



LIMPSFIELD PARISH COUNCIL – MONTHLY MEETING

*Minutes of the Limpsfield Parish Council held on **Monday 10th JUNE, 2024**, 7pm at Limpsfield CofE Infants School.*

In attendance:

Cllrs: Tom Briggs, Mark Wilson, John Thompson, Bob Harvey, Sophie Kemp, Antony Taylor

District Cllrs: Claire Blackwell and Ian Booth

Clerk – Sophie Martin

1. APOLOGIES FOR ABSENCE

Ann Osborn, Jenny Williams, Bernie de Haldevang, Cameron McIntosh

2. DECLARATIONS OF DISCLOSABLE INTEREST

None

3. MINUTES FROM LAST MEETING

Minor typo in point 1. Otherwise signed as circulated.

4. PUBLIC SESSION - *None*

5. COUNCILLORS' REPORTS (Surrey CC & Tandridge DC)

Cameron McIntosh is unable to attend but sent notes – see annex attached.

Claire Blackwell:

- Barn Owl field / Chic Grooming, Dwelly Lane – CB has chased Cliff Thurlow regarding the current issue with Chic Grooming who are trading without planning permission. The issue is that this is green belt and we would hope that without the necessary planning permission for the business and structures, they are required to stop.
- Glebe Field. A resident has contacted Claire Blackwell about barbed wire and tree planting within the field; suspicious of potential development plans. There is very little likelihood of any development. The land is privately owned by Titsey Estate and leased by Amanda Skinner of Park Farm for grazing. It is designated Local Green Space and also a flood zone (Edenbrook). It is private land and there is not a public footpath in that area (the only footpath is the one that goes from Detillens mobility gate down to the gate at Granville Road mobility gate), so the tenant/owner is within their rights to put fencing in there anyway and suspect it may be to protect the trees from the cattle if they are to be put back into the field. CB will respond to the resident.
- Trevereux Stables application. Planning Officer is still waiting for further information to be submitted from the applicant. CB has chased and will keep us informed.
- Local Plan – CB says that this is very early stages in terms of work that needs to be done and will probably around 2 years. Currently compiling lists of projects to be undertaken. 94% Green Belt in Tandridge. OAN: 634 houses per year is the target for the District. NPPF suggests that if there are constraints within a specific area,

Please email apologies for absence, comments/questions and considerations to the Clerk at clerk@limpsfield.org

then this can be written into the Local Plan. Labour will most likely insist on the OAN being met regardless of Green Belt constraints.

6. CHAIRMAN'S NOTE

Nothing to note.

7. FINANCE & GOVERNANCE

- 7.1. AGAR 3 S1 to be agreed and signed. As circulated to all and reviewed by the finance committee. MW / BH seconds. Resolved: That the Annual Governance Statement 2023/4 (AGAR Section 1) be noted, accepted, signed for submission to external auditors.
- 7.2. AGAR 3 S2 to be agreed and signed. MW / BH seconds. As circulated to all and reviewed by the finance committee. MW / BH seconds. Resolved: That the Annual Governance Statement 2023/4 (AGAR Section 2) be noted, accepted, signed for submission to external auditors.
- 7.3. Exercise of public rights notice to be agreed and noted. As circulated and agreed by internal auditor. The notice date are agreed for publication 11th June with rights commencing from 12th June to 23rd July 2024.
- 7.4. Acceptance of Internal Audit Report and points for review. Another excellent internal audit has been undertaken with the RFO and Mulberry & Co, with no negative remarks. There are two actions being the transfer to a gov.uk site with dedicated email addresses for councillors (Clerk to apply for the gov.uk site) and review of Publications.
- 7.5. Statutory documents to be reviewed for 2024/2025 – Financial Regs, Risk Assessment (new model from NALC as received on 2/5/24) and Standing Orders. The Standing Orders and Risk Assessment are unlikely to need any significant updates and are essentially ready for review, pending any relevant amendments of the financial Regulations. AT has initially reviewed the new model Financial Regulations (NALC) and says more time is needed to go through them to compare with the existing Financial Regulations. The Clerk explains that all parish councils will be reviewing their FR according to the new model, which was not circulated with adequate time to review for the May meeting. Further review will be made at the upcoming Finance Committee Meeting, to be held before the next full council meeting.
- 7.6. MAY balances and JUNE expenditure items to agree/note.
The Balances have been circulated, to include the new interest-bearing account, which holds £26K for interest on a 95 day term.
Gaywood Solar Farm flood report contribution – already approved in October last year. Clerk to call GW Consultants to request invoice for £500 + VAT.
Chart Playground spring horse – this payment has been approved and Clerk has requested work from Safeplay however it appears TDC's Parks & Recreation may still be talking to another supplier – although this has taken months.
- 7.7. Any new grant or budget requests, including:
 - Padbrook Biodiversity Grant – The grant application for £250 has been reviewed by the biodiversity working group. MW proposes, BH seconds. Unanimous vote for the grant. All councillors agree this was a very good proposal and exactly what we are looking for.
 - Chart Fair - £20 – Sunday 23rd June. 12-4. MW proposes / BH seconds. All agreed.

