audited.



Percentages denote percentage of total actual expenditure to 31/3/24

Transparency Code and audits

Limpsfield Parish Council voluntarily complies with the Transparency Code for Smaller Authorities. In accordance with the Code, the Council's financial details are published on its website, and this includes a list of all payments. The Code requires a list of payments over £100. All payments can be found on our website every month in the minutes of each monthly Parish Council meeting.

External Audit and the Annual Return

In accordance with legislation for local Councils with a turnover under £200,000, Limpsfield Parish Council submits its Annual Return each year for a limited assurance external audit. The external auditor is PKF Littlejohn.

Audit dates

Local Councils must publish on their website their unaudited Annual Return (or AGAR – Annual Governance and Accountability Return) along with the Notice of Period for the Exercise of Public Rights before July. Once the external audit is complete, the auditor's comments are also published on the website.

Internal Audit

In accordance with Audit Regulations, all Parish Councils have an internal audit for assurance that the Council is conducting its affairs lawfully and handling its public money properly. An independent and competent internal auditor is appointed by the Council each year. Our internal auditor is Mulberry & Co. Ltd, who audit many town and Parish Councils.

The internal auditor's report forms part of the Annual Return, which is published on the Council's website, and any issues raised by the internal auditor must be noted by the Council for future action before it completes its Annual Governance Statement for the Annual Return. Internal audit is the public's assurance that the Council is proceeding lawfully and effectively.

We completed another successful audit for FY2022-23 with no issues or major recommendations. Our Audit for FY2023-24 is scheduled for 1st May 2024.

Mark Wilson, Finance Committee Chair

**All enquiries on any of the above, please contact The Parish Clerk
via email at clerk@limpsfield.org
or via our post box at The Pound, Wolf's Row, Limpsfield, Surrey RH8 0EB.**

**Please look out for updates on our website – www.limpsfield.org
And on social media [@limpsfieldParishCouncil](https://www.instagram.com/limpsfieldparishcouncil)**