



*Minutes of Limpsfield Parish Council Annual Meeting held on Monday 13th
May, 2024, 7pm at Limpsfield CofE Infants School*

*Attending councillors: Thomas Briggs, Mark Wilson, Ann Osborn, Jenny Williams,
John Thompson, Bob Harvey, Tony Taylor, Sophie Kemp.
District Councillors: Claire Blackwell and Ian Booth
Clerk: Sophie Martin.*

1. ELECTION OF COUNCIL CHAIRPERSON

Chair: Tom Briggs is elected Chair. Proposed MW, Seconded AO. Unanimous. TB is elected Chair for 2024/25

Vice Chair: TB proposes Mark Wilson. Seconded by JW. Unanimous. MW is elected Vice Chair for 2024/25

2. APOLOGIES FOR ABSENCE

Bernie de Haldevang; Cameron McIntosh (SCC)

3. DECLARATIONS OF DISCLOSABLE INTEREST

None

4. MINUTES FROM LAST MEETING

Minor changes recorded and signed by Vice Chair, MW. TB was away at the meeting.

5. PUBLIC SESSION

None

6. COUNCILLORS' REPORTS (Surrey CC & Tandridge DC)

Cameron McIntosh is absent.

TB welcomed back District Councillors Ian Booth & Claire Blackwell (OLRG) who have been re-elected.

- CB says that due to elections not many things to update. Next year is County Council elections. The Local Plan will be the main focus for the forthcoming years. Aim would be to find as many brownfield sites as possible to protect development on green belt to meet quotas that may be imposed with a change of Government. The Inspector said he was happy with the previous greenbelt review.
- Gaywood Solar Farm – CB explains that TDC turned down the overall application. Sevenoaks approved the separate application which stays. They did not determine their side of the original overall application. This has now been withdrawn. We await news of an appeal (deadline 20/5/24). A new application could be made in the coming years.
- Orchard Cottage Farm, Red Lane - still no update, but will be called in if necessary.
- Trevereux Stables – no update. Will be called in.
- Grasshopper – no update. Will be called in.
- Oxted Quarry – will be some time before any determination due to further information needed from applicant.

*Please email apologies for absence, comments/questions and considerations to the
Clerk at clerk@limpsfield.org*

- 6 Detillens Lane – LPC has objected to the applications for two houses and the application for one based on access and appropriate development for Detillens Lane.
- Barn Owl Stables field – Following complaints by neighbours of a business (Chic Grooming) operating without planning permission, Chic Grooming has an enforcement case against it. They have been told they need to submit an application. There is also an environmental health case – noise and fumes from generator. CB is following this up.

7. ELECTION OF COMMITTEE CHAIRPERSONS - Finance, Planning and LNP

- Finance Committee – Current Chair is Mark Wilson. MW proposes Antony Taylor. TB seconds. Unanimous. Antony Taylor is duly voted in as Chair for 2024-25.
- Planning Committee – Current Chair is Jenny Williams. MW proposes Jenny Williams. AO seconds. Unanimous. JW is duly voted in as Chair for 2024-25.
- LNP Committee. Current Chair is Ann Osborn. TB proposes Ann Osborn; JT seconds. Unanimous. AO is duly voted in as Chair for 2024-25.

8. CHAIRMAN'S NOTE

None

9. FINANCE & GOVERNANCE

- 9.1. AGAR 3 S1 to be agreed and signed – AT and MW to review and recommend for approval in June meeting.
- 9.2. AGAR 3 S2 to be agreed and signed – AT and MW to review and recommend for approval in June meeting.
- 9.3. Exercise of public rights notice to be agreed and noted – AT and MW to review and recommend for approval in June meeting.
- 9.4. April balances and May expenditure items to agree/note
All expenditure reviewed and agreed. Balances reviewed.
- 9.5. Biodiversity Grant requests:
 - 9.5.1.1. Limpsfield Biodiversity Corner – small grant of £250 for biodiversity activity – funded by the Biodiversity Small Grants. JW notes that the land is owned by the tennis club who have given access. AO proposes. JW seconds. Unanimous. The grant is therefore approved.
- 9.6. Any other grant or budget requests
 - 9.6.1.1. Chart Coffee Mornings – request for ongoing support for 2024-25 at same amount of £910 for the year (May to April). MW proposes. TB seconds. All agreed.
 - 9.6.1.2. RBL lamppost discs to commemorate D Day 80th Anniversary. £105.00 for 20. BH proposes. TB seconds. All agreed.
- 9.7. Acceptance of Internal Audit Report for review – AT and MW to review and recommend for approval with any notes / action points in June meeting.
- 9.8. Statutory documents to be reviewed for 2024/2025 – Financial Regs, Risk Assessment (new model from NALC) and Standing Orders – AT and MW to review and recommend for approval in June meeting. A new model has been issued by NALC on 2/5.
- 9.9. AOB
 - 9.9.1.1. Interest bearing account has been looked into by MW. Proposing £26K to be invested. 95 days' notice. NatWest – 4.17% 95 days. MW proposes. JT seconds. Unanimous. MW will set this up.