- Village Fete - £35 – Saturday 29th June. 12-4. MW proposes / BH seconds. All agreed.
Clerk to send email regarding volunteering for the stall and gather together any collateral etc for the stalls. BH to talk to Charlie Jarrett.

8. PLANNING

- 8.1. Any planning applications for discussion
None. See Planning Minutes 28/5/24
- 8.2. Recent determinations of note – Planning Minutes 28/5/24
- 8.3. Outstanding applications – As per planning circulated Planning Minutes 28/5/24
- 8.4. AOB
 - Chic Grooming has been discussed above in councillors' reports..

9. NEIGHBOURHOOD PLAN – Any project updates – no updates - AO away.

10. CAAMP

- 10.1. Ironstone: Awaiting date for ironstone cleaning around The Bull Inn.
- 10.2. Pebble Hill streetlamp discussion (TB). Potential for a new lamp to be installed up Pebble Hill. Milestone has now sent a quote for the correct location to locate a Heritage Lamp, 20m down from the modern lamp. £9,054. TB believes they have quoted for the wrong lamp. However, there is also requirement for permission from NT regarding digging the trench and siting the streetlamp.
TB concludes this is probably not going to be feasible / value for money and funds would be better spent clearing the area to improve light from the existing streetlamp.

11. BIODIVERSITY PLAN – any updates

- 11.1. Clerk has now circulated a post via the website and social media, as well as in the newsletter, regarding small biodiversity grants.
- 11.2. Biodiversity Grant received from Padbrook Residents (see finance section above)

12. HIGHWAYS (Cllr Bob Harvey) – any updates

Good to see that many of the roads in the area are being patched and resurfaced.

13. CHART PLAYGROUND (Cllr Bob Harvey) - Condition report. Still an empty space where the spring horse used to be. The area has been secured. *See above regarding the replacement.* It is agreed that the clerk will contact Ian Hudson again to get definitive decision and go ahead for Safeplay to undertake the work ASAP. This has now gone on for too long as it was reported initially back in February.

14. AOB

- Newsletter very well received with positive feedback.
- Flags all great and Normandy discs very well received. It is agreed they should be left up until the end of the Normandy campaign historic timeline (end of July).
- Moorhouse carpark CCTV – removed by vandals. TBC reinstatement.

Meeting ends 8.23PM



Annex1:

Updates from Cameron McIntosh

- Station Road East drain (by bus stop outside Council offices) - as per email from CMcl to Bob Harvey: "...additional jetting is scheduled for this location. This will be attended by our maintenance engineer at the same time. Usually, the jetting crew will pick up on the issues (the pipe for the gully here runs behind residents' gardens). If this does not resolve the issue, or they find there are bigger issues, we will request the DI (Drainage investigation) gang attend."
- Signage cleaning - Comms gang have this on their list (they have now started on this list. The clerk has notified Cameron of Limpsfield Chart sign on Kent Hatch Road, the VAS on Kent Hatch Road and Brick Kiln Lane sign on junction with Kent Hatch Road.

Highways:

- Red Lane – Resurfacing going well and still planned to complete by the 10th June. Now Complete.
- We may also be carrying out some resurfacing of the junction on Titsey road/Bluehouse lane (so the corner here leading up to Titsey Hill). This is likely to be hand lay patching and scheduled for next week but il try and confirm nearer the time. Now scheduled 13/6/24.
- Junction of Rockfield road/A25 – There were plans to hand lay patch here but unfortunately these had to be rescheduled. Ideally, we are now looking at the 26th June subject to permit approval. This leads on to what I have explained at previous Parish meetings in regard to the A25, and carrying out works to the junctions ahead of larger scale resurfacing schemes (connecting these up).
- Station road east pavements (slurry) – Looking like September time. Permit I believe has been approved but will confirm nearer the time. Obviously, part of this falls into Limpsfield.
- Itchingwood Common Road 20th June, Staffhurst wood road 21st June for dressing. Along with Caterfield Lane and Popes Lane (this is time of year when we carry out dressing).
- JJs Nursery on Limpsfield High Street –[due to the ongoing damage to the ironstone kerbs] we have written to them to ask them to apply for a VCO / drop kerb.
- Line refreshing programme – Mini roundabout completed bottom of Limpsfield high street.
- Parking review – Double yellow lines have now been put in outside the tennis club. We will monitor these and will look at sending enforcement at various times during the week.

Oxted Library

- We are planning to close the library end of the month to install 'super access'. Info is on our website. Essentially, it means that you can use the library outside of working hours (good for students or early evening classes etc). Trialled elsewhere in the county and country and works well. The library will be closed 17-24 June.

Cameron McIntosh