9.9.1.2. Antony Taylor – signatory. This has not yet been done. Clerk will set up mandate for AT as accounts signatory.

10. PLANNING

10.1. Any planning applications for discussion

None of note (see councillors reports re outstanding applications)

10.2. Recent determinations of note

- Magnolia cottage single storey extension has been approved.
- 6 Detillens Lane application for two dwellings was refused (both for A25 access and Detillens Lane access). Resubmitted for one dwelling off Detillens Lane. LPC Objected.

10.3. Outstanding applications

10.3.1.1. See above (6.)

- Lodge Cottage, Limpsfield High Street – this has just been recirculated for discussion at May meeting.
- Grange School – no application as yet. Delayed. Awaiting budget decision.
- Dorothy's Cottage – has started clearing but building later in the year.

11. NEIGHBOURHOOD PLAN – Any project updates

11.1. Footpaths/ posts and bench on Pebble Hill is in place.

11.2. Nuala Watts – Chart Golf Club. Has requested that the path along the 6th needs to be widened. AO thinks that if we were to do something, the golf club should contribute. SK and JW feel we should be careful about “urbanising” these areas with aggregate. All agree that AO should respond to NW to say we have discussed, but will not be funding or undertaking any further works.

11.3. CAAMP – Ironstone refurbishment has been done and was invoiced less than estimated amount due to note requiring as much grout as predicted. Leigh Wantling has sent a quote to refurbish the area of cobbles around The Bull's entrance/porch. AO proposes that we spend an additional £1951 + VAT to do this area and bring it in line with the rest of the ironstone. TB seconds. All agreed.

12. BIODIVERSITY – any project updates. No specific updates.

12.1. National Highways will start to clean out the M25 balancing pond in the field off Titsey Road this week (owned by Julie Harvey). Will most likely take a couple of weeks. The conservation officer may come down to make further recommendations.

12.2. AO is looking for someone who can test the water quality of the Eden or who can train members to test. IB has a contact who may know people in this area. He will make enquiries.

13. HIGHWAYS (Cllr Bob Harvey) – any updates

13.1. SK – Monks Lane – one of the drains is blocked and getting deeper and cars have got stuck in the ditch. MW advises reporting it to Surrey.

13.2. Snatts Hill drain – CB followed it up with Highways who said it was resolved in March. Cameron McIntosh is also looking into this.

13.3. VW golf parked on the pavement on the high street obstructing the pavement. Clerk to leave a note and follow up with parking at SCC.

14. CHART PLAYGROUND (Cllr Bob Harvey) - Condition report

- Condition is OK, but the spring horse has still not been fixed. No further update from Ian Hudson. CB will follow up as will BH. SM to follow up with Safeplay for a quote.

15. AOB

- 15.1. May/June LPC Newsletter – Clerk circulated En Route Quote £600 for printing x 1600 A5 x 20pp. Plus £148 for Biodiversity Calendar insert (from Biodiversity budget). TB proposes and AO seconds. Approved. MW: Timing/Schedule for next newsletter to be discussed.
- 15.2. Draft Minutes from APM – circulated for any comments.
- 15.3. Chart Noticeboard – awaiting renovation (pin board backing by BC)
- 15.4. Chart Orchard – to look at the grass around the trees. May need cutting back.

Meeting ends 20.36

A handwritten signature in black ink, reading "Thomas C Briggs". The signature is written in a cursive style with a large, sweeping initial 'T'.

Thomas C Briggs, Chair, Limpsfield Parish Council